

Draft Recruitment Rules for the Post of Multi Tasking Staff in the
Directorate of Training, UTCS, Govt. of NCT of Delhi
approved by the Services Department.

The Proposal for Framing/ Amendment of Recruitment Rules of 17 posts of erstwhile Group – D , Now Group – C (Multi Tasking Staff) of this Directorate has been approved by the Services Department on 14/10/2021. The Draft Recruitment Rules is hereby uploaded on the website of this Directorate for obtaining the comments, if any, from the stakeholders.

The stakeholders are hereby invited to give their comments, if any, on the Draft Recruitment Rules to this Directorate within 30 days from the date of uploading of Draft Recruitment Rules on the website. After completion of 30 days, the Draft Recruitment Rules will be placed before concerned Competent Authority for taking approval before notifying in Delhi Gazette as per Law, Rules and Procedure prescribed.

| Column No. | Provision agreed to by Services Department | | | | | | | | |
|--|---|----------------------------------|-----------------|----------------------|---------------|--------------------------------------|---------------|-------------------------------|---------------|
| 1.(Name of the Post) | Multi Tasking Staff | | | | | | | | |
| 2.(Number of Posts) | 17* (2021) *subject to variation dependent on workload. | | | | | | | | |
| 3.(Classification) | General Central Service, Non Gazetted,Non- Ministerial, Group C | | | | | | | | |
| 4.(Level in the Pay Matrix) | Level-1 (Rs.18000-56900) | | | | | | | | |
| 5. (Whether Selection Post or Non Selection Post) | Not applicable | | | | | | | | |
| Whether benefit of added years of service admissible under Rulwe 30 of the CCS (Pension) Rules, 1972 | Not applicable | | | | | | | | |
| 6. (Age Limit for Direct Recruits) | Between 18 and 25 years * *If recruitment for the posts of MTS is made through SSC or any other similar recruitment agencies,in that case the age limit may be prescribed as 18-27 years otherwise the same may be kept as 18-25 years. Note: the crucial date for determining the age-limit shall be as advertised by the Delhi Subordinate Services Board /Competent Authority. | | | | | | | | |
| 7.(Educational and other qualifications required for Direct Recruits.) | Essential: Matriculation or equivalent pass from recognized Board/University | | | | | | | | |
| 8. (Whether age & educational qualification prescribed for direct recruits will apply to Promotees). | Not applicable. | | | | | | | | |
| 9. (Period of probation, if any) | Two years | | | | | | | | |
| 10. (Method of recruitment: Direct or by promotion....) | By Direct Recruitment | | | | | | | | |
| 11.(In case of recruitment by promotion /deputation /absorption,...) | Not Applicable | | | | | | | | |
| 12.(If DPC exists, what is its composition) | Group 'C' Departmental confirmation Committee (for considering confirmation): <table style="margin-left: 40px;"> <tr> <td>1. Principal Secretary (Power) –</td> <td>Chairman</td> </tr> <tr> <td>2. Director, UTCS --</td> <td>Member</td> </tr> <tr> <td>3. Assistant Director (Admn.) UTCS--</td> <td>Member</td> </tr> <tr> <td>4. Dy. Secretary (Finance) --</td> <td>Member</td> </tr> </table> | 1. Principal Secretary (Power) – | Chairman | 2. Director, UTCS -- | Member | 3. Assistant Director (Admn.) UTCS-- | Member | 4. Dy. Secretary (Finance) -- | Member |
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| 2. Director, UTCS -- | Member | | | | | | | | |
| 3. Assistant Director (Admn.) UTCS-- | Member | | | | | | | | |
| 4. Dy. Secretary (Finance) -- | Member | | | | | | | | |
| 13.(Circumstances in which UPSC is to be consulted in making recruitment). | Not applicable | | | | | | | | |