

URGENT

TIMR BOUND/OUT TODAY

DEPARTMENT OF SOCIAL WELFARE  
GOVT. OF NCT OF DELHI  
GLNS COMPLEX, DELHI GATE, NEW DELHI-110002  
(ADMINISTRATION-II BRANCH)

F.No.1 (11)/2009/ACP/DSW/Estt./Pt.-I/

Dated:-

To

The DDO/HOO/Supdt.,  
HOIB, Sewa Sadan Complex,  
Department of Social Welfare,  
Lampur, Delhi.

**Sub:- Preparation of panel of eligible Sr. Assistant /Grade III (DASS) for considering grant of Non-Functional Selection Grade (NFSG)- seeking requisite documents in respect of Sh. Rajbir Vats, Sr. Assistant for consideration by Internal Screening Committee- reg.**

Please refer to Services Department letter No.13(3)/2021/NFSG/Gr.III(DASS)/Services/ACP Cell/Vol. 3/343-346 dated 05.08.2022(copy enclosed) vide which it is requested that requisite information **strictly in the prescribed proforma for vigilance / integrity report for grant of NFSG** in respect of **Sh. Rajbir Vats, Sr. Assistant** may be made available at the earliest to facilitate assessment of his suitability for grant of Non Functional Selection Grade (NFSG) in Level 6 of Pay Matrix Table under 7<sup>th</sup> CPC.

It is therefore, requested to forward the requisite information **strictly in the prescribed proforma for vigilance / integrity report for grant of NFSG** for seeking Departmental Vigilance clearance Report from Vigilance Branch of Department of Social Welfare, GNCTD in respect of Sh. Rajbir Vats, Sr. Assistant.

It may also please be noted that only those Sr. Assistant, will be considered by the Internal Screening Committee, whose requisite information / documents are made available and in case any official is not considered due to non-furnishing of information by the concerned DDO/HOO/Supdt., the onus shall rest with DDO/HOO/Supdt., only.

Therefore, as required by the Services Department, the aforesaid documents in respect of Sh. Rajbir Vats, Sr. Assistant may be forwarded to this office at the earliest for further necessary action.

Encl: Service department letter dated 05/08/2022  
Alongwith prescribed proforma.

  
Section Officer (ADMN.-II)

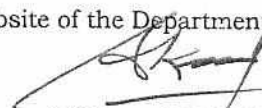
No.F.42 (4)/2002//DSW/Estt./Pt.File-I/ 9641

Dated:-

16 AUG 2022

Copy to for further necessary action :-

1. DDO/HOO/Principal, NPSD /SMRC, Mayur Vihar, DSW with the request to forward the Integrity / Vigilance Certificate in respect of Sh. Hemant Kumar, Sr. Assistant.
2. Supdt. (FAS Branch), DSW (HQ) with the request to forward the Integrity / Vigilance Certificate in respect of Sh. Chandra Kant, Sr. Assistant.
3. Sr. System Analyst, DSW (HQ) with the request to upload the letter on the website of the Department.

  
Section Officer (ADMN.-II)

357/cc  
18/8/22

## GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

SERVICES DEPARTMENT- (ACP CELL)  
A WING, 5<sup>TH</sup> LEVEL, DELHI SECRETARIAT,  
NEW DELHI 110002

(<http://services.delhigovt.nic.in>)

No. F.13(3)/2021/NFSG/Gr.III(DASS)/Services/ACP Cell /Vol.3 | 343-346

Dated: 05.08.2022

To

All the concerned Head of Departments,  
Govt. of NCT of Delhi,  
Delhi/New Delhi.

Sub: Preparation of panel of eligible Sr. Assistant/Grade III (DASS) for considering grant of Non-Functional Selection Grade (NFSG) - seeking requisite documents in respect of eligible officials for consideration by Internal Screening Committee reg.

Madam/Sir,

In continuation of this office letter No.F.13(3)/2015/NFSG/Services/Gr.III(DASS)/391-92 dated 12.05.2015 and subsequent letters including latest letter dated 30.11.2021, I am directed to inform that this department is in receipt of Tentative Eligibility List in respect of Sr. Assistant/Grade III(DASS) with eligibility w.e.f 01.01.22(263 officials), 22.06.2011(03 official), 01.01.17(03 official), 01.01.2019(01 official), 01.01.2020(02 official), 01.07.2020(02 official) and 01.01.2022 (04 official) (Total:278) from Cadre Controlling Authority i.e. Services-II Department for considering grant of Non-Functional Selection Grade(NFSG) in Level 6 of Pay Matrix Table under 7<sup>th</sup> CPC i.e Rs.35400-1,12,400 (Pre- Revised PB-2 Rs.9300-34800 with Grade Pay of Rs.4200/-) with reference to this department Order No. 58 (F.2/37/2008/S.I/Lit./Vol.II) dated 03.02.2015 and OM no.F.3(5)/(1)/NFSG/S.II/2015/987-992 dated 29.04.2015.

