

FINANCE DEPARTMENT
Government of National Capital Territory of Delhi
4th Level, B-Wing, Delhi Secretariat, I.P. Estate, New Delhi

F.No.47/3/2021-AC/2418

Dated: 26/07/2022

ENDORSEMENT

The copy of under mentioned Office Memorandum is forwarded herewith for information and necessary action to the following;

1. All Head of Department, Govt. of NCT of Delhi.
2. Guard File/Website of Finance Department.


(P.V.S.S. SUBBA RAO)
JOINT SECRETARY (FINANCE)

NAME OF MINISTRY/ DEPARTMENT	OM NO. & DATE	SUBJECT
Public Financial Management System, Department of Expenditure, Ministry of Finance, Government of India, 202, 2 nd Floor, Palika Bhawan, R.K.Puram, Sector-13, New Delhi-110066	C-13015(278-Aug 2022)/MF.CGA/PFMS/2022-23/Training/1831-1895 dated 14.07.2022	Regarding Training schedule for Implementing Agencies of Govt. Department, Central Govt. Ministries in the month of August 2022- nomination invited.
Public Financial Management System (HQ), CGA, Department of Expenditure, Ministry of Finance, Government of India, 3 rd Floor, Shivaji Stadium Annexe, New Delhi-110001.	No.14014/5/2021-PFMS/C.No.-8766/1898 dated 14.07.2022	IT Security advisory for the State Governments and Agencies using PFMS for mandatory compliance at User Level.
Department of Expenditure, Ministry of Finance, Government of India, New Delhi.	F.No.1/(13)/PFMS/2020 dated 15.07.2022	Release of funds under the Centrally Sponsored Schemes (CSS) and monitoring utilization of the funds release- Procedure for remitting the interest earned from the funds released in the Single Nodal Account of Single Nodal Agencies (SNAs)

North Block,
New Delhi, 15th July, 2022

OFFICE MEMORANDUM

Subject: Release of funds under the Centrally Sponsored Schemes (CSS) and monitoring utilization of the funds released – Procedure for remitting the interest earned from the funds released in the single nodal account of Single Nodal Agencies (SNAs).

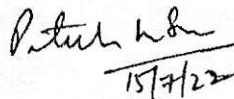
The undersigned is directed to refer to Para 10 of this Department's OM No. 1(13)PFMS/FCD/2020 dated 23rd March, 2021 regarding remitting of interest earned from the funds released in the Single Nodal Agency (SNA) account into the respective consolidated funds on pro-rata basis in terms of rule 230 (8) of GFR, 2017. Further, this Department, vide OM No 1(13) PFMS/FCD/2021 dated 30th June, 2021, communicated the procedure for remitting the interest accrued.

2. In view of the references received from Ministries/Departments, the procedure for remitting the interest has been reviewed in consultation with O/o CGA and following instructions are communicated in supersession of DoE's OM No 1(13)PFMS/FCD/2021 dated 30th June, 2021 -

3. The SNA of each CSS, in the State shall compute the total interest earned out of the funds received in its account (both from the Central Government and the State Government) in the preceding financial year in the 1st week of April. The interest earned shall be apportioned by the SNA between the Central Government and the State Governments per the approved funding pattern of the CSS and shall be deposited in the respective consolidated funds.

4. The interest accrued in the SNA account shall be classified and deposited under the Standard Minor Head '801-Interest or other earnings from Grantee on unspent balances' below the concerned functional Major/Sub-Major Head in the Section 'Receipt Heads (Revenue Account)' corresponding to the functional Major/Sub-Major Head(s) from where the grant was originally sanctioned. The nature of the receipt i.e. interest, shall be classified at Sub-Head Level. The name of the Scheme may be classified at the detailed head level.

5. The Standard Minor Head '801' and sub-heads thereunder for distinctly identifying nature of receipt i.e. interest, below the functional Major/Sub-Major Heads can be opened without issue of formal correction slip to the LMMHA for Union and States in terms of Para 2.5 of the General Directions to the LMMHA read with Para 1.2 thereof. The Principal Accounts Office of the concerned Ministry/Department of the Government of India may get these heads opened from DAMA Section of the O/o CGA through e-Lekha.


