



32/c

**DELHI JAL BOARD: GOVT. OF N.C.T. OF DELHI**  
**OFFICE OF THE ACCOUNTS OFFICER (F&G)**  
**ROOM NO. 412, VARUNALAYA PHASE-II: NEW DELHI-110005**

NO. DJB/AO (F&G)/ End-2022 Vol-III/ 2118 to 2119

DATED: 20.12.2022

The following O.M. endorsed to Chief Executive Officer, D.J.B. is circulated for information and strict compliance.

Office Memorandum No.	Issued by	Subject
F.No.31011/12/2022-Estt-A-IV Dated 29 <sup>th</sup> August,2022	Department of Personnel & Training, Establishment A-IV Desk, Ministry of Personnel, Public Grievance & Training , Govt. of India	Instruction on booking of Air Tickets on Government Account in respect of Leave Travel Concession (LTC)- regarding
O.M. No. 19024/03/2021.E.IV Dated 16 <sup>th</sup> June, 2022	Department of Expenditure, Ministry of Finance, Govt. of India	Modification of Instruction regarding Booking of Air Tickets on Government Account.
O.M. No. 20/04/2022/Finance(Policy)/1 793-1799 Dated 01 <sup>st</sup> June, 2022	Finance (Policy) Department, Govt. of NCT of Delhi	Modification of Instruction regarding Air Travel and Booking of Air Tickets on Government account- Purchase of Air Tickets from Authorised Agent(s)
O.M. No. 19030/01/2017.E.IV Dated 12 <sup>th</sup> Sep, 2022	Department of Expenditure, Ministry of Finance, Govt. of India	Admissibility to travel by Tejas Express Trains on Official Trains on Official tour
F.No.31011/15/2022-Estt-A-IV Dated 11 <sup>th</sup> October, 2022	Department of Personnel & Training, Establishment A-IV Desk, Ministry of Personnel, Public Grievance & Pension , Govt. of India	Central Civil Service (Leave Travel Concession ) Rules, 1988- Relaxation to travel by Air to visit North East Region , Jammu & Kashmir, Ladakh and Nicobar – extension beyond 25.09.2022 – reg.

This instruction issued with the approval of Chief Executive Officer (DJB)

Encl.:- As above

Sr. Accounts Officer (F&G)

All DDOs


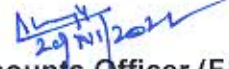
31/c

Copy for kind information to:-

1. Chairperson , DJB. For kind information pl.
2. Vice Chairman,DJB,For kind information pl.
3. CEO, DJB, For kind information pl.
4. All Members of DJB. For kind information pl.
5. C.V.O. (DJB). For kind information pl.
6. All Directors/Addl.CEO/Secy. (DJB) . For kind information pl.
7. All Chief Engineers . For kind information pl.
8. All S.E./L.O./All Assistant Commissioners/Jt. Directors(F&A)-I,II,&III, Dy. Dir(F&A)-I,II,III,IV, Dy. Dir.(LW)/DTQC/(Vig.).
9. All Sr. A.O., A.O., A.A.O.
10. EE(EDP) with the request to upload on the web site of DJB for wide publicity.

please upload on DJB website

Prog-I

  
~~02-01-2023~~   
Sr. Accounts Officer (F&G)  
Ashok Kumar  
Executive Engineer (EDP)

Addl. Chief Engineer (Project)-I  
EDP Cell, Delhi Jal Board, GNCTD  
Dy. No. 16 dt. 02-01-2023



30/c


GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
FINANCE (POLICY) DEPARTMENT  
4<sup>TH</sup> LEVEL, 'A WING' DELHI SECRETARIAT  
I.P. ESTATE, NEW DELHI 110002  
CD No:- 012683419

No. F. 20/02/2022/Finance (Policy)/3465-3473 Dated: 21/10/2022

ENDORSEMENT

The copy of under mentioned paper is forwarded herewith for information and necessary action to the following: -

