

GOVERNMENT OF NCT OF DELHI  
DIRECTORATE OF EDUCATION  
(PRIVATE SCHOOL BRANCH)  
OLD SECRETARIAT, DELHI-110054

No. DE.15(790)/PSB/2022-23/ 6803-6806

Dated:- 30/08/22

CIRCULAR

**Subject:- Guidelines for admission of EWS/Freeship Category students in Private Unaided Recognized Schools of Delhi running on the Govt. allotted land in 2<sup>nd</sup> onwards classes for the academic session 2022-23 selected through computerized draw of lots.**

In accordance with notification dated 23/07/2018 (copy enclosed) and in continuation of circular dated 16/08/2022 (copy enclosed), regarding admission of children from economically weaker section in neighborhood to the extent of 20% in all fresh admissions made in other classes above entry level in Private Unaided Recognized Schools running on land allotted by Government agencies/DDA, the Directorate of Education conducted computerized draw of lots to fill these seats out of applications, called online by the department, from 18/08/2022 to 25/08/2022, from the candidates of EWS/Freeship category. In this connection, the following instructions are issued for all concerned for taking necessary action:-

1. The computerized draw of lots for online applications received from EWS/Freeship category students for admission in 2<sup>nd</sup> class to 9<sup>th</sup> class has been conducted on 30/08/2022 (Tuesday).
2. In accordance with clause 8 of the circular dated 16/08/2022, the number of selected candidates for class 9<sup>th</sup> are twice the number of available vacant seats and admission against vacant seats will be done finally by Principal/HoS of allotted schools from this selected list of candidates in accordance with rule 145 of DSEAR, 1973, which provides that:-  
"The head of every recognized unaided school shall regulate admissions to a recognized unaided school or to any class thereof either on the basis of admission test or on the basis of results in a particular class or school."  
However, candidates in case of classes other than IX shall not be subjected to any type of test/interview/screening etc.
3. The successful candidates/applicants of the computerized draw of lots shall be informed about the school allotted for admission under EWS/Freeship category through SMS on their registered mobile number, within 24 hours of completion of draw of lots.
4. The applicants can check the name of the school allotted through computerized draw of lots using Registration ID & Date of Birth at the link EWS/DG/FREESHIP Result 2022-23 in the module " EWS/DG admission and EWS/Freeship admission available at the homepage of the departmental website [www.edudel.nic.in](http://www.edudel.nic.in). The total number of online



applications received are more than the total vacancies available in each class. Hence, every applicant cannot be selected in draw of lots.

- (a) If the applicant has been allotted the school, the screen will show the allotted school name.
  - (b) If the applicant has not been allotted any school, the screen will show a message that **"It is regretted that you have not been selected in the draw of lots"**.
  - (c) If the applicant enters wrong registration ID/ Date of Birth then the screen will show a message that **"No record found"**.
5. The successful applicants shall approach the school allotted through computerized draw of lots on or before 15<sup>th</sup> September, 2022 (Thursday) during school hours along with the following documents as per the information filled in the online application form:-
- (a) Print out of the application filled.
  - (b) Two Photographs of the candidate.
  - (c) Self Attested photocopy of proof of date of birth.
  - (d) Self Attested photocopy of Residential Proof.
  - (e) Self Attested photocopy of documentary proof of EWS category.

**The parents/guardians shall also keep the original documents with themselves for verification by the school authority.**

6. If the successful candidate fails to approach/report the school up to 15<sup>th</sup> September, 2022 (Thursday) for completing the formalities for admission under EWS/FREESHIP category, his candidature shall be cancelled.
7. The school must check the details of the student/applicant allotted through computerized draw of lots on departmental website i.e. [www.edudel.nic.in](http://www.edudel.nic.in) using the school ID and password through the link **School Plants –EWS-EWS/DG Result 2022-23**.
8. The school must see all the online applications details of the allotted applicants by using the link as mentioned above.

