

GOVT. OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
GLNS COMPLEX, DELHI GATE
NEW DELHI-110002
[ADMINISTRATION BRANCH]

F.10(335)/Admn-I/2016/DSW/Estt./Pt.II 6966-7030

Dated:

06 AUG 2021

CIRCULAR

Please find enclosed herewith following Letter/Office Memorandum/Circular on the subject mentioned below for information and necessary action:-

Diary No. & Date	Letter/Circular No. dated	Subject
1520, dt. 27/07/2021	No.F2(1)/2021/S.IV/CC/1120-24 dated 15/07/2021 (through email dt. 16/07/2021	Extension of time lines for submission of Annual Performance Assessment Report (APAR) in respect of DANICS/Adhoc DANICS/DSS/Steno Cadre in GNCTD for the year 2020-21
1403, dt. 20/07/2021	Circular NO. 9094 dated 09/07/2021 (through email dt. 12/07/2021	Presentations before the Hon'ble Lt. Governor

Encl: as above.


Section Officer(Admn-I)

To,

✓ Sr. System Analyst, DSW for uploading the circular on the Department Website.

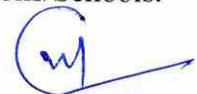
F.10(335)/Admn-I/2016/DSW/Estt./Pt.II 6966-7030

Dated:

06 AUG 2021

Copy for information to:

1. PA to Secretary (SW), GLNS Complex, Delhi Gate, Delhi.
2. PA to Director (SW), GLNS Complex, Delhi Gate, Delhi.
3. PA to Spl. Director (SW), GLNS Complex, Delhi Gate, Delhi
4. PA to Joint Director (SW), GLNS Complex, Delhi Gate, Delhi.
5. All DDs/DCA/DSWOs/DDO/HOO/Supdt./In-Charge of Homes/Institutions/Schools.
6. Guard File.


Section Officer(Admn-I)

254/CC
9/8/21


09/08/21
Abhishek

Fwd: Extension of time line for submission of Annual Performance Assessment Report (APAR) in respect of DANICS/Adhoc DANICS/DASS/Steno Cadre in GNCTD for the year 2020-21

From : Ms Garima Gupta IAS <pssw@nic.in>

Fri, Jul 16, 2021 11:17 AM

Subject : Fwd: Extension of time line for submission of Annual Performance Assessment Report (APAR) in respect of DANICS/Adhoc DANICS/DASS/Steno Cadre in GNCTD for the year 2020-21

