

GOVERNMENT OF NCT OF DELHI
FINANCE DEPARTMENT
(POLICY DIVISION)
'A' Wing, 4th Level, Delhi Secretariat, I.P. Estate, New Delhi

No.F.20/06/2021/Pt. File/2032-2131

Dated: 22/06/2022

CIRCULAR

Sub : Clarification regarding purchase of various electronic office equipments in the Departments of Govt. of NCT of Delhi as per OM No.F.20/08/2019-AC/jsfina/2575-2674 dated 07.08.2019.

Delegation of Financial Powers to Heads of Departments (HoDs) and Administrative Departments/Secretaries of Govt. of NCT of Delhi has been issued vide FD's OM No. 20/08/2019-AC/jsfina/2575-2674 dated 07.08.2019.

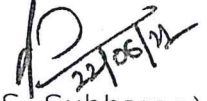
2. Various proposals have been received in the Finance Department from various Departments of Govt. of NCT of Delhi seeking clarification under which category of items in the FD's OM dated 07.08.2019, electronic items/computer related items used in the office are covered. Recently a proposal has been received in the Finance Department seeking advice whether "Scanner" is covered under Item No.27(b) of FD's OM dated 07.08.2019.

3. Items mentioned in the Item No.27(b) of FD's OM dated 07.08.2019 are specific which only includes "Purchase of Computers (including Laptops, Printers and Computer furniture)".

4. Attention is also invited to the Item No.27(a) of FD's OM dated 07.08.2019 which includes **all office equipments** including electronic typewriters, Intercom equipment, Calculators, electronic stencil cutters, Dictaphones, tape recorders, photocopiers, copying machines, franking machines, addressographs, filing and indexing systems, etc.

5. In view of above, all the Departments of Govt. of NCT of Delhi are hereby advised to examine all such proposals regarding purchase of electronic items/computer related items such as Scanner, etc., which are not mentioned in the Item No.27(b), under Item No.27(a) of the FD's OM dated 07.08.2019, if these items are office equipments, in consultation with IFA of the Department.

6. This issues with the approval of Pr. Secretary (Finance).


(P.V.S.S. Subbarao)
Joint Secretary (Policy)

To

All Addl. Chief Secretaries/Pr. Secretaries/Secretaries/HoDs,
Govt. of NCT of Delhi.

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