It is, therefore, requested to furnish the requisite information in the enclosed format in respect of all the eligible officials as per Annexure to facilitate assessment of their suitability for grant of Non Functional Selection Grade (NFSG) in Level 6 of Pay Matrix Table under 7<sup>th</sup> CPC.

If the officials, as per the Annexure, has expired/resigned/removed from service or promoted/appointed to higher grade/post or transferred/sent on deputation to other department, then the necessary information may be provided to this department. If whereabouts of any of these officials are not known, then the action being taken/already taken in such cases and orders, if any, passed in this regard by the Competent Authority may also be provided to this department. Service particulars of such officials may also be sent to this department so that further action in r/o NFSG in such cases can be taken.

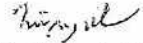
Further, it is requested that APARs of the officials, pertaining to the preceding 05 years with reference to the eligibility date as mentioned in the annexure (eg. in case the eligibility date is 01.01.2022, then ACRs/APARs pertaining to the period 2016-17 to 2020-21), if available in the administrative department may also be forwarded to ACP Cell alongwith duly filled enclosed proforma.

The eligibility date mentioned in the Annexures for considering cases for grant of NFSG is tentative as seniority of some of the official is yet to be finalized. The list of the eligible Sr. Assistant/Gr.III (DASS) officials is also available on the website of Services Department, GNCTD.

It may also please be noted that only those Sr. Assistant/Grade III(DASS), will be considered by the Internal Screening Committee, whose requisite information/documents are made available and in case any official is not considered due to non-furnishing of information by the concerned department, the onus shall rest with the department only.

This may be given PRIORITY and necessary documents may be furnished to this department within 10 days of receipt of this letter.

Yours faithfully,



(Amitabh Joshi)

Dy. Secretary (Services)

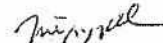
Encls: As above.

No. F.13(3)/2021/NFSG/Gr.III(DASS)/Services/ACP Cell /Vol.3

Dated:

Copy to:

1. Section Officer (Coordination), Services Department, Govt. of NCT of Delhi with request to upload the Letter/Annexure on the website of Services Department, Govt. of NCT of Delhi.
2. Section Officer(S-IV), Services Department, Govt. of NCT of Delhi with the request to forward the ACRs grading in r/o the officials named in the list enclosed to SO(ACP Cell).
3. Section Officer(S-II), Services Department, Govt. of NCT of Delhi with the request to forward the ACRs grading in r/o the officials named in the list enclosed to SO(ACP Cell).



(Amitabh Joshi)

Dy. Secretary (Services)

16.08.2022

Sr. Pankaj

2444/SO(A+D)  
16/08/22

PROFORMA FOR VIGILANCE/INTEGRITY REPORT  
FOR GRANT OF NON FUNCTIONAL SELECTION GRADE (NFSG)

1. Name of the official (in capital letters) :
2. Date of Birth :
3. Date of initial appointment on regular basis with Post and pay scale :
4. Date of promotion as Sr.Asstt./Gr.-III (DASS) :
5. Category (UR/SC/ST/OBC/PH) :
6. Whether integrity certified (YES/NO) :
7. Date of completion of 05 years approved service as Sr. Asstt./Gr. III (DASS) :
8. Period of non qualifying service, if any. (i.e. EOL on private affairs/Dies Non etc.) :
9. Whether MACP/ACP benefits is granted, if so, details thereof along with copy of relevant orders. :
10. **VIGILANCE STATUS AS ON DATE OF ELIGIBILITY** :
  - (i) Whether any vigilance case is pending/ contemplated against the official? (YES/NO). If yes, details thereof along with copy of relevant orders. :
  - (ii) Whether any charge sheet is issued under CCS(CCA) Rules 1965 ? (YES/NO). If yes, details thereof along with copy of relevant orders. :
  - (iii) Whether any penalty in operation/ imposed? (YES/NO). If yes, details thereof along with copy of relevant orders. :
  - (iv) Whether any criminal case is pending against the official? (YES/NO). If yes, details thereof along with copy of relevant orders. :
11. Any other information :

Signature of Head of Office: .....

Name of HOO with seal: .....

Department: .....