

DEPARTMENT OF SOCIAL WELFARE  
GOVERNMENT OF NCT OF DELHI  
GLNS COMPLEX, DELHI GATE, DELHI-02  
(ACCOUNTS BRANCH)

CIRCULAR

Please find enclosed herewith a circular vide No.F.76(4)/Accts./DWCD/MISC./2021-22/12290-96 dated 17.09.2021 issued by Controller of Accounts, Department of Women & Child Development, ISBT Building, Kashmere Gate, Delhi-110006 for information and compliance.

  
(NAVNEET SINGH)  
SENIOR ACCOUNTS OFFICER

All DD/DDOs/HOO/DSWO/Branch In charges,  
Department of Social Welfare, GNCTD.

U.O. No.F. 1(Misc.)AO-I/DSW/Pt. file-II/2016-17/16193-10253 Dated:

Copy for information to the:

21 SEP 2021

1. PA to Director (SW), GLNS Complex, Delhi Gate, New Delhi.
2. Sr. System Analyst for uploading on official website of Social Welfare Department.

332/cc  
21/9/21

GOVT. OF N.C.T. OF DELHI  
DEPARTMENT OF WOMEN & CHILD DEVELOPMENT  
Maharana Pratap ISBT Building, Kashmere Gate, Delhi - 110006  
(ACCOUNTS BRANCH)

NO.F.76 (4)/Acctts./DWCD/MISC./2021-22/12290-96

Dated: 17.09.2021

Circular

A Meeting was held on 14.09.2021 under the Chairpersonship of Secy.(Finance) with Integrated Financial Advisers (IFA) of Departments of GNCTD of Delhi. The Agenda points (annexure attached) discussed at length in the meeting. Following points needs attention of concerned branches so that progress achieved be intimated to Secy. (Finance). In the next review meeting going to be held in the next week of the ongoing month.

1. Introduction of De-Lekha & E-Budget and submission of RE 2021-22 and BE 2022-23 on E-Budget platform by 20.09.2021
2. Compliance with the GFR 2017 for the procurement of Goods and Services through GeM.
3. Settlement of Audit Para on priority basis.
4. Updation of CRAC and Payments on GeM portal for the purchase of goods and procurement of services made through GeM portal.
5. The proposal for condemnation of vehicles, if any, needs early processing.
6. The Payment of dividend by PSU, if any, may be ascertained by the concerned branch/department.
7. Relaxation from FD is required in respect of all sanctions issued by the Department beyond the financial delegation of HOD and Admn. Secretary as per FD's OM dated 10.08.2021.
8. The Status of recovery of outstanding loan of PSUs/Autonomous Bodies, if any, may be submitted to F.D.
9. Details of delegated powers on various nature of expenditure, i.e. other than the items of expenditure specified in FDs OM No. F.20/08/2019/AC/jsfina/2575-2674 dated 07.08.2019 and O.M. No.F.1(12)/2016-17/Fin.(Exp.)/Infra/jsexp/665-676 dated 23.08.2017, which are being exercised as per separate financial delegation, if any, may be furnished to FD in the following format immediately reference to order No. F. 20/13/2021/2698-2797 dated 10.09.2021 of Finance Department (Policy Division).

Sl. No	Nature of Expenditure	Scheme under which the financial delegation made	Details of financial limit along with copy of such O.M. / Order/ Notification	Authority which accorded approval for said financial delegation

718/105  
20/9/21  
St. Sh. Nam  
M. Circulate

B  
20/9/21



(Ramesh Chander)  
Controller of Accounts (DWCD)

NO.F.76 (4)/Acctts./DWCD/MISC./2021-22/12290-96

Dated: 17.09.2021

To,

1. PS to Spl. Secy-cum-Director (S.W. & DWCD).
2. P.S. to Registrar, RCS, Sansad Marg, near police station, Police Colony, Connaught Place, New Delhi, Delhi 110001
3. PS TO Director, Department Of Rehabilitation, Ansari Nagar, Safdarjung Enclave, Delhi – 110029.
4. Office of Commissioner for Persons with Disabilities, 25-D, Mata Sundari Road, Near Guru Nanak Eye Center, New Delhi-02
5. DCA, WCD, Kashmere Gate, Delhi – 110006.
6. DCA, Social Welfare, Delhi Gate, Delhi – 110002
7. A.O., RCS, Sansad Marg, near police station, Police Colony, Connaught Place, New Delhi, Delhi 110001.



(Ramesh Chander)  
Controller of Accounts (DWCD)



## **AGENDA ITEMS TO BE DISCUSSED IN THE MEETING of IFAs**

1. Brief Introduction of De-Lekha with live demo of: Generation of Expenditure reports.
2. Brief Introduction of e-Budget Application with live demo regarding submission of Budget data for RE/ BE.
3. Examination of files before sending to the Finance Department by IFAs.
4. Matters pertaining to Autonomous Bodies/Grantee Institutions.
5. Awareness of relevant rules of GFRs for procurement of goods and services through GeM as well as through other modes as mentioned in GFR. Knowledge of procurement through GeM, charges made in the GeM portal from time to time with regard to various new features/ procedure introduced.
6. Condemnation of vehicles and auction of vehicles through MSTC as per FD's OM dated 06.08.2010 read with letter dated 07.01.2020.
7. Guidelines for payment of dividend by the State Public Sector Undertakings as per FD's OM No.1/31/2020-21/Fin(B)/1593 dated 17.08.2021.
8. To study ELFA /Internal Audit/CAG paras and reply on outstanding paras.
9. Implementation of CSS through PFMS.
10. Process for seeking relaxation from Finance Department as per FD's OM dated 10.08.2021.
11. Outstanding Loan status of PSUs/Autonomous Bodies.
12. Feedback from IFAs on :
  - a. Clearance of bills from PAOs.
  - b. Processing of Pension cases
13. Any other Agenda with permission of Chair.