



**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**OFFICE OF THE ADDITIONAL DIRECTOR OF EDUCATION**  
**DIRECTORATE OF EDUCATION: ROOM NO. 13, OLD SECRETARIAT, DELHI-110054.**

No:-Addl. DE/Misc./2022/ 1126 - 1129

Date:-19/07/2022

**CIRCULAR**

A meeting to review the various Government schemes being run for the people belonging to minority community was held in the chamber of Member, Delhi Minorities Commission (DMC) on 17.06.2022 at 3.00 PM.

In the meeting, it was decided that the Education Department shall provide the details of students, belonging to the minorities, studying in unaided private schools from class 01 to 12, as per the format attached as Annexure-A

Therefore, all the HoSs of Private Unaided recognized schools are directed to send the requisite information in the attached format to the DDE (Districts) by 25<sup>th</sup> July, 2022 positively.

All the DDE (Districts) are also directed to send the compiled information in attached format (Annexure-B) to the DDE (HQ) by e-mail on [doe.minoritystudents04@gmail.com](mailto:doe.minoritystudents04@gmail.com) by 27<sup>th</sup> July, 2022 for onward submission to the DMC, in time.

This issues with the prior approval of the Competent Authority.

Encl: As above.

To

All HoS of Unaided Private Recognized schools,  
Directorate of Education, Delhi

Addl. Director of Education

(Zareen Taj)

No:-Addl. DE/Misc./2022/ 1126 - 1129

Date:-19/07/2022

Copy to:-

1. PA to Director of Education, Directorate of Education, GNCT of Delhi.
2. All DDE (Districts), Directorate of Education, GNCT of Delhi for compliance.
3. The DDE (HQ), Directorate of Education, Govt. of NCT of Delhi.
4. OS (IT) with the request to upload the circular on department website in Public Circulars.

*Sarita*  
19.07.22

(Sarita Sharma)

Dy. Director of Education (HQ)

**Annexure-A**

**Format for submitting the details of students, belonging to the minorities, studying in unaided private schools from class 01 to 12 by the Unaided Private Recognized Schools**

Name & address of School with name, e-mail ID & contact details Principal												
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>
Number of students belonging to minority communities (class-wise)												
Number of students whose family annual Income is upto Rs.3 lakhs (class-wise)												
Number of students availing reimbursement of tuition fee scheme (class-wise).												

**Name & Signature of the HoS  
with mobile No.**

**Annexure-B**

**Format for submitting the compiled details of students, belonging to the minorities, studying in unaided private schools from class 01 to 12 by the DDE (Districts)**

S.No.	Name of the District		1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>
1.	Name & address of School with name, e-mail ID & contact details Principal	Number of students belonging to minority communities. (class-wise)												
		Number of students whose family annual Income is upto Rs.3 lakhs (class-wise)												
		Number of students availing reimbursement of tuition fee scheme (class-wise)												
2.	Name & address of School with name, e-mail ID & contact details Principal	Number of students belonging to minority communities. (class-wise)												
		Number of students whose family annual Income is upto Rs.3 lakhs (class-wise)												
		Number of students availing reimbursement of tuition fee scheme (class-wise)												
3.	Name & address of School with name, e-mail ID & contact details Principal	Number of students belonging to minority communities. (class-wise)												
		Number of students whose family annual Income is upto Rs.3 lakhs (class-wise)												
		Number of students availing reimbursement of tuition fee scheme (class-wise)												

Name & Signature of DDE (District) with mobile No.