Print

To : dsw <dsw@nic.in>

Office of the Secretary
Deptt. of Social Welfare
Govt. of NCT of Delhi

16 JUL 2021

1922

From: "S. B. Deepak Kumar" <secservices@nic.in>

To: "RCS" <rcoop@nic.in>, ps2cfs@gmail.com, "Pr Secretary Home GNCTD" <pshome@nic.in>, "Shri Praveen Kumar Gupta" <pspower@nic.in>, "Sh. Vikram Dev Dutt" <pshealth@nic.in>, "Sanjeev Khirwar" <senv@nic.in>, "Dr. Renu Sharma" <psud@nic.in>, "SANTOSH D VAIDYA" <chairmandsssb.delhi@nic.in>, "Secretary Education GNCTD" <secyedu@nic.in>, "Divisional Commissioner" <divcom@nic.in>, "Vijay Kumar Bidhuri" <cmd.dtc@delhi.gov.in>, "ceodelhi.djb" <ceodelhi.djb@nic.in>, "COMMISSIONER (VAT/ST)" <ctt.delhi@nic.in>, "delhishelter@gmail.com", "Arva Gopi Krishna" <cexcise@nic.in>, "commtp" <commtp@nic.in>, "labcomm delhi" <labcomm.delhi@gmail.com>, "Development Commissioner" <cdevlop@nic.in>, "DAM" <dagri@sansad.nic.in>, "Director Education" <dired@nic.in>, "buildingland22@gmail.com", "Neha Bansal" <cfss.delhi@nic.in>, "dvigil" <dvigil@nic.in>, "Director Training UTCS" <dutcs@nic.in>, "slaw" <slaw@nic.in>, "Sandeep Kumar" <psfin@nic.in>, "dsw" <dsw@nic.in>, "dirtte.delhi" <dirtte.delhi@nic.in>, "dtehedu@gmail.com", "Amit Singla" <secyit@nic.in>, "Ms Garima Gupta IAS" <pssw@nic.in>, "Office of the Commissioner of Industries Govt of Delhi" <comind@sansad.nic.in>, "scstsecretary@gmail.com", "Director WCD" <wcd@nic.in>, "secyart" <secyart@nic.in>, "commissioner-sdmc@mcd.gov.in", "commissioner-edmc@mcd.gov.in", "commissioner-ndmc@mcd.gov.in", "Sh Dharmendra" <chairperson@ndmc.gov.in>, "Shri Vijay Kumar Dev" <csdelhi@nic.in>, "directordip2014@gmail.com", "mdssiidc@gmail.com", "DA MB" <ambdi@nic.in>, "MDnCEO" <md@delhitourism.gov.in>, "Dr. Brij Mohan Mishra" <secretary@ndmc.gov.in>, "SECRETARY TTE GNCTD" <pstechedu@nic.in>, "Planning Department, GNCTD" <jdplg@nic.in>, "pwhqdelhi@gmail.com", "tourism gnctd" <tourism.gnctd@gmail.com>, "Director -Delhi Fire Service" <director.dfire@nic.in>, "apccfgnctd@gmail.com", "Secretary AR" <secyar@nic.in>, "Director General (Prisons), Delhi Prisons, Tihar, New Delhi" <dgthar@nic.in>, "directoratoefismh@gmail.com", "lokayukta.delhi" <lokayukta.delhi@nic.in>, "stateelectioncomm delhi" <stateelectioncomm.delhi@gmail.com>

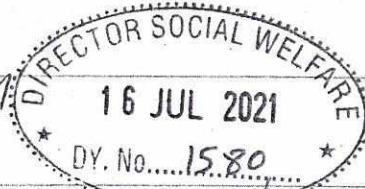
Cc: services4rr@gmail.com

Sent: Friday, July 16, 2021 11:15:51 AM

Subject: Extension of time line for submission of Annual Performance Assessment Report (APAR) in respect of DANICS/Adhoc DANICS/DASS/Steno Cadre in GNCTD for the year 2020-21

Please find attachment herewith regarding extended timeline for distribution/online generation, recording and completion of APAR for the year 2020-21.

extension time Apar be Scan 15 Jul 2021.pdf
986 KB



1032/SPD/2021
20/07/2021

From : S. B. Deepak Kumar <secservices@nic.in>

Fri, Jul 16, 2021 11:16 AM

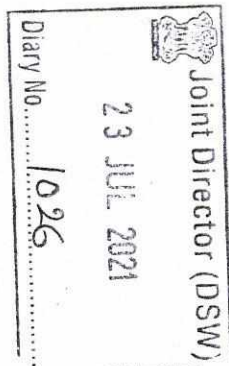
Subject : Extension of time line for submission of Annual Performance Assessment Report (APAR) in respect of DANICS/Adhoc DANICS/DASS/Steno Cadre in GNCTD for the year 2020-21