In this connection, respective Unaided Recognized Private Schools running on Govt. allotted land are hereby requested to do the following:-

- (i) Place an enlarged printout of the list of students outside the school gates for the information and ease of parents.
- (ii) Many parents may be approaching private schools for the first time. Therefore, in order to help and facilitate the parents of EWS/FREESHIP category children, the concerned schools must set up Help Desks within the school premises to explain to the parents the formalities regarding paper work etc. required for admission. The Staff manning these helpdesks must be instructed to cooperate with the parents/students.
- (iii) School shall not deny admission to the successful candidates who have filled details of only one of the parents in the online application form.
- (iv) It should be ensured by school authorities that the admission to EWS/FREESHIP category successful candidates shall not be denied on frivolous ground e.g. one or two



- letters are different in any name in some documents. Absence of Aadhar is also not a ground to deny admission to the successful candidates.
- (v) Heads of the concerned Private Unaided Recognized Schools shall not unnecessarily send the parents to the Department, for making amendments/correction in the online application forms, as the same cannot be done at this stage. Rather, they should be taking a decision based on genuineness/merit of the specific cases and must not deny admission on unjustified/frivolous grounds.
  - (vi) Admission is to be granted as soon as possible so that applicant can join the academic session on the very first day itself.
  - (vii) The school shall not charge any tuition fee, admission fee or any other fee from the students admitted under EWS/FREESHIP category.
  - (viii) The schools are advised to hold Introductory session for all parents together including the parents of EWS/FREESHIP category children.
  - (ix) The school must confirm details of the EWS/FREESHIP category successful candidates from the supportive documents produced by them.
  - (x) The school shall carefully carry out the necessary scrutiny/verification of the documents produced. The school must also verify the genuineness of EWS/FREESHIP certificates issued by different departments through online (<http://edistrict.delhigovt.nic.in>), if available, or in writing from the office of the issuing Authority.
  - (xi) Income certificate issued by the Competent Authority declaring the total annual family income less than Rs.1,00,000/- is a valid document for admission under EWS/FREESHIP category whether it is in the name of mother or father or guardian of the child.
  - (xii) The school shall not ask for Income certificate from those EWS category parents who submit copy of BPL/AAY/Food Security Card issued by Food and Civil Supply Department, GNCT of Delhi
  - (xiii) The school shall not impose the condition for the copies of the documents produced at the time of admission to be attested by a Gazetted Officer, The self attested documents must be accepted by the school. However, verification with original documents must be carried out by the school.
  - (xiv) The school shall issue proper acknowledgment against the request of the parents/guardian seeking admission in the school as declared in the computerized draw of lots.
  - (xv) **The school shall call all candidates allotted through computerized draw of lots on their registered mobile number informing about the selection in the school and last date of admission.**
  - (xvi) The school shall not refuse to grant admission to EWS/FREESHIP category children on the ground of distance range.
  - (xvii) Every selected student has been allotted a Serial Number in order of their selection in the respective school through computerized draw of lots and list of candidates has been forwarded online in the same order to the respective schools. The school shall



- give admission to selected candidates in order of the serial no. allotted to the candidate through computerized draw of lots as available on the online module
- (xviii) The school by 15<sup>th</sup> September, 2022 (Thursday), shall update the correct admission status as per the options available on the web page of the respective schools (Admitted/provisionally Admitted/Not Reported/Rejected/In-waiting) in respect of the applicants allotted through computerized draw of lots. The said details shall be updated daily through the link **School Plant-EWS-EWS/DG Result 2022-23**, available on department website [www.edudel.nic](http://www.edudel.nic)
- (xix) On the above mentioned link, the school shall clearly specify, in detail, the reason of rejection, if any selected applicant is denied the admission. The category of the reasons may be selected from the following grounds:-
- (a) Non-submission of valid Date of birth proof.
  - (b) Non-submission of valid residence proof.
  - (c) Non-submission of valid EWS/FREESHIP proof.
  - (d) For EWS, the Income Certificate does not show annual income rupees One Lakh per annum.
  - (e) Mismatch between online details and documentary evidence.
  - (f) Duplicate Entry.

