

**Government of NCT of Delhi**  
**Department of Urban Development**  
**10<sup>th</sup> Level C-Wing, Delhi Sachivalaya**  
**I.P. Estate, New Delhi - 110002**  
**Ph-011-23392343**

No.F.16(492)/UD/W/2015/021323284/560

Dated: 13/05/2022

Draft Recruitment Rules for the post of Draftsman Grade-III in Delhi Jal Board,  
Varunalaya Phase - II, Karol Bagh, New Delhi - 110005  
approved by the Services Department


**NOTICE**

In terms of Services Department, Services - IV Branch, Govt. of NCT of Delhi, 7<sup>th</sup> Level, "B" Wing, Delhi Secretariat, I.P. Estate, New Delhi - 110002 circular No. F.2(1)/RRs/2021/S-IV/676-680 dated 06/04/2021, the proposal for framing/amendment of Recruitment Rules of 77 post of erstwhile Draftsman Grade-III (Category - C) in Delhi Jal Board has been approved by the Services Department on 13/04/2022. The Draft Recruitment Rules is hereby uploaded on the website of this department for obtaining the comments, if any, from the stakeholders, in the following format:

S.No./Column No. of proposed Notification/Schedule of RRs to the post of Stenographer	Comments
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The stakeholders are hereby invited to give their comments, if any, on the Draft Recruitment Rules to this Department within 30 days from the date of uploading of Draft Recruitment Rules.

After completion of 30 days, the Draft Recruitment Rules will be placed/ before Competent Authority for taking approval for notifying in Delhi Gazette as per Law, Rules and Procedure prescribed.

  
**(Rajesh Kumar)**  
**Dy. Secretary (Water)**

**Asstt. Programmer,**  
**Urban Development Department,**  
**Govt. of NCT of Delhi,**  
**9<sup>th</sup> Level, "C" Wing,**  
**Delhi Secretariat, I.P. Estate,**  
**New Delhi - 110002.**

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**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**(SERVICES DEPARTMENT: BRANCH-IV)**  
**7<sup>TH</sup> LEVEL, B-WING, DELHI SECRETARIAT,**  
**I.P. ESTATE, NEW DELHI-110002**  
**{http://services.delhigovt.nic.in}**

No.F.2(1)/RRs/2021/S-IV/676-680

Dated: 06/04/2021

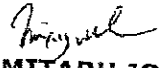
**CIRCULAR**

References are being received from various departments of Govt. of NCT of Delhi with regard to exact stage for inviting comments from stakeholders while framing/ amending Recruitment Rules/Service Rules.

In context of the above and in continuation of the circular/ guidelines regarding framing/amendment of Recruitment Rules/ Service Rules, the following clarification are hereby circulated for Information and compliance by all the departments under Govt. of NCT of Delhi:-

1. The Administrative Department concerned may upload the draft Recruitment Rules/Service Rules concurred/ approved by the Services Department on the website of the department with the approval of concerned administrative Secretary for obtaining comments of stakeholders.
2. In case no comments from Stakeholders are received, the proposal for framing/amending Recruitment Rules/Service Rules may be placed before the Hon'ble Lt. Governor for seeking approval or for referring the proposal to UPSC as the case may be, without referring the same to the Services Department.
3. In respect of any revision of the provisions of draft Recruitment Rules/ Service Rules concurred/ approved by the Services Department subsequent to comments of stakeholders, revised proposal needs to be referred again to the Services Department for concurrence and thereafter placed before Hon'ble Lt. Governor for seeking approval of the Recruitment Rules or for referring the proposed Recruitment Rules/ Service Rules to UPSC as the case may be.
4. In respect of Group-A and Group-B posts, the draft Recruitment Rules/ Service Rules is required to be placed before the Hon'ble Lt. Governor, Delhi for referring the same to UPSC in terms of Transaction of Business of the Government of National Capital Territory of Delhi Rules, 1993.
5. After getting concurrence/ approval of UPSC in respect of Recruitment Rules/ Service Rules to the Group-A and Group-B posts, the proposal is required to be placed again before the Hon'ble Lt. Governor for approval.

This issues with the approval of the Competent Authority.

  
**(AMITABH JOSHI)**  
**DY. SECRETARY (SERVICES)**

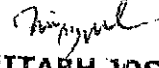
To  
All Principal Secretaries/Secretaries/HODs,  
Govt. of NCT of Delhi.

