

**DEPARTMENT OF SOCIAL WELFARE  
GOVERNMENT OF NCT OF DELHI  
GLNS COMPLEX, DELHI GATE, NEW DELHI-02  
(ACCOUNTS BRANCH)**

---

**Sub: Information on the issues and problems faced by the User Department on GeM Portal, reg.**

Please find enclosed herewith a letter no.F.No. 1(48)/Fin./Rev-II/2018-19/Misc./dsiv/733 dated 09.09.2021 issued by Deputy Secretary, Finance (Administration Division) Department 4<sup>th</sup> level A-wing, Delhi Secretariat, I.P. Estate, New Delhi-110002 on the subject cited above which is a self explanatory.

In this regard, it is submitted that the information solicited in the aforesaid letter may please be furnished to the undersigned in prescribed proforma within **05 days** from the date of issue of this letter so that the same could be processed further.

Encl: As above.

  
**(NAVNEET SINGH)**  
SENIOR ACCOUNTS OFFICER

**All DD's/Branch In-Charges,  
DSW, GLNS Complex, Delhi Gate, Delhi**

UO. No.F.7(1)/DSW/AO-I/2021-22/Pt. file/ 65

Dated: 27.09.21

Copy for information to the:

1. PA to Director, DSW, GLNS Complex, Delhi Gate, Delhi-110002.
2. Sr. System Analyst for uploading on the website of the Department of Social Welfare.

365/CL  
27/9/21

REMINDER-I

F.No. 1(48)/Fin./Rev-II/2018-19/Misc./dsiv/783  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
FINANCE (ADMINISTRATION DIVISION) DEPARTMENT  
4<sup>TH</sup> LEVEL A-WING, DELHI SECRETARIAT  
I.P. ESTATE, NEW DELHI-110002

Dated: 09/09/2021

To,  
All Addl. Chief Secretaires/Pr. Secretaires/  
Secretaries/ Head of Department(s)  
Of all the departments/Autonomous Bodies/  
Corporations under Govt. of NCT of Delhi.

**Subject: Information on the issues and problems faced by the  
User Department on GeM Portal, regarding.**


Sir/Madam,

Please refer to this department letter of even number dated  
23/08/2021, on the above cited subject vide which, it has been requested  
to send their issues, problems and questions, if any faced by them while  
using GeM Portal.

In this context, all the user departments are once again requested  
to send their issues, problems and questions, if any faced by them while  
using GeM Portal. The information may be sent on [manoj.kr68@nic.in](mailto:manoj.kr68@nic.in) in  
soft copy latest by 15/09/2021

Yours faithfully,

Encl: As above

  
(MANOJ KUMAR)  
DEPUTY SECRETARY (AD)

989/C

F.No. 1(48)/Fin./Rev-II/2018-19/Misc./dsiv/688  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
FINANCE (ADMINISTRATION DIVISION) DEPARTMENT  
4<sup>TH</sup> LEVEL A-WING, DELHI SECRETARIAT  
I.P. ESTATE, NEW DELHI-110002

Dated: 23/08/2021

To,

All Addl. Chief Secretaires/Pr. Secretaires/  
Secretaries/ Head of Department(s)  
Of all the departments/Autonomous Bodies/  
Corporations under Govt. of NCT of Delhi.

**Subject: Information on the issues and problems faced by the User Department on GeM Portal, regarding.**

Sir/Madam,

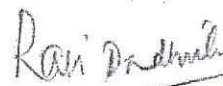
The procurement of Goods and Services by Departments is mandatory for all those Goods or Services which are available on GeM in terms of FD's OM dated 26/04/2017. The Department shall follow the prescribed procedure as laid down in Rule 149 of GFR 2017.

It has been brought to the notice of Finance Department that user departments are facing some issues while making procurement through GeM, Moreover, the GeM has recently introduced some new features i.e. Bill of Quantity (BOQ), Custom Bid etc. to facilitate the buyers which are useful for procurement of goods and services. The Finance Department is going to organize training programme on the new features introduced by the GeM for the benefit of User Departments of GNCTD.

All the user departments are accordingly requested to send their issues, problems and questions, if any faced by them while using GeM Portal as per the enclosed proforma so that the same may be shared with GeM Authorities to resolve those issues in the proposed training session. The information may also be sent on [manoj.kr68@nic.in](mailto:manoj.kr68@nic.in) in soft copy latest by 27/08/2021.

Yours faithfully,

Encl: As above



(RAVI DADHICH)  
SPECIAL SECRETARY, FINANCE

Copy to :- Director (Category Management), GeM, Delhi.