Print

1 attachment

To : RCS <rcoop@nic.in>, ps2cfs@gmail.com, "Pr Secretary Home GNCTD" <pshome@nic.in>, "Shri Praveen Kumar Gupta" <pspower@nic.in>, "Sh. Vikram Dev Dutt" <pshealth@nic.in>, "Sanjeev Khirwar" <senv@nic.in>, "Dr. Renu Sharma" <psud@nic.in>, "SANTOSH D VAIDYA" <chairmandsssb.delhi@nic.in>, "Secretary Education GNCTD" <secyedu@nic.in>, "Divisional Commissioner" <divcom@nic.in>, "Vijay Kumar Bidhuri" <cmd.dtc@delhi.gov.in>, "ceodelhi.djb" <ceodelhi.djb@nic.in>, "COMMISSIONER (VAT/ST)" <ctt.delhi@nic.in>, "delhishelter@gmail.com", "Arva Gopi Krishna" <cexcise@nic.in>, "commtp" <commtp@nic.in>, "labcomm delhi" <labcomm.delhi@gmail.com>, "Development Commissioner" <cdevlop@nic.in>, "DAM" <dagri@sansad.nic.in>, "Director Education" <dired@nic.in>, "buildingland22@gmail.com", "Neha Bansal" <cfss.delhi@nic.in>, "dvigil" <dvigil@nic.in>, "Director Training UTCS" <dutcs@nic.in>, "slaw" <slaw@nic.in>, "Sandeep Kumar" <psfin@nic.in>, "dsw" <dsw@nic.in>, "dirtte.delhi" <dirtte.delhi@nic.in>, "dtehedu@gmail.com", "Amit Singla" <secyit@nic.in>, "Ms Garima Gupta IAS" <pssw@nic.in>, "Office of the Commissioner of Industries Govt of Delhi" <comind@sansad.nic.in>, "scstsecretary@gmail.com", "Director WCD" <wcd@nic.in>, "secyart" <secyart@nic.in>, "commissioner-sdmc@mcd.gov.in", "commissioner-edmc@mcd.gov.in", "commissioner-ndmc@mcd.gov.in", "Sh Dharmendra" <chairperson@ndmc.gov.in>, "Shri Vijay Kumar Dev" <csdelhi@nic.in>, "directordip2014@gmail.com", "mdssiidc@gmail.com", "DA MB" <ambdi@nic.in>, "MDnCEO" <md@delhitourism.gov.in>, "Dr. Brij Mohan Mishra" <secretary@ndmc.gov.in>, "SECRETARY TTE GNCTD" <pstechedu@nic.in>, "Planning Department, GNCTD" <jdplg@nic.in>, "pwhqdelhi@gmail.com", "tourism gnctd" <tourism.gnctd@gmail.com>, "Director -Delhi Fire Service" <director.dfire@nic.in>, "apccfgnctd@gmail.com", "Secretary AR" <secyar@nic.in>, "Director General (Prisons), Delhi Prisons, Tihar, New Delhi" <dgthar@nic.in>, "directoratoefismh@gmail.com", "lokayukta.delhi" <lokayukta.delhi@nic.in>, "stateelectioncomm delhi" <stateelectioncomm.delhi@gmail.com>

Cc : services4rr@gmail.com



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES-IV DEPARTMENT / CONFIDENTIAL CELL
7TH LEVEL 'B' WING DELHI SECRETARIAT
NEW DELHI-110002

No.F.2(1)/2021/S.IV/CC/1120-24

Dated: 15/07/21

To

All Principal Secretaries/Secretaries and Head of Departments,
 All Local Bodies/Autonomous Bodies/PSUs, Govt. of NCT of Delhi/New Delhi.

Sub: Extension of time lines for submission of Annual Performance Assessment Report (APAR) in respect of DANICS / Adhoc DANICS / DASS / Steno Cadre in GNCTD for the year 2020-21.

Sir/Madam,

I am directed to refer the DoP&T, GOI O.M No.21011/02/2015-Estt. (A-II)-part.II dated 17.06.2021 vide which the time lines for submission of APARs in respect of Group 'A', 'B' and 'C' of Central Civil Services had been extended owing to the situation arising out of COVID-19 as a one time measure. Now the DoP&T, GOI vide its OM dated 17.06.2021 has further extended the timelines for distribution/online generation, recording and completion of APAR for the year 2020-21 for Group 'A', 'B' and 'C' of Central Civil Services, as a one time measure.

