

"STOP CORONA"

WASH YOUR HAND, WEAR MASK & MAINTAIN SOCIAL DISTANCING

	<p>DELHI JAL BOARD: GOVERNMENT OF NCT OF DELHI OFFICE OF THE ASSISTANT COMMISSIONER (CR) Cell VARUNALAYA, PHASE-II, KAROL BAGH, NEW DELHI-110005. PHONE No. 011- 23510241</p>	 <p>75 आज़ादी का अमृत महोत्सव</p>
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No.DJB/AC (CR)/APAR/ 2022:- 30678

Dated:- 19-05-22

CIRCULAR

Subject:- Submission of Annual Performance Appraisal Report.

It has been observed that the APAR of the eligible staff is not received timely in this office, as controlling/ immediate superior officer is having charge of multiple offices, due to which promotion; MACP etc. of employees are not processed in time.

It is hereby directed that controlling officers will henceforth ensure timely submission of APAR by their subordinate officer's/official's and onward transmission to reviewing officer.

This issue with the approval of the competent authority.

R.K. Bilyan

(R.K. BILYAN)
ASSTT. COMMISSIONER (CR)

All DDO's/Controlling Officer: With the request to circulate it among all concerned officers/employees.

Copy to:-

1. CEO/Member (Admn.)/Member (Finance)/Member (Dr.)/Member (W/S)/CVO/Secretary DJB
2. All CE's/ACE's/Addl CEO/ Directors/ Joint Directors/Dy. Dir./AC's
3. EE (EDP): with the request to upload the same on DJB's Website.

P. N. Singh
EE (EDP)
23/5/22

ACE R-1
Prog I
23-05-2022

R.K. Bilyan
18/5/22

ASSTT. COMMISSIONER (CR)
Addl. Chief Engineer (Project)-I
EDP Cell, Delhi Jal Board, GNCTD
Dy. No. 1587 dt. 23-05-2022
Ashok Kumar
Executive Engineer (EDP)

Sunil Kumar Singh
Addl. Chief Engineer (Project)-I
Electronic Data Processing (EDP) Cell