

GOVT. OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
GLNS COMPLEX, DELHI GATE
NEW DELHI-110002
[ADMINISTRATION BRANCH]

F.2(70)/Admn-II/2021/DSW/Estt./18096 - 18136

Dated: 29 DEC 2021

Show Cause Notice

Whereas, information regarding providing Data in attached Excel format for Online submission/creation of seeding of Data for online APAR Portal/Sparrow in respect of concerned officers/officials working under the jurisdiction of Department of Social Welfare, GNCTD, strictly in prescribed template form in soft Copy (Excel Sheet) has been sought vide this office circular of even number dated 18/08/2021 and subsequent reminder dated 28/09/2021, 13/10/2021 and 10/12/2021, but the same has not been received till date except Asha Jyoti Home for Mentally challenged (Female) and Nav Rachna, Halfway/Long Stay Home, Female. Further some other office as per list attached has sent incomplete information without name based nic e-mail ID.

The Head of Department, DSW have taken a serious view of non-submission of the requisite information in prescribed format.

Now, therefore, all DDO/HOO, Suptd. of Homes/Institution/Offices are hereby directed to explain the reason for non submission of requisite information within stipulated time, for information of Head of Department (SW).



(Rahul Aggarwal)

Dy. Director (Admn.I)/Nodal Officer (SPARROW)

To

1. All DDO/HOO, Suptd. of Homes/Institution/Offices, Deptt. of Social Welfare, GNCTD.
- ✓ 2. Sr. System analyst, DSW with the request to upload the Show Cause Notice on the website of this Department and also directed to provide the NIC email ID of all the concerned employees of this Department.



29/12/21

Abhishek

687/CC
29/12/21