Accordingly, time schedule for distribution/online generation, recording and completion of entire APAR for the year 2020-2021 in respect of DANICS / Adhoc DANICS / DASS / Steno Cadre in GNCTD for the year 2020-2021 issued vide No. F.2(1)/2021/S.IV/CC/836-40 dated 18.05.2021 is revised and extended as under:

S.NO.	Activity	Date by which activity to be completed
(1)	(2)	(3)
1.	Distribution of blank forms	31 st July 2021
2.	Submission of self-appraisal to the Reporting Officer	31 st Aug 2021
3.	Forwarding of report by Reporting Officer to Reviewing Officer	30 th Sep 2021
4.	Forwarding of Report by Reviewing Officer to APAR Cell/Accepting Authority (wherever provided)	15 th Nov 2021
5.	Appraisal by Accepting Authority, wherever provided	15 th Dec 2021
6.	(i) Disclosure of APAR to the officer reported upon where there is no Accepting Authority.	30 th Nov 2021
	(ii) Disclosure of APAR to the officer reported upon where there is Accepting Authority.	31 st Dec 2021
7.	Receipt of representation, if any, on APAR	15 days from the date of disclosure
8.	Forwarding of representation to the competent Authority	
	(i) Where there is no accepting authority for APAR	31 st Dec 2021
	(ii) Where there is accepting authority for APAR	15 th Jan 2022
9.	Disposal of representation by the competent authority.	Within one month of the date of receipt of representation by the competent authority
10.	Communication of the decision of the competent authority on the representation by the APAR Cell	Within 15 days of finalization of decision by competent authority
11.	End of entire APAR process, after which the APAR will be finally taken on record	31 st March 2022

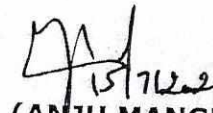
Director (NSW)

Rest of the contents of circular dated 18.05.2021 shall remain same. Further, the decision conveyed vide OM No. F. No.4(1)/2017/Misc./S-IV/081452118/67-75 dated 01.01.2021 regarding delinking of submission of Summary of Health Report from APAR for the period 2020-2021 and waiving off Annual Health Check-up for the period 2020-2021, shall stand.

It is requested that the time schedule for recording and completion of APARs as provided herein above may be widely circulated for information and strict adherence by all concerned.

The blank APAR forms for this purpose may download from the Services Department website www.services.delhi.govt.in.

Yours faithfully,


(ANJU MANGLA)
DEPUTY SECRETARY (SERVICES)

No.F.2(1)/2021/S.IV/CC/ 1120-24

Dated: 15/7/21

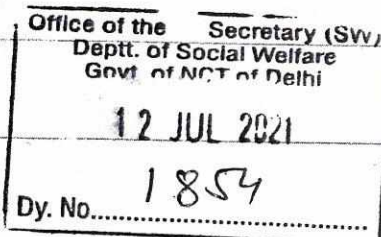
Copy for information to:

1. Principal Secretary to the Lt. Governor, GNCTD, Raj Niwas, Delhi-110054
2. Addl. Secretary to the Hon'ble Chief Minister, GNCTD, Delhi Secretariat, New Delhi.
3. Staff Officer to the Chief Secretary, GNCTD, Delhi Secretariat, New Delhi.
4. Section Officer (Coordination Branch), Services Department, GNCTD with the direction to upload the same on the website of Services Department.


(ANJU MANGLA)
DEPUTY SECRETARY (SERVICES)

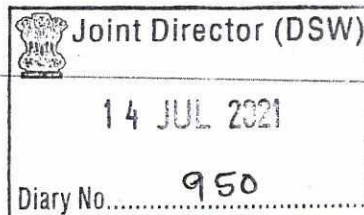
Fwd: Circular

From : Ms Garima Gupta IAS <pssw@nic.in>
Subject : Fwd: Circular



Ms Garima Gupta IAS

Mon, Jul 12, 2021 12:11 PM
2 attachments



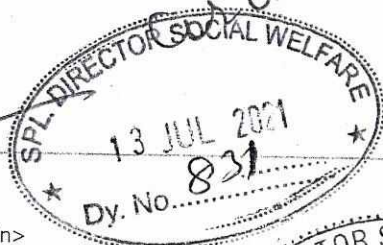
From: "Ms Garima Gupta IAS" <pssw@nic.in>
To: "dsw" <dsw@nic.in>, "Smt. Madhu Krishana Garg" <secretary.wcd@delhi.gov.in>
Sent: Monday, July 12, 2021 12:10:47 PM
Subject: Fwd: Circular