1. All Heads of Department, Govt. of NCT of Delhi.
2. All Pay & Accounts Officers through Principal Accounts Office, Vikas Bhawan, Govt. of NCT of Delhi.
3. All Heads of Autonomous Bodies, Govt of NCT of Delhi.
4. The Commissioner, Municipal Corporation of Delhi, Civic Centre, Minto Road, New Delhi.
5. Chairperson, NDMC, Palika Kendra, New Delhi.
6. Chief Executive Officer, Delhi Cantonment Board, Delhi.
7. CEO, Delhi Urban Shelter Improvement Board, I.P. Estate, New Delhi.
8. Sy. Analyst with the request to upload the same on Website of Finance Department and all the Departments are requested to download the same from Website of Finance Department (No hardcopy of enclosures will be dispatched to any Organisation/Deptt.)
9. Guard File.

  
(P.V.S.S. Subba Rao)

Joint Secretary (Finance/Policy)

List of papers forwarded

S. No.	Name of the Ministry/ Deptt	OM. No. and dated	Subject
1.	Department of Personnel & Training, Ministry of Personnel, Public Grievances & Pensions, Govt. of India	F.No.31011/15/2022- Estt-A-IV Dated 11/10/ 2022	Central Civil Services (Leave Travel Concession) Rules, 1988 - Relaxation to travel by air to visit North East Region, Jammu & Kashmir, Ladakh and Andaman & Nicobar - extension beyond 25.09.2022 - reg.

29/c  
F.No. 31011/15/2022-Estt-A-IV  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(Establishment A-IV)  
\*\*\*

North Block, New Delhi  
Dated 11<sup>th</sup> October, 2022

**OFFICE MEMORANDUM**

**Subject :Central Civil Services (Leave Travel Concession) Rules, 1988  
— Relaxation to travel by air to visit North East Region,  
Jammu & Kashmir, Ladakh and Andaman & Nicobar —  
extension beyond 25.09.2022 - reg.**

The undersigned is directed to refer to this Department's OM No.31011/3/2018-Estt.A-IV dated 08.10.2020 regarding relaxation to travel by air to visit North East Region, Jammu & Kashmir, and Andaman & Nicobar, and to say that in relaxation to CCS (LTC) Rules, 1988, the scheme allowing Government servants to travel by air to North East Region (NER), Union Territory of Jammu and Kashmir (J&K), Union Territory of Ladakh and Union Territory of Andaman & Nicobar Islands (A&N) is extended for a further period of two years, w.e.f. 26<sup>th</sup> September, 2022 till 25<sup>th</sup> September, 2024.

2. The above Special Dispensation Concession is subject to the following terms & conditions:

- (i) All eligible Government servants may avail LTC to visit any place in NER/A&N/J&K/Ladakh against the conversion of their one Home Town LTC in a four years' block period.
- (ii) Government servants, whose Home Town and Headquarters/ place of posting are same, they are not allowed the conversion of any Home Town LTC as they are not eligible for the Home Town LTC facility.
- (iii) The Government servant whose Home Town is situated in NER/A&N/J&K/Ladakh will also be allowed conversion of Home Town LTC for availing this Scheme to visit any place in any one of the three regions out of the above mentioned four regions except the region wherein his/her Hometown is situated.

Contd.....



(iv) Fresh Recruits are also allowed conversion of one of the three Home Town LTCs in a block of four years, applicable to them to visit NER/A&N/ J&K/Ladakh. In addition, they are allowed one additional conversion of Home Town LTC to visit UT of J&K/ UT of Ladakh in a block of four years.

(v) Government servants entitled to travel by air may avail this concession from their Headquarters in their entitled class of air by any airlines subject to the terms and conditions as enumerated in DoPT's OM. No. 31011/12/2022-Estt.A-IV dated 29.08.2022 (copy enclosed).

(vi) Government servants not entitled to travel by air are allowed to travel by air in Economy class by any airlines subject to the terms and conditions as enumerated in DoPT's OM dated 29.08.2022 in the following sectors:-

- (a) Between Kolkata/Guwahati and any place in NER.
- (b) Between Kolkata/Chennai/Visakhapatnam and Port Blair.
- (c) Between Delhi/Amritsar and any place in J&K/Ladakh.