**General Instructions for all concerned:**

1. **The school once allotted to the applicant through the computerized draw of lots shall not be changed under any circumstances.**
2. The admission of the child shall be cancelled in case the documents submitted by the applicant at the time of admission are found to be forged/fake at any stage.
3. Multiple/Duplicate entries, if found at any stage, shall be liable to cancellation of the candidature/admission of the candidate.
4. For any clarification/grievances in this context, parents/school may contact on the EWS Helpline numbers 8800355192 and 9818154069 on working days from Monday to Friday between 10:00 am to 5:00 pm. Parents can also file their grievances/complaints on the GRMS portal at <http://doepvt delhi.gov.in>.
5. For any clarification/grievances in this context, parents/school may contact respective Dy. Director of Education (District/Zone). All District DDEs are requested to ensure that above said instructions are adhered strictly by all the Private Unaided Recognized Schools. Further, all Dy. Directors of Education (District/Zones) shall attend the EWS/FREESHIP parents sympathetically and resolve their grievances, if any, related to admission in co-ordination with respective school and shall issue appropriate directions to the schools regarding admission of the applicant, if necessary.

**Note:- It is hereby further directed that in case any vacancy of any class under EWS/Freeship category has remained unfilled. The HoS of respective Private**



**Unaided Recognized School shall display that vacancy at the notice board & gate of the school and get it filled as per prescribed procedure.**

This issues with the approval of the competent authority.



**(YOGESH PAL SINGH)  
DEPUTY DIRECTOR OF EDUCATION (PSB)**

**No. DE.15(790)/PSB/2022-23/ 6803-6806**

**Dated:- 30/08/22**

Copy for information to: -

1. PS to Secretary (Education), Directorate of Education, GNCT of Delhi.
2. PS to Director (Education), Directorate of Education, GNCT of Delhi.
3. All Special/Addl. Directors/RDs/JDEs/DDEs/ADEs, Directorate of Education, GNCT of Delhi.
4. All DDEs (District), Directorate of Education, GNCT of Delhi with the request to ensure strict compliance of the instructions by the concerned school.
5. SO (IT) with the request to upload it on the departmental website.
6. Guard File.



**(YOGESH PAL SINGH)  
DEPUTY DIRECTOR OF EDUCATION (PSB)**



(दिल्ली राजपत्र भाग-4 असाधारण में प्रकाशनार्थ)  
राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार  
शिक्षा निदेशालय, पुराना सचिवालय, दिल्ली-110054

दिनांक: 23/07/2018

### अधिसूचना

सं. एफ. 19 / डीडीई (आई. ई. डी. एस. एस) / ऐडमिन. सेल / पीएसबी / 2018 / 26923.- दिल्ली विद्यालय शिक्षा नियमावली, 1973 के नियम 43 के साथ पठित दिल्ली विद्यालय शिक्षा अधिनियम, 1973 (1973 का 18वां) की धारा 3 की उप-धारा (1) के द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए तथा निःशुल्क एवं अनिवार्य बाल शिक्षा अधिनियम, 2009 की धारा 35 की उप-धारा (2) के साथ पठित धारा 2 की खण्ड (घ) के प्रावधानों के अंतर्गत राष्ट्रीय राजधानी क्षेत्र दिल्ली के उपराज्यपाल के अनुसार प्रकाशित दिल्ली स्कूल शिक्षा (आर्थिक रूप से कमजोर तथा लाभहीन वर्ग के विद्यार्थियों के लिए निःशुल्क सीटें) आदेश 2011 अद्यतन संशोधित में निम्नलिखित संशोधन का आदेश करते हैं, अर्थात्:-

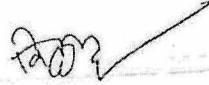
1. संक्षिप्त शीर्षक एवं प्रारम्भ (1) इस आदेश को दिल्ली स्कूल शिक्षा (आर्थिक रूप से कमजोर तथा लाभहीन वर्ग के विद्यार्थियों के लिए निःशुल्क सीटें) संशोधन आदेश, 2018 कहा जायेगा।

(2) यह तत्काल प्रभाव से प्रभावी होगा।

2. दिल्ली स्कूल शिक्षा (आर्थिक रूप से कमजोर तथा लाभहीन वर्ग के विद्यार्थियों के लिए निःशुल्क सीटें) आदेश 2011 के खण्ड 3 के उप-खण्ड (क) के स्थान पर निम्नलिखित खण्ड प्रतिस्थापित किया जाए, अर्थात्:-