From: "Shri Vijay Kumar Dev" <csdelhi@nic.in>
To: "RCS" <rcoop@nic.in>, ps2cfs@gmail.com, "Pr Secretary Home GNCTD" <pshome@nic.in>, "Shri Praveen Kumar Gupta" <sgad@nic.in>, "S. B. Deepak Kumar" <secservices@nic.in>, "pspwd" <pspwd@nic.in>, "SECRETARY POWER" <pspower@nic.in>, "Sh. Vikram Dev Dutt" <pshealth@nic.in>, "Sanjeev Khirwar" <serv@nic.in>, "Dr. Renu Sharma" <psud@nic.in>, "Chairperson, DSSSB" <chairmandsssb.delhi@nic.in>, "Secretary Education GNCTD" <secyed@nic.in>, "Divisional Commissioner" <divcom@nic.in>, "Vijay Kumar Bidhuri" <cmd.dtc@delhi.gov.in>, "ceodelhi.djb" <ceodelhi.djb@nic.in>, "COMMISSIONER (VAT/ST)" <ctt.delhi@nic.in>, delhishelter@gmail.com, "Arva Gopi Krishna" <cexcise@nic.in>, "commtp" <commtp@nic.in>, "labcomm delhi" <labcomm.delhi@gmail.com>, "Development Commissioner" <cdevelop@nic.in>, "DAM" <dagri@sansad.nic.in>, "Director -Delhi Fire Service" <director.dfire@nic.in>, "Director Education" <dired@nic.in>, buildingland222@gmail.com, "Neha Bansal" <cfss.delhi@nic.in>, "dvigil" <dvigil@nic.in>, "Director Training UTCS" <dutcs@nic.in>, "slaw" <slaw@nic.in>, "Sandeep Kumar" <psfin@nic.in>, "dsw" <dsw@nic.in>, "dirtte.delhi" <dirtte.delhi@nic.in>, dtehedu@gmail.com, "Amit Singla" <secyit@nic.in>, "Ms Garima Gupta IAS" <pssw@nic.in>, "Office of the Commissioner of Industries Govt of Delhi" <comind@sansad.nic.in>, scstsecretary@gmail.com, "Director WCD" <wcd@nic.in>, "secyart" <secyart@nic.in>, commissioner-sdmc@mcd.gov.in, commissioner-edmc@mcd.gov.in, commissioner-ndmc@mcd.gov.in, "Sh Dharmendra" <chairperson@ndmc.gov.in>, directordip2014@gmail.com, mddsiidc@gmail.com, "DA MB" <ambdl@nic.in>, "MDnCEO" <md@delhitourism.gov.in>, "Dr. Brij Mohan Mishra" <Secretary@ndmc.gov.in>, "SECRETARY TTE GNCTD" <pstchedu@nic.in>, "Planning Department, GNCTD" <jdplg@nic.in>, pwdhqdelhi@gmail.com, "tourism gnctd" <tourism.gnctd@gmail.com>, "lop dvs" <lop.dvs@gmail.com>, "Gurpal Singh SecytoMinister" <secylm.delhi@gov.in>, dysecyactl@gmail.com, "CM DELHI" <cmdelhi@nic.in>, "Kapil Mishra" <Mintours.delhi@gov.in>, "Dr. RANBIR SINGH" <ceo_delhi@eci.gov.in>, "secyminsw delhi" <secyminsw.delhi@gmail.com>
Sent: Monday, July 12, 2021 12:04:57 PM
Subject: Circular

Please find attached for further necessary action.

