



STOP CORONAVIUS:
Wash your Hands,
Wear Mask,
Maintain Social Distance

	<p>DELHI JAL BOARD: GOVT. OF NCT OF DELHI OFFICE OF THE ASSTT. COMMISSIONER (W) VARUNALAYA PHASE-II KAROL BAGH, NEW DELHI-110005 PHONE:- 011-23544796 E-mail:- ac.water22@yahoo.co.in</p>	
---	---	---

No. F.No. 13 /DJB/AC (Water)/2022/ 9883

Dated: 10/1/2022

SUBJECT: CIRCULAR REGARDING WEEDING OUT OF RECORD AND DISPOSAL OF OLD ARTICLES/EQUIPMENTS.

On the occasion of New Year, the Chief Executive Officer, Delhi Jal Board visited several offices of Varunalaya Phase-I, Phase-II and 'B' building.

During inspection, it was observed, that in spite of issuing the letters regarding weeding out of old record, Almirahs were stocked in the corridor which not only gives a bad impression, but also result in free movement especially in case of emergency.

It is therefore decided that all old record should be weeded out by **31st January, 2022** even by deploying staff on Saturday. Intimation be sent to AC (W) so that a Certificate be issued for future references.

For strict compliance please.

AE EDP For compliance

sd
(A.K.Kaushik)
Director (A&P)

All DDO's/Controlling Officer's.

S.P.H.
12.01.2022

Copy for kind information to:

JA-I (EDP)

1. PS to Chairman/PS to Vice Chairman.
2. C.E.O/Member (Admn.)/(Finance)/(Water Supply)/(Drainage)/CVO.
3. All Directors/Addl. CEO/Secretary, DJB.
4. All Chief Engineers/All SEs/All EEs.
5. All Jt. Directors/Dy. Directors/Secretary to CEO.
6. All ACs/L.O (W)/CSO.
7. EE (EDP): to upload the same on the website of DJB.

Add. Chief Engineer (Project-I)
EDP Cell, Delhi Jal Board, GNCTD
Dy. No. 123 dt. 12-01-2022

Boag I

AB
13-01-2022
Director (A&P)