Journey for these non-entitled employees from their Headquarters upto Kolkata/ Guwahati/Chennai /Visakhapatnam/Delhi/ Amritsar shall be undertaken as per their entitlement.

(vii) Air travel by Government employees to NER, J&K, Ladakh and A&N as mentioned in para (v) and (vi) above is allowed whether they avail the concession against Anywhere in India LTC or in lieu of the Home Town LTC, as permitted.

(viii) Government servants not entitled to travel by air are also allowed to travel by air in Economy class by any airlines to any place in NER/A&N/J&K/Ladakh from their Headquarters directly, however, the reimbursement will be subject to the conditions as enumerated in DoPT's OM No. 31011/12/2022-Estt.A-IV dated 29.08.2022.

(ix) The instructions regarding booking of air tickets through authorized travel agents, best available fares, slots, booking time, advances, reimbursement, etc., as mentioned in DoPT's OM No. 31011/12/2022-Estt.A-IV dated 29.08.2022 will also be applicable for this Special Dispensation Scheme.

Contd.....

3. All the Ministries/Departments are advised to bring it to the notice of all their employees that any misuse of LTC will be viewed seriously and the employees will be liable for appropriate action under the rules. In order to keep a check on any kind of misuse of LTC, Ministries/Departments are advised to randomly get some of the air tickets submitted by the officials verified from the airlines concerned with regard to the actual cost of air travel vis-a-vis the cost indicated on the air tickets submitted by the officials.

4. In so far as applicability of this extended scheme to the persons belonging to Indian Audit and Accounts Department is concerned, a separate communication will be issued after the comments/concurrence from the O/o C&AG is received as mandated under Article 148(5) of the Constitution of India.

  
11/10/22

(Satish Kumar)

Under Secretary to the Government of India  
Tel 23040341

To

The Secretaries  
All Ministries/Departments of the Government of India  
(As per the standard list)

Copy to:

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigation, New Delhi.
5. Parliament Library, New Delhi.
6. All Union Territory Administrations.
7. Lok Sabha/ Rajya Sabha Secretariat.
8. All Attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
9. Hindi Section for Hindi version.

\*\*\*\*\*



251

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
FINANCE (POLICY) DEPARTMENT  
4<sup>TH</sup> LEVEL, 'A WING' DELHI SECRETARIAT  
I.P. ESTATE, NEW DELHI 110002  
CD No:- 012683419

No. F. 20/02/2022/Finance (Policy)/ 3119-3128

Dated: 7/10/2022

ENDORSEMENT

The copy of under mentioned paper is forwarded herewith for information and necessary action to the following: -

1. All Heads of Department, Govt. of NCT of Delhi.
2. All Pay & Accounts Officers through Principal Accounts Office, Vikas Bhawan, Govt. of NCT of Delhi.
3. All Heads of Autonomous Bodies, Govt of NCT of Delhi.
4. The Commissioner, Municipal Corporation of Delhi, Civic Centre, Minto Road, New Delhi.
5. Chairperson, NDMC, Palika Kendra, New Delhi.
6. Chief Executive Officer, Delhi Cantonment Board, Delhi.
7. CEO, Delhi Urban Shelter Improvement Board, I.P. Estate, New Delhi.
8. Sy. Analyst with the request to upload the same on Website of Finance Department and all the Departments are requested to download the same from Website of Finance Department (No hardcopy of enclosures will be dispatched to any Organisation/Deptt.)
9. Guard File.