Circular.pdf
193 KB

VIJAY KUMAR DEV.vcf
187 B



From : Ms Garima Gupta IAS <pssw@nic.in>
Subject : Fwd: Circular

To : dsw <dsw@nic.in>, Smt. Madhu Krishana Garg <secretary.wcd@delhi.gov.in>

Mon, Jul 12, 2021 12:10 PM
2 attachments



From: "Shri Vijay Kumar Dev" <csdelhi@nic.in>
To: "RCS" <rcoop@nic.in>, ps2cfs@gmail.com, "Pr Secretary Home GNCTD" <pshome@nic.in>, "Shri Praveen Kumar Gupta" <sgad@nic.in>, "S. B. Deepak Kumar" <secservices@nic.in>, "pspwd" <pspwd@nic.in>, "SECRETARY POWER" <pspower@nic.in>, "Sh. Vikram Dev Dutt" <pshealth@nic.in>, "Sanjeev Khirwar" <serv@nic.in>, "Dr. Renu Sharma" <psud@nic.in>, "Chairperson, DSSSB" <chairmandsssb.delhi@nic.in>, "Secretary Education GNCTD" <secyed@nic.in>, "Divisional Commissioner" <divcom@nic.in>, "Vijay Kumar Bidhuri" <cmd.dtc@delhi.gov.in>, "ceodelhi.djb" <ceodelhi.djb@nic.in>, "COMMISSIONER (VAT/ST)" <ctt.delhi@nic.in>, delhishelter@gmail.com, "Arva Gopi Krishna" <cexcise@nic.in>, "commtp" <commtp@nic.in>, "labcomm delhi" <labcomm.delhi@gmail.com>, "Development Commissioner" <cdevelop@nic.in>, "DAM" <dagri@sansad.nic.in>, "Director -Delhi Fire Service" <director.dfire@nic.in>, "Director Education" <dired@nic.in>, buildingland222@gmail.com, "Neha Bansal" <cfss.delhi@nic.in>, "dvigil" <dvigil@nic.in>, "Director Training UTCS" <dutcs@nic.in>, "slaw" <slaw@nic.in>, "Sandeep Kumar" <psfin@nic.in>, "dsw" <dsw@nic.in>, "dirtte.delhi" <dirtte.delhi@nic.in>, dtehedu@gmail.com, "Amit Singla" <secyit@nic.in>, "Ms Garima Gupta IAS" <pssw@nic.in>, "Office of the Commissioner of Industries Govt of Delhi" <comind@sansad.nic.in>, scstsecretary@gmail.com, "Director WCD" <wcd@nic.in>, "secyart" <secyart@nic.in>, commissioner-sdmc@mcd.gov.in, commissioner-edmc@mcd.gov.in, commissioner-ndmc@mcd.gov.in, "Sh Dharmendra" <chairperson@ndmc.gov.in>, directordip2014@gmail.com, mddsiidc@gmail.com, "DA MB" <ambdl@nic.in>, "MDnCEO" <md@delhitourism.gov.in>, "Dr. Brij Mohan Mishra" <Secretary@ndmc.gov.in>, "SECRETARY TTE GNCTD" <pstchedu@nic.in>, "Planning Department, GNCTD" <jdplg@nic.in>, pwdhqdelhi@gmail.com, "tourism gnctd" <tourism.gnctd@gmail.com>, "lop dvs" <lop.dvs@gmail.com>, "Gurpal Singh SecytoMinister" <secylm.delhi@gov.in>, dysecyactl@gmail.com, "CM DELHI" <cmdelhi@nic.in>, "Kapil Mishra" <Mintours.delhi@gov.in>, "Dr. RANBIR SINGH" <ceo_delhi@eci.gov.in>, "secyminsw delhi" <secyminsw.delhi@gmail.com>

<Mintours.delhi@gov.in>, "Dr. RANBIR SINGH" <ceo_delhi@eci.gov.in>, "secyminsw delhi" <secyminsw.delhi@gmail.com>

Sent: Monday, July 12, 2021 12:04:57 PM

Subject: Circular

Please find attached for further necessary action.

