

GOVT. OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
(ADMINISTRATION BRANCH-II)
7TH FLOOR, MSO BUILDING, I.P. ESTATE
NEW DELHI-110002

F.No.1(59)/2020/DSW/Estt./ 14592-14651

Dated:-

CIRCULAR

Sub:- Special Drive to clear pendencies.

Please find enclosed a copy of mail along with a letter No. No. F.03/02/AR/2019/8031-8260 dated 17/10/2022 received from Dy. Secretary (PGMS/AR), GNCT of Delhi, Administrative Reforms Department, 7th Floor, 'c' Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002 regarding Special Drive to clear pendencies for necessary action at your end.

Encl:- As above.

[Signature]
31/10/2022

Section Officer (Admn-II)

To

- ✓ Sr. System Analyst, DSW for uploading the circular on the Department website.

F.No.1(59)/2020/DSW/Estt./ 14592-14651

Dated:-

01 NOV 2022

Copy to:-

1. PPS to Secretary (SW), GLNS Complex, Delhi Gate, Delhi.
2. PA to Director (SW), GLNS Complex, Delhi Gate, Delhi.
3. PA to Joint Director(SW), GLNS Complex, Delhi Gate, Delhi
4. All DDs / DSWOs/DDO/HOO/Supdt./In-charge of Homes/ Institutions/Schools.
5. Guard File.

[Signature]
31/10/2022
Section Officer (Admn-II)

573/cc
21/11/22

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Most Urgent

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ADMINISTRATIVE REFORMS DEPARTMENT
7TH FLOOR, 'C' WING, DELHI SECRETARIAT, J.P. ESTATE,
NEW DELHI-110002
Email: arundate@nct. in

Ref: GOVT/AR/2012/100

70

All Addl. Chief Secretaries/Pr. Secretaries/Secretaries/HODs,
Govt. of NCT of Delhi.

Subject: Special Drive to clear pendencies – reg.

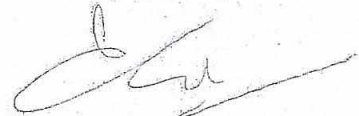
Sir,

Chief Secretary, GNCTD has desired to review all dak, files, other matters which are pending disposal for more than 30 days, be compiled and a list be sent to this office latest within two weeks of issue of this letter.

Further, it has also been desired to clear all such pendencies within 100 days and submit a Compliance Report to this Department for review by the worthy Chief Secretary, GNCTD.

This may be treated as MOST URGENT.

Yours faithfully,



(ASHISH KUMAR),

DY. Secretary (PGMS/AR)

Ph: 011-23392483

Copy for Information to:

1. PA to Staff Officer to Chief Secretary, 5th Level, Delhi Secretariat,
New Delhi-110002.