

**Most Urgent**

**DEPARTMENT OF SOCIAL WELFARE  
GOVT. OF NCT OF DELHI  
G.L.N.S COMPLEX, DELHI GATE, NEW DELHI-110002  
(ADMINISTRATION BRANCH-II)**

No.F.45 (31)/2018/DSW/Estt./11219 - 1124

Dated:  
01 OCT 2021

Sub: Provide the Proforma for MACP, Vigilance Status Report & Work Conduct Report in r/o officials for grant of Financial Up-gradation under MACP Scheme.

On the subject cited above, it is informed you that the matter for grant of Financial Up-gradation under MACP scheme in r/o the following officials is under process:-

Sr. No.	Name	Designation	Concerned DDO/HOO
1	Sh. Subhash Chand	Enumerator	Half Way/Long Stay Home, Nav Kiran-II, Sec-03, Rohini
2	Smt. Sunita	Care Taker	GLNS School for the Deaf, Delhi Gate
3	Smt. Rajesh	Sweeper	GLNS School for the Deaf, Delhi Gate
4	Sh. Than Singh	Boarding Attendant	GLNS School for the Deaf, Delhi Gate
5	Smt. Ram Shree	Peon	GLNS School for the Deaf, Delhi Gate
6	Sh. Bachan Dev	Bus Attendant	GLNS, Delhi Gate
7	Sh. Satender Singh	Care Taker	Poor House, Kingsway Camp, Delhi
8	Sh. Shri Kirshan Kumar	Care Taker	Poor House, Kingsway Camp, Delhi
9	Sh. Satish Kumar	Care Taker	Hostel for College Going Blind Students, Kingsway Camp, Delhi
10	Sh. Jai Prakash	Sweeper	GSSSBB & HCGBS, Kingsway Camp, Delhi
11	Sh. Krishan kumar	Chowkidar	GSSSBB & HCGBS, Kingsway Camp, Delhi
12	Sh. T. Murli	Attendant	GSSSBB & HCGBS, Kingsway Camp, Delhi
13	Smt. Usha Devi	Attendant	GSSSBB & HCGBS, Kingsway Camp, Delhi
14	Sh. Surender Singh	Attendant	HCGBS, Kingsway Camp, Delhi
15	Sh. Rajender Kumar	Care Taker	Poor House, Kingsway Camp, Delhi
16	Sh. Lal Bahadur Mehto (Retrd.)	Care Taker	Poor House, Kingsway Camp, Delhi
17	Late Sh. Joginder Signh	Cook	GSSSBB & HCGBS, Kingsway Camp, Delhi
18	Late. Sh. Babu Ram Shah	Chowikdar	CTB, DSW(HQ)
19	Late Sh. Arif Khan	Peon	GSSSBB & HCGBS, Kingsway

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4/10/21

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			Camp, Delhi
20	Late Sh. Mahinder Singh	Sweeper	HOIB, Lampur, Delhi
21	Late Sh. Kailash Chandra	Chowikdar	HOIB, Lampur, Delhi
22	Late Sh. Vinod Kumar	Peon	HOIB, Lampur, Delhi

I am directed to request you to provide the Proforma for MACP SI No. 1, 6, 7, 8, 15 or 16, Vigilance Status Report & Work Conduct Report (duly verified, signed with name, stamped and date) and also EOL certificate, Vigilance status report at Homes/Intuitions level in r/o the aforesaid officials within a week positively.

  
Section Officer (Admin.-II)

Copy to:-

1. All Concerned DDO/HOO mentioned above.
2. Sr. System Analyst with the request to upload on the website of the Department

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PERFORMA FOR VIGILANCE STATUS REPORT

1. Name of the Officer/Official :
2. Designation :
3. Pay Scale :
4. Date of Birth :
5. Present place of posting :
6. Date of joining in present Office :
7. Place of posting from where  
official is drawing salary :
8. Purpose of Vigilance status required:
9. Contact No. of the official/officer:
  - a) Official
  - b) Mobile No.
10. Whether on posted strength of DSW/WCD or Rehabilitation Services :
11. Details of penalty if any:

It is certified that no case is pending or contemplated against Sh./Smt./Miss \_\_\_\_\_, working in this office as per service records.

Signature of HOO/DDO \_\_\_\_\_

Name of the concerned DDO/HOO: \_\_\_\_\_

Sh./Smt./Ms. \_\_\_\_\_

Designation along with seal and date \_\_\_\_\_