 **Circular.pdf**
193 KB

 **VIJAY KUMAR DEV.vcf**
187 B

From : Shri Vijay Kumar Dev <csdelhi@nic.in>

Mon, Jul 12, 2021 12:05 PM

Subject : Circular

 2 attachments

To : RCS <rcoop@nic.in>, ps2cfs@gmail.com, Pr Secretary Home GNCTD <pshome@nic.in>, Shri Praveen Kumar Gupta <sgad@nic.in>, S. B. Deepak Kumar <secservices@nic.in>, pspwd <pspwd@nic.in>, SECRETARY POWER <pspower@nic.in>, Sh. Vikram Dev Dutt <pshealth@nic.in>, Sanjeev Khirwar <sehv@nic.in>, Dr. Renu Sharma <psud@nic.in>, Chairperson, DSSSB <chairmandsssb.delhi@nic.in>, Secretary Education GNCTD <secyedu@nic.in>, Divisional Commissioner <divcom@nic.in>, Vijay Kumar Bidhuri <cmd.dtc@delhi.gov.in>, ceodelhi.djb <ceodelhi.djb@nic.in>, COMMISSIONER (VAT/ST) <ctt.delhi@nic.in>, delhishelter@gmail.com, Arva Gopi Krishna <cexcise@nic.in>, commtpt <commtpt@nic.in>, labcomm delhi <labcomm.delhi@gmail.com>, Development Commissioner <cdevelop@nic.in>, DAM <dagri@sansad.nic.in>, Director -Delhi Fire Service <director.dfire@nic.in>, Director Education <dired@nic.in>, buildingland222@gmail.com, Neha Bansal <cfss.delhi@nic.in>, dvigil <dvigil@nic.in>, Director Training UTCS <dutcs@nic.in>, slaw <slaw@nic.in>, Sandeep Kumar <psfin@nic.in>, dsw <dsw@nic.in>, dirtte.delhi <dirtte.delhi@nic.in>, dtehedu@gmail.com, Amit Singla <secyit@nic.in>, Ms Garima Gupta IAS <pssw@nic.in>, Office of the Commissioner of Industries Govt of Delhi <comind@sansad.nic.in>, scstsecretary@gmail.com, Director WCD <wcd@nic.in>, secyart <secyart@nic.in>, commissioner-sdmc@mcd.gov.in, commissioner-edmc@mcd.gov.in, commissioner-ndmc@mcd.gov.in, Sh Dharmendra <chairperson@ndmc.gov.in>, directordip2014@gmail.com, mddsiidc@gmail.com, DA MB <ambdl@nic.in>, MDnCEO <md@delhitourism.gov.in>, Dr. Brij Mohan Mishra <Secretary@ndmc.gov.in>, SECRETARY TTE GNCTD <pstchedu@nic.in>, Planning Department, GNCTD <jdplg@nic.in>, pwdhqdelhi@gmail.com, tourism gnctd <tourism.gnctd@gmail.com>, lop dvs <lop.dvs@gmail.com>, GurpalSingh SecytoMinister <secylm.delhi@gov.in>, dysecycl@gmail.com, CM DELHI <cmdelhi@nic.in>, Kapil Mishra <Mintours.delhi@gov.in>, Dr. RANBIR SINGH <ceo_delhi@eci.gov.in>, secyminsw delhi <secyminsw.delhi@gmail.com>

Please find attached for further necessary action.

 **Circular.pdf**
193 KB

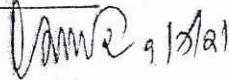
 **VIJAY KUMAR DEV.vcf**
187 B

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE CHIEF SECRETARY
5TH LEVEL, A-WING, DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI – 110002

CIRCULAR

During the course of review meetings, it has been observed by the Hon'ble Lt. Governor that the presentations made by some Departments lack clarity and flow as regards targets to be achieved, progress made and timelines for completing the balance work. This lack of clarity eludes effective monitoring and review.

Accordingly, all the Administrative Secretaries of the Departments are advised that while making presentations before the Hon'ble Lt. Governor during review meetings, the presentation should necessarily include the overall nature and scope of the work, progress achieved so far and clear well defined timelines for completion of the balance work including scheduled date for completion of each sub activity.


(Vijay Kumar Dev)
Chief Secretary

Dated: 09.07.2021

No. 9094

Copy to :

All ACSs/Pr. Secretaries/Secretaries/HODs
under GNCT of Delhi

*For strict compliance
of all branches incharge/officers.*


12/7