

**GOVERNMENT OF NCT OF DELHI  
FINANCE DEPARTMENT  
(POLICY DIVISION)  
4TH LEVEL, A-WING, DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI**

No.F.20/1/2016-AC/ 3322-3441

Dated: 19/10/2022

**CIRCULAR**

**Sub: Strict compliance of provisions of GFR, Manuals, OMs issued by Govt. of India/Govt. of NCT of Delhi, CVC Guidelines, as amended from time to time, by all Departments and field Organizations.**

All the Departments of Govt. of NCT of Delhi procure a wide variety of goods and services and undertake execution of works in pursuance of their duties and responsibilities. It has been observed that in many cases, Departments are not adhering to the guiding principles of GFR, CVC Guidelines and Manual for Procurement of Goods, Works, Consultancy & Other Services and other statutory provisions during execution of works/projects, procurement of goods and hiring of consultancy and other services.

2. Department of Expenditure, Ministry of Finance, Govt. of India has prepared a set of three Manuals on Policies and Procedures for procurement of Goods, Works and Consultancy & Other Services, in conformity with the General Financial Rules (GFR), 2017 and in accordance with the fundamental principles of transparency, fairness, competition, economy, efficiency and accountability. Further, all procurement related instructions issued by Central Vigilance Commission have been subsumed into these Manual, in collaboration with the Commission.

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3. Finance Department, Govt. of NCT of Delhi has already circulated the website link/URL detail of all the above mentioned three manuals, vide Endorsement No.F.20/07/2022/Finance (Policy)/2699-2707 dated 01.09.2022. Finance Department, Govt. of NCT of Delhi has also endorsed various OMs issued by the Ministry of Finance related to provisions of GFR, procurement of goods, works and consultancy & other services as and when issued by Ministry of Finance for strict compliance by the Departments/Autonomous Bodies/Grantee Institutions of Govt. of NCT of Delhi.

4. All Administrative Secretaries, Head of Departments and Head of Autonomous Bodies/Grantee Institutions are directed to strictly adhere to the provisions of General Financial Rules, 2017, Manual for procurement of Goods, Works and Consultancy & Other services, CVC Guidelines and other statutory provisions, as amended by Govt. of India/Govt. of NCT of Delhi/CVC from time to time, during execution of Works/Projects, procurement of Goods and hiring of Consultancy & Other Services.

  
(Naresh Kumar)  
Chief Secretary

To

1. All Addl. Chief Secretaries/Pr. Secretaries/Secretaries/Head of Departments, Govt. of NCT of Delhi.
2. Head of all Autonomous Bodies/Grantee Institutions of Govt. of NCT of Delhi.

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Copy to the following for information:-

1. Secretary to Lt. Governor, Delhi.
2. Addl. Secretary to Chief Minister, Govt. of NCT of Delhi.
3. Secretary to Dy. Chief Minister, Govt. of NCT of Delhi.
4. Secretaries to all Ministers, Govt. of NCT of Delhi.
5. Staff Officer to Chief Secretary, Govt. of NCT of Delhi.
6. PPS to Pr. Secretary (Finance), Govt. of NCT of Delhi.
7. Guard File.
8. Website of Finance Department.

  
Staff Officer to Chief Secretary