

DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, N. DELHI-02
(ADMINISTRATION-I BRANCH)

No.F.10(291)/2016/Admn.-I/DSW/Estt./21384-21444

Dated:

12 MAR 2021

CIRCULAR

All Group-A and Group-B Officers (cadre/ex-cadre) of this Department is hereby requested to submit Annual Property Return for the year ending 2020 under CCS (Conduct) Rules, 1964 in the prescribed Proforma immediately to the undersigned for onwards submission to the concerned Cadre Controlling Authority.

Encl: As above.

Section Officer (Admn.-I)

No.F.10(291)/2016/Admn.-I/DSW/Estt./21384-21444

Dated:

12 MAR 2021

Copy to:

1. All DDs/DSWOs/Supdts.(cadre/ex cadre)/Incharge of their concerned Institutions/Homes/Districts/Branches of this department.
2. DD(Planning), Department of Social Welfare, GNCT of Delhi, GLNS Complex, Delhi Gate, New Delhi-110002.
3. DCA(SW), Department of Social Welfare, GLNS Complex, Delhi Gate, New Delhi-110002.
4. Sr. System Analyst, Department of Social Welfare, with the request to upload the circular alongwith format on the website of the department.
5. Guard file.


Section Officer (Admn.-I)

639/ce
16/03/21

STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR ENDING 2020

1. Name of Officer (in full) and Service to which the officer belongs.		2. Present post Held.		
3. Date of Birth		4. Present Pay:		
Name of districts, sub- Division, Taluk and village in which property is situated	Name and details of Property		Annual income from property	Remarks
	1. Housing and other buildings	2. Land s		
1.	2.	3.	4.	5.
				6.
				7.
				8.

Signature

Date

In-applicable clause to be struck out.

In cases where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated. Include short term lease also.
A-2- The declaration form is required to be filled in and submitted by every member of the Class-I and II (Group 'A' and 'B') Services under rule 18(1) of the CCS (Conduct) Rules, 1964, on first appointment to the Service, and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own or in the name of any member of his family or in the name of any other person.