

Top Priority
Most Urgent

DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
G.L.N.S COMPLEX, DELHI GATE, NEW DELHI-110002
(ADMINISTRATION BRANCH-II)

No.F.45 (31)/2018/DSW/Estt./ 17706-17732

Dated:
24 DEC 2021

Memorandum

Despite reminder's issued dt.01/10/2021 & 12/10/2021 to provide the Proforma for MACP, Vigilance Status Report & Work Conduct Report, EOL Certificate, Service Chart & Vigilance status report at Homes/Intuitions level & Service Books in r/o officials for grant of Financial Up-gradation under MACP Scheme, information has not been received from concerned offices/DDO/HOO. In the absence of documents MACP cases can't proceed & which eventually leads to temporary financial loss to the employees.

HOO/DDO to cite reason for non submission of employees required documents in r/o MACP & submit the necessary documents within 10 days time to be presented before JD, SW, GNCTD.

Sr. No.	Name	Designation	Concerned DDO/HOO	Deficiency
1	Sh. Subhash Chand	Enumerator	Half Way/Long Stay Home, Nav Kiran-II, Sec-03, Rohini	-
2	Smt. Sunita	Care Taker	GLNS School for the Deaf, Delhi Gate	IC/VC, EOL Certificate, Service Chart, Vigilance status report at Homes/Intuitions level
3	Smt. Rajesh	Sweeper	GLNS School for the Deaf, Delhi Gate	EOL Certificate, Service Chart, Vigilance status report at Homes/Intuitions level
4	Sh. Than Singh	Boarding Attendant	GLNS School for the Deaf, Delhi Gate	EOL Certificate, Service Chart,

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				Vigilance status report at Homes/Intuitions level
5	Smt. Ram Shree	Peon	GLNS School for the Deaf, Delhi Gate	IC, EOL Certificate, Service Chart, Vigilance status report at Homes/Intuitions level
6	Sh. Bachan Dev	Bus Attendant	GLNS, Delhi Gate	MACP proforma, IC & WC, EOL Certificate, Service Chart,
7	Sh. Satender Singh	Care Taker	Poor House, Kingsway Camp, Delhi	-
8	Sh. Shri Kirshan Kumar	Care Taker	Poor House, Kingsway Camp, Delhi	-
9	Sh. Rajender Kumar	Care Taker	Poor House, Kingsway Camp, Delhi	-
10	Smt. Asha Rani	Peon	Poor House, Kingsway Camp, Delhi	-
11	Sh. Lal Bahadur Mehto (Retrd.)	Care Taker	Poor House, Kingsway Camp, Delhi	-
12	Sh. Jai Prakash	Sweeper	GSSSBB & HCGBS, Kingsway Camp, Delhi	EOL Certificate, Service Chart
13	Sh. Krishan kumar	Chowkidar	GSSSBB & HCGBS, Kingsway Camp, Delhi	EOL Certificate, Service Chart
14	Sh. T. Murli	Attendant	GSSSBB & HCGBS, Kingsway Camp, Delhi	EOL Certificate, Service Chart
15	Smt. Usha Devi	Attendant	GSSSBB & HCGBS, Kingsway Camp, Delhi	EOL Certificate, Service Chart
16	Sh. Surender Singh	Attendant	HCGBS, Kingsway Camp, Delhi	EOL Certificate, Service Chart
17	Sh. Satish Kumar	Care Taker	Hostel for College Going Blind Students, Kingsway Camp, Delhi	IC/VC, EOL Certificate, Service Chart,

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				Vigilance status report at Homes/Intuitions level
18	Late Sh. Joginder Singh	Cook	GSSSBB & HCGBS, Kingsway Camp, Delhi	EOL Certificate, Service Chart
19	Late Sh. Arif Khan	Peon	GSSSBB & HCGBS, Kingsway Camp, Delhi	EOL Certificate, Service Chart
20	Late. Sh. Babu Ram Shah	Chowkidar	CTB, DSW(HQ)	EOL Certificate, Service Chart
21	Late Sh. Mahinder Singh	Sweeper	HOIB, Lampur, Delhi	EOL Certificate, Service Chart
22	Late Sh. Kailash Chandra	Chowkidar	HOIB, Lampur, Delhi	EOL Certificate, Service Chart
23	Late Sh. Vinod Kumar	Peon	HOIB, Lampur, Delhi	MACP Proforma, EOL Certificate, Service Chart

Muhalay
21-12-24
Dy. Director (Admin.-II)

Copy to:-

1. PA to Director, SW, GLNS, Delhi Gate.
2. PA to Joint Director, SW, GLNS, Delhi Gate.
3. All Concerned DDO/HOO mentioned above.
4. Sr. System Analyst with the request to upload on the website of the Department.

679/CC
24/12/24
J. Singh