3 (क) "सभी विद्यालय, जो कि निःशुल्क एवं अनिवार्य बाल शिक्षा अधिनियम, 2009 के उपबंधों के अन्तर्गत धारा 2 के खण्ड (ड) के उप-खण्ड (iii) एवं (iv) में विनिर्दिष्ट है, कक्षा प्रथम में निकटवर्ती क्षेत्रों के आर्थिक रूप से कमजोर तथा लाभहीन वर्ग से सम्बंधित बच्चों को उस कक्षा की संख्या बल का कम से कम 25 प्रतिशत तक प्रवेश देंगे तथा उनकी प्रारम्भिक शिक्षा के पूरा होने तक उक्त अधिनियम, 2009 की धारा 12 के उप-धारा (1) के खण्ड (ग) के उपबंधों के तहत निःशुल्क शिक्षा प्रदान करेंगे।

परंतु उपरोक्त 25 प्रतिशत सीटों के अन्तर्गत 3 प्रतिशत सीटों का मान्यता प्राप्त निजी विद्यालयों में दिव्यांग बच्चों जोकि दिव्यांगता अधिकार अधिनियम, 2016 में वर्णित हैं के प्रवेश हेतु सुरक्षित रखा जायेगा जोकि उच्चतम न्यायालय में दायर विशेष अनुमति याचिका संख्या 12549/2014 शीर्षक उप-राज्यपाल बनाम प्रमोद अरोरा में पारित अंतिम परिणाम के अधीन होगा। इस तरह के दाखिलों में



निकटवर्ती क्षेत्रीय मापदण्ड माननीय उच्च न्यायालय में दायर याचिका संख्या 1225/2014 में पारित निर्णय दिनांक 03.04.2014 के आलोक में लागू नहीं होगा।

परंतु यह और कि जहाँ ऐसे विद्यालय, जो विद्यालय पूर्व शिक्षा देते हैं, वहाँ ऐसी विद्यालय में पूर्व शिक्षा में प्रवेश के लिए उक्त उपबंध लागू होगा।

दिनांक 25-01-2007 के आदेश संख्या डीई/15/अधि/2006/424 के अधिकमण में कुछ भी रहते हुए विद्यालय (अल्पसंख्यक विद्यालय सहित) जिन्हें सरकार द्वारा भूमि आंबटित की गई थी, वे निकटवर्ती क्षेत्रों के आर्थिक रूप से कमजोर वर्ग के बच्चों को इस निदेशालय के दिनांक 07-01-2011 अधिसूचना में यथा उपबन्धित उसी प्रकार से प्रवेश स्तर (पूर्व शिक्षा/पूर्व-प्राइमरी/कक्षा-1) से ऊपर अन्य कक्षाओं में किये गये सभी प्रवेशों में भी 20 प्रतिशत तक प्रवेश देंगे।

राष्ट्रीय राजधानी क्षेत्र दिल्ली के उपराज्यपाल के  
आदेश से तथा उनके नाम पर,

  
विशेष शिक्षा निदेशक

(TO BE PUBLISHED IN PART-IV) OF THE DELHI GAZETTE-EXTRA ORDINARY)  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION, OLD SECRETARIAT : DELHI-110054.

Delhi, 23<sup>rd</sup> July, 2018

NOTIFICATION

No.F.19/DDE(EDSS)/Admn.Cell/PSB/2018/26923.— In exercise of the powers conferred by sub-section (1) of section 3 of the Delhi School Education Act, 1973 (18 of 1973) read with rule 43 of the Delhi School Education Rules, 1973 and sub-section (2) of section 35 read with clause (d) of section 2 of the Right of Children to Free and Compulsory Education Act, 2009, the Lt. Governor of the National Capital Territory of Delhi hereby makes the following order to amend the Delhi School Education (Free Seats for students belonging to Economically Weaker Sections and Disadvantaged Group) Order, 2011, namely: --

1. Short title and commencement (1) This order may be called the Delhi School Education (Free Seats for students belonging to Economically Weaker Sections and Disadvantaged Group) Amendment Order, 2018.