15/7/22

6. An illustration to the procedure described in Para 4&5 is given below –

i. Interest accrued on the fund releases for educational purposes shall be credited as under –

Major Head - '0202-Education, Sports, Arts and Culture'

Sub Major Head-'01 or 02' as the case may be

Minor head - '801-Interest or Other earnings from Grantee on unspent balances'

Sub-Head - 'XX - Interest'

(Code for 'XX' shall be generated by the system viz. e-Lekha)

ii. Interest accrued on the fund releases for Health purposes shall be credited as under –

Major Head- '0210-Medical and Public Health'

Sub-Major Head - '01, 02, 03, 04 or 80' as the case may be

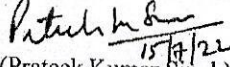
Minor head - '801-Interest or Other earnings from Grantee on unspent balances'

Sub-Head - 'XX - Interest'

(Code for 'XX' shall be generated by the system viz. e-Lekha)

7. The interest shall be deposited as per the extant procedure. However, from 1st September, 2022 onwards, the interest accrued in the SNA account shall be deposited by the SNAs online through the Non-Tax Receipt Portal (NTRP) using PFMS Login. PFMS Division, O/o CGA shall issue the Standard Operating Procedure (SOP) for the same.

8. This issues with the approval of the competent authority.


15/9/22
(Prateek Kumar Singh)
Director
Tel. No. 23094961

To

1. Secretaries of all Departments/Ministries, Government of India
2. Chief Secretaries of all States/UTs with Legislature
3. Financial Advisers of all Ministries of Government of India
4. Addl. CGA (PFMS), O/o CGA, INA, New Delhi

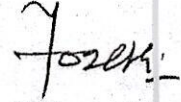
No-14014/5/2021-PFMS/C.No-8766/1898
Government of India
Ministry of Finance, Dept. of Expenditure
Controller General of Accounts
Public Financial Management System (HQ)
3rdFloor Shivaji Stadium Annexe
New Delhi-110001

Dated: - 14 /07/2022

Office Memorandum

PFMS is a web based online software application for payment execution, monitoring and tracking of financial activities of Government of India. In order to mitigate the cyber-attacks and other malicious and fraudulent activities, an IT security advisory for the State Governments and Agencies using PFMS, has been prepared and attached as Annexure-I for mandatory compliance at User level.

This issues with the approval of Competent Authority



(Yogesh Kumar Meena)

Dy. Controller General of Accounts

To,

All State Govt. Departments.

Copy for information to:-

- 1) PS to Addl.CGA, PFMS
- 2) PS to AS (PFS), DoE
- 3) PS to Jt.CGAs (AT/CVP/SS/HS/JKP)
- 4) DDG / Sr.T.D, NIC PFMS
- 5) All Dy. CGAs / ACGAs / ACAs, PFMS/ Director PFS DOE.
- 6) All State Directorates, PFMS for wide circulation.
- 7) Sr. AO –for uploading on PFMS web site.

Annexure-1

IT Security Advisory for State Governments and Agencies using PFMS

To mitigate the risks of cyber-attacks and other malicious activity, all users of PFMS (including Implementing Agencies and State Governments) are hereby advised to ensure the adoption of the following safeguards while accessing PFMS portal through their IT systems (desktops / laptops / mobile devices):

1. Print Payment Advise (PPA) will be discontinued from 30th Sept 2022 for Agencies who are having accounts in DSC enabled Banks. All Agencies are advised to shift from PPA to ePA / DSC mode for payments.
2. For SNA accounts for CSS, Cheques shall NOT be issued. Agencies shall make use of payments mode available in PFMS i.e.PPA/ DSC/ePA only.
3. External storage media and communication devices may be used strictly for official purpose. The unregulated use of devices (like pen drives, mobile phone etc.) can cause transmission of malicious files from device to computers and increases the vulnerability of data theft.
4. Regular backups shall be taken.
5. Use authorized and licensed software only.
6. Don't use the same password in multiple services/websites/apps.
7. Do not save your login credentials of PFMS in browser.
8. Don't use any unauthorized remote administration tools (e.g. Teamviewer, Ammy admin, Anydesk etc.).
9. Don't write down any passwords, IP addresses or other sensitive information on any unsecured material (e.g. sticky/post-it notes, plain paper pinned or posted on your table, etc.).
10. Don't use any 3rd party toolbars (e.g. download manager, weather tool bar, askme tool bar, etc.) in your internet browser.
11. Keep your system password protected. The password may not be shared with any other person. To facilitate access by multiple users, if needed, different users may be created on the system.
12. Prevent malware and ransomware from being delivered and spreading to your devices. Prevent malware from running on devices. Do not send encrypted data and communicate with malicious IP addresses.
13. Users to ensure that anti-virus application is properly installed and is updated regularly. Computers may not be enabled with auto-play feature which prevents anti-

- virus application from scanning the device after attachment to CPU.
14. Installation of "WhatsApp" in the system is not advisable and may be avoided.
 15. Users shall ensure that unnecessary Apps related to cloud storage (Drop Box, Google Drive etc.) and remote access applications (like Any Desk, Team View) are not installed in the system.
 16. Contractual employees are not posted in sensitive seats.
 17. Cleaning of rooms and removing of paper waste by housekeeping staff is done under the supervision of Caretaker staff.
 18. Report suspicious emails or any security incident to incident@cert-in.org.in and incident@nic-cert.nic.in.
 19. Adhere to the security advisories published by NIC-CERT (<https://nic-cert.nic.in/advisories.jsp>) and CERT-In (<https://www.cert-in.org.in>).
 20. Conduct precheck of all bills as per established procedure before making any payment.

