

**DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, NEW DELHI-110002
(ADMINISTRATION-II BRANCH)**

No.F.42 (4)/2002//DSW/Estt./Pt.File-I/

Dated:-

To

1. The DDO/HOO/Supdt. of SWPH,
B-1 Block, Ramesh Nagar,
Department of Social Welfare, GNCTD
New Delhi-110015.

2. DDO/HOO/Supdt. of ISPMR (A&Ch.),
Asha Kiran Home,
Department of Social Welfare, GNCTD,
Rohini, Delhi.

3. DDO/HOO/Supdt. of Poor House,
Department of Social Welfare, GNCTD,
Kingsway Camp, Delhi.

4. DDO/HOO/Supdt. of HADFB
Department of Social Welfare, GNCTD,
Nirmal Chhaya Complex, Hari Nagar, Delhi.

5. DDO/HOO/Supdt. of HOIB,
Department of Social Welfare, GNCTD,
Sewa Sadan Complex, Lampur, Delhi.

Sub:- Preparation of panel of Gr.III(DASS)/Kanungo Officials for consideration of their promotion to the post of Gr.-II(DASS) on regular basis.

Sir/Madam,
Please refer to Services Department letter No.F.3 (1)/(4)/2022/S.II/413-416 dated 08/02/2022 (copy enclosed) vide which it is requested that requisite information **strictly in the prescribed proforma as per Annexure 'C' & 'D'** in respect of the following officials may be made available at the earliest to facilitate assessment of their suitability for promotion to the post of Grade-II (DASS).

It is therefore, requested to forward the requisite information **strictly in the prescribed proforma as per Annexure 'C' & 'D'** alongwith filled Proforma for vigilance status report for seeking Departmental Vigilance clearance Report from Vigilance Branch of Department of Social Welfare, GNCTD in respect of the following Officials:-

S.No	S.No. in the enclosed list	Name	D.O.B.	SNTY. No.	Documents Required	Place of Physically posted	Place of salary purposes
01	83	Devinder Singh	01/04/1967	U10173A	Annexure-C & D alongwith vigilance status proforma	DSWO (West), DSW	DDO/HOO, SWPH, Ramesh Nagar, DSW
02	92	Mohini Sharma	03/08/1963	U10183	--Do--	HWH, NK-I & II, DSW	DDO/HOO
03	230	Satvir Singh Sharma	06/10/1964	U10383	--Do--	CPO, K. Camp, DSW	DDO/HOO, Poor House, K. Camp, DSW
04	252	Om Prakash Khatri	01/01/1968	U10411	--Do--	DSWO (NW-I & II)	DDO/HOO, HADFB, Nirmal Chhaya, DSW

[Signature]
08/03/22

Abhishek

S.No	S.No. in the enclosed list	Name	D.O.B.	SNTY. No.	Documents Required	Place of Physically posted	Place of salary purposes
05	462	Rajbir Vats	20/10/1963	U10655	Annexure-C & D alongwith vigilance status proforma	Nav Rachna Home, DSW	DDO/HOO, HOIB, Sewa Sadan Complex, Lampur

It may be noted that only those officials will be considered whose record is made available and in case any official does not get considered due to non-furnishing of requisite documents / papers / information by the concerned DDO/HOO/Supdt., the responsibility shall rest with the concerned DDO/HOO/Supdt., of the Department of Social Welfare.

Therefore, as required by the Services Department, the aforesaid documents in respect of the aforesaid officials may be forwarded to this office at the earliest for further necessary action.

Encl: Service department letter dated 08/02/2022
Alongwith Annexure-C & D



Section Officer (ADMN.-II)

No.F.42 (4)/2002//DSW/Estt./Pt.File-I/ 21324

Dated:-

07 MAR 2022

Copy to for further necessary action :-

1/Sr. System Analyst, DSW (HQ) with the request to upload the letter on the website of the Department.



Section Officer (ADMN.-II)

801/cc
07/03/22