(P.V.S.S. Subba Rao)  
Joint Secretary (Finance/Policy)

List of papers forwarded

S. No	Name of the Ministry/ Deptt	OM. No. and dated	Subject
1 X	Department of Expenditure, Ministry of Finance, Govt. of India	OM No.21/1/2018-E.IIB Dated 15 <sup>th</sup> September, 2022	Compendium of instructions regarding grant of Transport Allowance at double the normal rates to persons with disabilities employed in Central Government - regarding.
2 ✓	Department of Expenditure, Ministry of Finance, Govt. of India	OM No.19030/1/2017-E.IV Dated 12 <sup>th</sup> September 2022	Admissibility to travel by Tejas Express Trains on Official Tour.
3 Y	Department of Expenditure, Ministry of Finance, Govt. of India	OM No.7(2)/EV/2016 dated 12 <sup>th</sup> September, 2022	Central Government Employees Group Insurance Scheme-1980 - Tables of Benefits for the savings fund for the period from 01.07.2022 to 30.09.2022.

25/9  
44/c

No. 19030/1/2017-E.IV  
Government of India  
Ministry of Finance  
Department of Expenditure  
\*\*\*

North Block, New Delhi.  
Dated the 12<sup>th</sup> September, 2022

OFFICE MEMORANDUM


Subject: Admissibility to travel by Tejas Express Trains on Official Tour.

The undersigned is directed to refer to this Department's OM No. 19030/1/2017-E.IV dated 13.07.2017 wherein travel entitlements for journey on Tour/ Training/Transfer/Retirement have been prescribed.

2. The matter regarding admissibility of travel by Tejas Express Trains on official Tour has been considered in this Department. It has been decided to allow Central Govt. employees to travel by Tejas Express Trains for journey on Tour/Training/Transfer/Retirement, in addition to the Trains as mentioned in para 2 A (ii) of this Department's OM of even number dated 13.07.2017. Travel entitlement in Tejas Express Trains would be same as that of Shatabdi Trains as mentioned in para 2 A (ii) of this Department's OM of even number dated 13.07.2017.

3. In so far as the persons serving in the Indian Audit and Accounts Department are concerned, these orders are issued in consultation with the Comptroller and Auditor General of India, as mandated under Article 148(5) of the Constitution of India.

4. This is issued with the approval of Finance Secretary & Secretary (Expenditure).

  
(Nirmala Dev)  
Director

To,

All Ministries and Departments of the Govt. of India etc. as per standard distribution list.

Copy to : C&AG and U.P.S.C. etc. as per standard endorsement list.



247a

Comp No 1145909  
dated 15-09-2022

①

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
FINANCE (POLICY) DEPARTMENT  
4<sup>TH</sup> LEVEL, A WING, DELHI SECRETARIAT  
I.P. ESTATE: NEW DELHI-110002

No.F.20/04/2022/Finance (Policy) 1793-1799 Dated: 01/06/2022

OFFICE MEMORANDUM

**Subject:** Modification of instructions regarding Air Travel and Booking of Air Tickets on Government account - Purchase of Air Tickets from Authorized Agent(s).

\*\*\*\*\*

The attention of all the departments of Government of NCT of Delhi is invited towards the instructions issued by the Government of India, Ministry of Finance, Department of Expenditure vide their Office Memorandum No. 19024/03/2021-E.IV dated 31<sup>st</sup> December, 2021, wherein it has been decided in view of the decision of the Government of India for disinvestment of Air India that in all cases of air travel where the Government bears the cost of air passage, air tickets shall be purchased from the three Authorised Travel Agents Viz. M/S Balmer Lawrie & Company Limited (BLCL), M/S Ashok Travels & Tours (ATT) and Indian Railways Catering and Tourism Corporation Ltd (IRCTC). It has also been clarified vide Office Memorandum No. 19024/03/2021-E.IV dated 16<sup>th</sup> February, 2022 that the air travel on Government account both Domestic (including LTC) and International travel can be made by private airlines.

Now, therefore, in supersession of earlier Office Memorandum issued by this department vide No.F.20/10/2016-AC/104-28 dated 25.02.2016, it has been decided that the following procedure will be followed in respect of air travel on tours both domestic and International travel and LTC:-

- (a) In all cases where a Government servant travels by air on Government Account both domestic and international travel and where the Government bears the cost of air passage, air tickets shall be purchased from DTTDC only.



...contd...2/-