Dated:- 14/07/2022

OFFICE MEMORANDUM

Approval of competent authority has been accorded for the following trainings to be held through online mode, as per dates and time indicated here under:-

PFMS Trainings scheduled for the month of August 2022

<u>S. No</u>	<u>Module</u>	<u>Target Audience</u>	<u>Purpose</u>	<u>Trainer</u>	<u>Date</u>
1.	EAT Module (Expenditure Advance & Transfer)	All implementing agencies receiving grant under PFMS for various schemes	Process of Receipt of Funds Filing Expenditure, Advance & Settlement and Transfer of funds to lower agency by Institutions/ implementing agencies	Shri. Dileep Kumar Prajapati, OA, MP (Hindi medium)	03/08/2022
2.				Ms Rathawa Pragana OA, Gujarat, (Hindi medium)	08/08/2022
3.				Ms. Sandhya Abbot, OA, Shimla (Hindi medium)	22/08/2022
4.				Shri. Sandeep Kumar, Project Manager, Gujarat	29/08/2022
5.	TSA	Autonomous Bodies	Sensitization on the process of routing funds through RBI and use of DSC. Procedural Do's and Don'ts	Sh Girish Kumar Goel AAO ITD	12/08/2022
11	DBT	Departments of various Ministries	Configuration and payment of DBT by various modes	Sh Navneet Chopra AAO PFMS	25/08/2022

(Training Timings - 10.30 - 13.00 Hrs)

Nominations are invited from implementing agencies of Govt. Departments, Central Govt. Ministries for the above trainings. The registration for a module will be closed once the number of registrations for each session reaches the required registrations or 48 Hours before the date of training - whichever is earlier. The selection will be on first come first served basis, linked to the date and time of registration which is tagged at the time of filling up the Google form. The nomination request is to be sent online via the following link:-

<https://forms.gle/nK3QxPAV3cA4zzCH8>

J. Pravin
14/7/22

INSTRUCTIONS:-

1. It is mandatory for individual trainees to fill up the above Google form failing which they would not get the link for training.
2. The Nomination has to be sponsored by the competent authority of concerned Ministry/Department/Institution/Organization in writing.
3. The sponsoring letter is to be uploaded while filling the form.
4. It is mandatory for individual trainee to fill up the form failing which they would not get the link for the training.
5. An individual working for multiple schemes needs to register only once, but multiple schemes can be mentioned in column for scheme/module. However for different Training modules separate registration will be required.
6. Departments in States are required to contact their respective State Directorates for training on EAT Module.
7. The training link will be sent to the email indicated in the registration form. **The training link should not be shared with anyone.** Any unauthorized person joining the training will be removed from the training by the host.
8. The trainee is expected to join the on line training with his/her name only as registered at the time of filling up the Google form. Any one joining with name not matching the Google form or by office name or designation will not be allowed to continue the training by the host (undersigned).
9. The training dates have been decided on the basis of holidays at Central Govt. Care has been taken to avoid State holidays to the best of our knowledge

For any clarification you may contact PFMS Training Cell on address indicated above.

S. Francis
14/7/22

(S. FRANCIS)

Senior Accounts Officer (Trg.)

Mob: +91-98-118-62853

e-mail: training-pfms@gov.in

Copies to:-

1. PS to Addl.CGA (PFMS)
2. PA to All JE CGA (PFMS)
3. All Dy.CGAs (PFMS & ITD)
4. All ACGAs/ACAs (PFMS & ITD)
5. All Sr.AOs PFMS / ITD
6. All the Trainers as indicated above
7. Sr. AO, (ITD), O/o CGA, Mahalekha Niyantak Bhawan, for information
8. Sr. AO, PFMS, State Directorate, Madhya Pradesh, for information (w.r.t. Sl. No. 1)
9. Sr. AO, PFMS, State Directorate, Himachal Pradesh, for information (w.r.t. Sl. No. 3)
10. Sr. AO, PFMS, State Directorate, Gujarat, for information (w.r.t. Sl. No. 2 & 4)
11. Sr. AO, (ITD) with the request to upload on CGA Website
12. Sr. AO, (CDN-PFMS) with the request to post in PFMS website
13. Sr. AO, INGAF for information
14. Sr. AO, Admn. for information