(2) It shall come into force with immediate effect.

2. In the Delhi School Education (Free seats for students belonging to Economically Weaker Section and Disadvantaged Group) order, 2011, for sub-clause (a) of clause 3, the following clause shall be substituted, namely: -

3(a) "All schools specified in sub clauses (iii) and (iv) of clause (b) of section 2 of the Right of Children to Free and Compulsory Education Act, 2009 shall admit children, in class one to the extent of at least twenty-five percent of the strength of that class, from children belonging to weaker sections and disadvantaged groups in neighborhood and provide free and compulsory elementary education till its completion as per provisions of clause (e) of sub-section (1) of section 12 of the said Act, 2009;

Provided that within twenty-five percent seats as referred above, three percent seats shall be reserved in private unaided schools for admission of Children With Disabilities as defined in the Rights of Persons with Disabilities Act, 2016 subject to the final outcome of SLP No. 12549/2014 titled as "Lt. Governor, Delhi and Ors. Vs Pramod Arora. Such admissions shall be done without considering any





neighborhood criteria in view of the judgment dated 03<sup>rd</sup> April, 2014 of the Hon'ble High Court in WPC-1225/2014.

Provided further that where such school imparts pre-school education, the above provisions shall apply for admission to such pre-school education;

notwithstanding supersession of order No. F.DE/15/ACT/2006/424 dated 25<sup>th</sup> January, 2007, the school (including minority) which were allotted land by the government shall also admit children from economically weaker section in neighborhood to the extent of twenty percent in all fresh admissions made in other classes above the entry level (Pre-School/Pre-Primary/Class-I) in the same manner as provided in this Directorate's notification dated 07<sup>th</sup> January, 2011."

By order and in the name of the Lt. Governor of  
the National Capital Territory of Delhi,



SPECIAL DIRECTOR OF EDUCATION

GOVERNMENT OF NCT OF DELHI  
DIRECTORATE OF EDUCATION  
(PRIVATE SCHOOL BRANCH)  
OLD SECRETARIAT, DELHI-110054

No. DE.15(790)/PSB/2022-23/ 6456-6459

Dated:- 16/08/22

CIRCULAR

Subject:- Guidelines for admission under EWS/Freeship category from classes 2<sup>nd</sup> onwards against available seats in Private Unaided Recognized Schools of Delhi for the academic session 2022-23.

1. As per clause 3A of Notification no. F.19/DDE(IEDSS)/Admn.Cell/PSB/2018/26923 dated 23/07/2018, Private Recognized Unaided Schools situated at land allotted by the Government Shall also admit children from Economically Weaker Section in neighbourhood to the extent of 20% in all fresh admissions made in other classes above the Entry level (Pre-school/Nursery, Pre-Primary/K.G and Class-I) in the same manner as provided in this Directorate's Notification No. 15/(172)/DE/ACT/2010/69 dated 07/01/2011.
2. In WPC No. 4607 titled as "Justice for all Vs Directorate of Education, GNCTD" Hon'ble High Court of Delhi has observed that seats available under EWS category in the classes from 2<sup>nd</sup> onwards in Private Unaided Recognized Schools running on the land allotted by Government will be filled and department has also given its consent to develop a mechanism to fill these vacant seats of EWS category in the classes 2<sup>nd</sup> onwards.
3. During session 2021-22, the department conducted Online Admission process for admissions of students under EWS/Freeship Category in classes from 2<sup>nd</sup> onwards, against available seats in Pvt. Unaided Recognized Schools running on Govt. land. Similarly, in the current academic session i.e. 2022-23, the same online process is being carried out.
4. In compliance of this Directorate's Notification dated 23/07/2018 & in continuation to circular dated, 04/08/2022 DoE is facilitating admissions under EWS/Free-ship category by receiving of applications through online module and selection by computerized draw of lots for classes 2<sup>nd</sup> onwards against available seats in the Private Unaided Recognized Schools running on Government allotted land, for the academic session 2022-23. The applicants may access the Directorate's website [www.edudel.nic.in](http://www.edudel.nic.in) and click "EWS/Free-ship" admission link on home page for applying.



