

**MOST IMMEDIATE**

GOVERNMENT OF NCT OF DELHI  
DEPARTMENT OF SOCIAL WELFARE  
GLNS COMPLEX : DELHI GATE : NEW DELHI  
(ACCOUNTS-I BRANCH)

No.F.7(1)/DSW/ACCT-I/2021-22/ 61-120

Dated: 01 APR 2021

To

All DDO/HOO/Implementing Officers/DD(Plng.),  
Department of Social Welfare,  
Delhi/New Delhi.

Sub: **Budget Estimates 2021-22.**

Madam/Sir,

This is in continuation of letter No.7(1)/DSW/ACCT-I/2021-22/23409-23469 dated 26/03/2021 on the subject cited with reference to FD's letter No.F.1/35/2020-21/Fin(B)/587-596 dated 25.03.2021 vide which it has been directed that provisions available under the object head "Office Expenses" for FY 2021-22 are allocated into different items of expenditure. Department are requested to make internal allocation in such a way that sufficient funds are available during the entire financial year for payment of essential items e.g. electricity, water and telephone etc. Finance Department will not consider any requests for augmentation of provisions under Office Expenses simply on the ground that payments of essential & urgent items are pending.

**As per FD's direction, all DDOs/HOOs must make internal allocation under the object head "Office Expenses" for FY 2021-22 item-wise e.g. electricity, water and telephone etc. so that sufficient funds are available during the entire financial year for payment of essential items and request for additional fund requirement under Office Expenses will not be considered on the ground that payments of essential & urgent items are pending.**

Therefore, all DDOs/HOOs are directed to submit their internal allocation under the object head "Office Expenses" for FY 2021-22 item-wise to the undersigned by 5<sup>th</sup> of April 2021. In addition, progressive expenditure statement for the month of March 2021 may be submitted by 5<sup>th</sup> April and Reconciled expenditure statement by 7<sup>th</sup> of April 2021.



(A.K. Aggarwal)  
Dy. Controller of Accounts  
Ph.23392479

**Encl:As above.**

No.F.7(1)/DSW/ACCT-I/2021-22/ 61-120

Dated: 01 APR 2021

Copy forwarded for information & necessary action to:-

1. All Distt. Officers/SO(RTE)/RGO/In Charge (VAC)/All Deputy Directors/In Charge Drug Abuse Coordination Unit/All Branch In Charges.
2. PA to Director.
3. Sr. System Analyst for uploading on Deptt.'s website.



(A.K. Aggarwal)  
Dy. Controller of Accounts



Office of the Secretary (SW)  
Deptt. of Social Welfare  
Govt. of NCT of Delhi  
26 MAR 2021  
Dy. No. 851

No. F.1/35/2020-21/Fin (B)/587-596  
FINANCE DEPARTMENT  
(Budget Division)  
GOVT. OF N.C.T. OF DELHI

4<sup>th</sup> Level, A-Wing,  
Delhi Sectt. I.P.Estate,  
New Delhi  
Dated :25.03.2021

To  
All the Principal Secretaries/ Secretaries/  
Head of Departments  
Govt. of NCT of Delhi  
Delhi



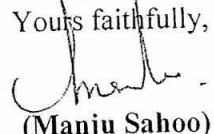
**Sub: Demands for Grants for the year 2021-22.**

Sir/Madam,

I am directed to say that the Appropriation (No.2) Bill 2021 (Bill No. 02 of 2021) as passed by the Legislative Assembly of National Capital Territory of Delhi on 12.3.2021 has received the assent of the Hon'ble Lt. Governor, Delhi on 23.03.2021.

- The Department of Law, Justice & Legislative Affairs has also requested General Administration Department, GNCT of Delhi vide letter dated 24.3.2021 for publishing that Delhi Appropriation (No.2) Act 2021 (Delhi Act 2 of 2021) Delhi Gazette (Part-IV)-Extra-Ordinary.
- Funds as per Detailed Demands for Grants 2021-22 are available to the Departments for incurring expenditure subject to approval of Competent Authority. The Detailed Demands for Grants (2021-22) have been uploaded on the website of Finance Department, Govt of NCT of Delhi. ([www.finance.delhigovt.nic.in](http://www.finance.delhigovt.nic.in)) for ready reference.
- Provisions available under the object head "Office Expenses" are allocated into different items of expenditure. Department are requested to make internal allocation in such a way that sufficient funds are available during the entire financial year for payment of essential items e.g. electricity, water and telephone etc. Finance Department will not consider any requests for augmentation of provisions under Office Expenses simply on the ground that payments of essential & urgent items are pending.

Yours faithfully,

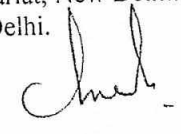
  
(Manju Sahoo)  
Joint Director (Budget)  
Dated:25.03.2021

No. F.1/35/2020-21/Fin (B)/587-596

Copy forwarded for information & necessary action to:-

Copy forwarded for information and necessary action to:-

- The Secretary to Hon'ble LG, Delhi.
- The S.O. to Chief Secretary, Delhi.
- Spl. Secretary Finance (I/II), Delhi.
- The Director (Planning), Planning Department, Delhi Secretariat, New Delhi
- The Controller of Accounts, Pr. Accounts Office, Govt. of NCT of Delhi, New Delhi.
- The Controller of Accounts (HRD/CCU), Finance Department, Delhi Secretariat, New Delhi.
- The Dy. Secretary Finance (Expenditure Division), Finance Department, New Delhi.
- Website of Finance Department.
- Guard file.

  
(Manju Sahoo)  
Joint Director (Budget)

1286/A02  
31/3/21

SS-DSW

Spl. Secy. DCA

3127

2/3/21