No.F.2(1)/RRs/2021/S-IV/676-680

Dated: 06/04/2021

Copy for information to:

1. P.S. to Pr. Secretary to Lt. Governor, GNCT of Delhi.
2. S.O. to Chief Secretary, GNCT of Delhi.
3. S.O. (Co-ordination), Services Department, for uploading it on website of the Services Department for information of all concerned.
4. Guard File.

  
**(AMITABH JOSHI)**  
**DY. SECRETARY (SERVICES)**

## SCHEDULE

1. NAME OF POST	2. NO. OF POSTS	3. CLASSIFICATION	4. LEVEL IN THE PAY MATRIX	5. WHETHER SELECTION OR NON-SELECTION POST	6. AGE LIMIT FOR DIRECT RECRUITS.	7. EDUCATIONAL & OTHER QUALIFICATION REQUIRED FOR DIRECT RECRUITS.	8. WHETHER AGE AND EDUCATIONAL QUALIFICATION PRESCRIBED FOR DIRECT RECRUITS WILL APPLY IN THE CASE OF PROMOTEEES.	9. PERIOD OF PROBATION, IF ANY.	10. METHOD OF RECRUITMENT WHETHER BY DIRECT RECRUITMENT, OR BY PROMOTION OR BY DEPUTATION/ ABSORPTION AND PERCENTAGE OF VACANCIES TO BE FILLED BY VARIOUS METHODS.	11. IN CASE OF RECRUITMENT BY PROMOTION OR DEPUTATION/ ABSORPTION, GRADES FROM WHICH PROMOTION OR DEPUTATION/ ABSORPTION TO BE MADE.	12. IF A DEPARTMENTAL PROMOTION COMMITTEE EXISTS, WHAT IS ITS COMPOSITION.	13. CIRCUMSTANCES IN WHICH UNION PUBLIC SERVICE COMMISSION IS TO BE CONSULTED IN MAKING RECRUITMENT
DRAFTSMAN GRADE III	77(2021) ) *SUBJECT TO VARIATION DEPENDENT OF WORKLOAD.	CATEGORY 'C'	LEVEL 4 (RS.25500-81100) IN THE PAY MATRIX	NOT APPLICABLE	BETWEEN 18 & 27 YEARS (RELAXABLE FOR GOVERNMENT SERVANTS AND THE EMPLOYEES OF THE DELHI JAL BOARD IN ACCORDANCE WITH THE INSTRUCTIONS OR ORDERS ISSUED BY THE CENTRAL GOVERNMENT)	<b>ESSENTIAL :-</b> (i) 10 <sup>th</sup> PASSED FROM A RECOGNIZED SCHOOL/ BOARD/ UNIVERSITY.  (ii) NATIONAL TRADE CERTIFICATE/NATIONAL APPRENTICESHIP TRADE CERTIFICATE IN DRAFTSMAN (CIVIL) FROM A RECOGNIZED INSTITUTION.  <b>DESIRABLE:-</b> CERTIFICATION COURSE IN AUTOCAD	NOT APPLICABLE	2 YEARS	BY DIRECT RECRUITMENT.  <b>NOTE:-</b> VACANCIES CAUSED BY THE INCUMBENT BEING AWAY ON DEPUTATION OR LONG ILLNESS OR STUDY LEAVE OR UNDER OTHER CIRCUMSTANCES FOR A DURATION OF ONE YEAR OR MORE MAY BE FILLED ON DEPUTATION BASIS FROM OFFICERS OF CENTRAL GOVERNMENT  (A) HOLDING ANALOGOUS POSTS ON REGULAR BASIS IN THE PARENT CADRE/DEPARTMENT, AND  (B) POSSESSING EDUCATIONAL QUALIFICATIONS AND EXPERIENCE PRESCRIBED FOR DIRECT RECRUIT UNDER COLUMN NO.7.	NOT APPLICABLE	Category 'C' DEPARTMENTAL PROMOTION COMMITTEE for confirmation.  1. DIRECTOR(ADMN.& PERSONNEL) CHAIRMAN 2. SUPERINTENDANT ENGINEER (CIVIL) MEMBER 3. ASSISTANT COMMISSIONER(WATER) MEMBER	CONSULTATION WITH UNION PUBLIC SERVICE COMMISSION NOT NECESSARY.

By order and in the name of Lt. Governor of National Capital Territory of Delhi  
SPL. SECRETARY (W)