5. The schedule for the said online admission process is as follows:-

**Admission Schedule:-**

Opening of online Module for filing online application by the EWS/Freeship category applicants.	18/08/2022 (Thursday)
Last date of submission of online application by the EWS/Freeship Category applicants.	25/08/2022 (Thursday) UP to 5 PM
The date of first computerized draw of lots for EWS/Freeship category.	30/08/2022 (Tuesday)

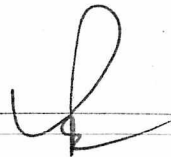
6. Persons residing in Delhi, having the residence proof of Delhi and requisite Income certificate (less than one lakh rupees annually) issued by the Revenue Department of GNCT of Delhi, BPL/AAY (Ration Card/Food Security Card holder) are eligible for applying in these Private Unaided Recognized Schools for admission of their ward under Economically Weaker Section category.

7. **Regarding Age Limit.**

In continuation of Corrigendum no. DE.15(298)/PSB/2019/1701-1707 dated 15/02/2019 regarding age criteria for admission under EWS/Freeship category from class 2<sup>nd</sup> onwards against available seats in Private Unaided Recognized Schools of Delhi for session 2022-23.

II <sup>nd</sup>	The age of child should be 6+ but less than 7 years
III <sup>rd</sup>	The age of child should be 7+ but less than 8 years
IV <sup>th</sup>	The age of child should be 8+ but less than 9 years
V <sup>th</sup>	The age of child should be 9+ but less than 10 years
VI <sup>th</sup>	The age of child should be 10+ but less than 11 years
VII <sup>th</sup>	The age of child should be 11+ but less than 12 years
VIII <sup>th</sup>	The age of child should be 12+ but less than 13 years
IX <sup>th</sup>	The age of child should be 13+ but less than 14 years

8. For the admission in IX, the applicant will be selected in the ratio 1:2 i.e. against each available seat two candidates will be selected through computerized draw. Further, admission against vacant seat among these selected candidates will be done finally by the Principal/HoS of the allotted school in accordance to Rule 145 of DSEAR, 1973.
9. Regarding prohibition of demand of Capitation fee/Donation at the time of admission: "Capitation fee means and kind of donation or contribution of payment other than the fee notified by the school" As per the order of Hon'ble High Court in LPA 196/2004 in the matter of Rakesh Goyal vs. Mont Fort School, no school or person shall, while admitting a child, collect any Capitation fee, Donation from the parents. Any school or person who contravenes this provision and receive Capitation fee, shall be punishable with fine which may extent to 10 times the Capitation charged.



## 10. Monitoring Cell

A Monitoring Cell shall be constituted in each district under the chairmanship of the Deputy Director (District), to redress the queries and grievances pertaining to online application for EWS/Free-ship Category admissions and to ensure admission of successful candidates selected through computerized draw of lots in accordance with instructions and guidelines issued by DoE by each and every concerned Private Unaided Schools recognized by DoE.

11. In addition to the above, for any grievance relating to Admission Process in class 2<sup>nd</sup> onwards in EWS/Free-ship category in the Private Unaided Schools Recognized by DoE, complaints or queries may be contact at helpline numbers 8800355192 & 9818154069 (between 10:00 A.M to 5:00 P.M on all working days (Monday to Friday).
12. All the above directions are issued for strict compliance by all concerned and non-compliance of the order shall be viewed seriously.

This issues with the approval of the competent authority.



(YOGESH PAL SINGH)  
DEPUTY DIRECTOR OF EDUCATION (PSB)

No. DE.15(790)/PSB/2022-23/ 6456-6459

Dated: 16/08/22

Copy to: -

1. PA to Secretary (Education), Directorate of Education, GNCT of Delhi.
2. PA to Director (Education), Directorate of Education, GNCT of Delhi.
3. All DDEs (District), Directorate of Education, GNCT of Delhi with the direction to ensure strict compliance of the above said directions for admission of successful candidates.
4. SO (IT) to upload the Circular on departmental website.



(YOGESH PAL SINGH)  
DEPUTY DIRECTOR OF EDUCATION (PSB)