



**OFFICE OF THE COMMISSIONER (LABOUR)
ADMINISTRATION BRANCH
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
5-SHAM NATH MARG, DELHI-110054**

Email: admn-labour@delhi.gov.in

Ph. No. : 011-23963334

F.1473/MISC/LC/Estt./09/Pt.F1/ 7595-7596

dated: 30/12/2022

CIRCULAR

Sub: Timely submission of intimation by Officers under AIS (Conduct) Rules, 1968 and CCS (Conduct) Rules, 1964.

Kind Attention is invited to Services Department Circular dated 16/12/22 (Copy enclosed).

Attention is further invited to all concerned officer that relevant provisions under AIS(Conduct) Rules, 1968 and the CCS(Conduct) Rules, 1964 and various guidelines issued by Government of India provides for timely submission of intimation regarding transaction in movable/immovable properties in proforma prescribed therein. These rules further provide filing of Annual property Return also in prescribed proforma within specified time.

Accordingly, all the Group 'A' and Group 'B' officers of this department are required to submit Statement of Annual Property Return for the year ending 2022 to Vigilance Branch of this department, giving complete details in every column, **latest by 31st January of following year.**

This issues with the approval of Competent Authority.

29.12.22

(VIJAY CHANDNA)

Deputy Labour Commissioner (Admn.)/HOO

F.1473/MISC/LC/Estt./09/Pt.F1/ 7595-7596

Dated: 30/12/2022

Copy to:-

1. All Group-A and Group-B Officers,
Labour Department, GNCTD
2. System Analyst, IT Branch, Labour Deptt.- with the request to upload the said Circular on the website of this Deptt.

29.12.22

Deputy Labour Commissioner (Admn.)