


MOST URGENT

<b>STOP CORONA</b> <b>WASH YOUR HANDS, WEAR MASK &amp; MAINTAIN SOCIAL DISTANCING</b>	
	<b>DELHI JAL BOARD</b> <b>GOVERNMENT OF NCT OF DELHI</b> <b>OFFICE OF THE ASSISTANT COMMISSIONER(T)</b> <b>VARUNALAYA, PHASE-II, KAROL BAGH, NEW DELHI-110005.</b> <b>PHONE No. 011- 23510241</b>

F.No.107 (2019)/DJB/AC(T)/JE(C)&(E&M)/Exam-Simple Acctt./ 58744

Dated : 14.12.2021

**C I R C U L A R**

**Subject: "Departmental Examination in "Simple Accounts" for JEs(Civil)/JEs(E&M) scheduled to be held from 10<sup>th</sup> Jan, 2022 to 14<sup>th</sup> Jan 2022.**

According to the existing policy, Junior Engineers (Civil)/(E&M) working on **Regular Basis** are required to qualify the Accounts Test, within a period of two year/or until they are provided at least four chances from the date of their appointments so as to qualify themselves for the grant of further annual increments, successful completion of probation period, MACP and further promotion.

To provide such opportunity at regular intervals, Examination in "Simple Account" is conducted twice in a year through CPWD. Since, 20.03.2017, it is now being organized for the 7<sup>th</sup> time and **scheduled to be held from 10<sup>th</sup> Jan, 2022 to 14<sup>th</sup> Jan, 2022 (10.00 AM to 1.00 PM)**. As per the CPWD's Notification dated 17.11.2021 bearing letter No. 01/02/2021-Exam/170 issued by the office of CE(T&R)II Cum COE, National CPWD Academy (Exam Cell), Kamla Nehru Nagar, Hapur Road, Ghaziabad. **The said notification is available on website of CPWD and it is also being uploaded on the website of DJB i.e. delhijalboard.nic.in., through this letter.**

All the JEs(Civil)/JEs(E&M) working in DJB on regular basis are requested to go through said notification and the guidelines as mentioned hereunder and take necessary action accordingly;

1. Applications, Issue of Admit Cards and Publication of Result shall be done **ON LINE**; however, **examination shall be conducted in Manual Mode only.**
2. Applications for the exam are invited online through Examination Module named as "Departmental Examination Management & Processing System (DEMPS)", which is accessible through URL <https://cpwd.gov.in/demps/default.aspx>.
3. **Important Dates for the Departmental Examination in Simple Accounts – April, 2021 are as under:**

(a) Start date of filling the Application Form	:	22.11.2021.
(b) Last Date for Filling the Application Form	:	20.12.2021.
(c) Last Date for forwarding of Applications by Liaison Officer of Other Organizations;	:	24.12.2021.
(d) Start date of download of Admit Card	:	03.01.2022.
(e) Date of Examination	:	10.01.2022 to 14.01.2022.

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*[Handwritten signature]*  
20.12.2021  
EE (EDP)

P-109-I (EDP)

P.T.O.

Addl. Chief Engineer (Project)-I  
EDP Cell, Delhi Jal Board, GNCTD  
Dy. No. 2535 dt. 20.12.2021

4. Examination fee of Rs. 2000/- is required to be submitted to the office of AC(T), DJB, in the form of D.D. in favour of "Delhi Jal Board", along with the attached format by the 20<sup>th</sup> December, 2021.
5. Name of Centre is to be mentioned as "New Delhi".
6. The Examination Fee is not refundable.
7. Syllabus of the exam shall include CPWD Manual on "Regular Establishment and Office Procedure 2013", Contractor Bills, Contract Documents, and Delegation of financial Power in CPWD.
8. Preparatory classes may be arranged by DJB for the candidates appearing in the Accounts Test, schedule for the same will be issued separately by the Office of AC(Training), DJB.
9. Assistant Commissioner (T), DJB has been appointed as Liaison officer to deal with the CPWD and to approve and forward the online applications to the Exam Cell, CPWD. Hence, to enable this office, all the Individuals/applicants are requested to get themselves registered on the provided link/url <https://cpwd.gov.in/demps/default.aspx> and also furnish the desired detail to the Office of AC(T) in the attached format duly Verified and Signed by the DDO concerned under his Seal/Stamp along the Name and Mobile No., POSITIVELY, by the 20<sup>th</sup> December, 2021.

All the DDOs/Controlling Officers are requested to give this circular wide publicity and get this circular noted by all the concerned employees.

Encl.: As Above.

  
(NEELAM KAPOOR)  
ASSISNTAT COMMISSIONER(T)

All ACE/EE/AEE(Civil)/E&M)

Copy for kind information to: -

1. Member(Admn.)/(Fin.)(WS)/(DR)/CVO/Secy. to CEO,DJB.
2. Director(A&P)/(Fin.)/(Vig.)/Addl. CEO/All CEs/All SEs(Civil)/SEs(E&M)/Jt. Director(F&A)-I/II
3. CE(T&R)II Cum COE, National CPWD Academy (Exam Cell), Kamla Nehru Nagar, Hapur Road, Ghaziabad, Uttar Pradesh-201002.
4. SE (Delhi Circle VIII), CPWD, Room No. C-414, I.P. Bhawan, New Delhi – 110 002.
5. AC(Training Cell),DJB – for information w.r.t. to arrangement of preparatory classes for which relevant details & schedule shall be provided later on.
6. EE(EDP) – to upload on the website of DJB.
7. OS (GAB) – with the request that it may be placed on the Notice Board.
8. Junior Engineers Association , Room No.214, Ph-I, Varunalaya, Ph-I, Karol Bagh, New Delhi -05.

  
14.12.2021  
ASSISTANT COMMISSIONER (T)





Subject: Particulars of official /(JE(Civil)/JE(E&M) for the Departmental Examination in "Simple Accounts" scheduled to be held from 10<sup>th</sup> January, 2022 to 14<sup>th</sup> January, 2022 through CPWD.

Latest Photograph  
Of Candidate Duly  
Attested by his  
DDO/Executive  
Engineer.

1	REGISTRATION NUMBER ( to be obtained by registration on the url "https://cpwd.gov.in/ demps/default.aspx" ).	
2	Applicant's Name	
3	Father's Name	
4	Present Address :	
5	Mobile No.	
6	E-mail ID	
7	Designation {JE(E&M)/ JE(Civil)}	
8	Employee Code	
9	Office Name	
10	Office Address	
11	Date of Initial Appointment/joining in DJB.	
12	D.D. in favour of "Delhi Jal Board " is required to attached herewith <b>AND</b> details thereof i.e. D.D. No., Dated, Name of Bank, Amount etc. is also required be mentioned here in the provided space. {NOTE : Name, Employee Code & Registration No. to be mentioned on the back of DD }.	

Encl : As Above.

I hereby declare that all statements made in this application are true complete and correct to the best of my knowledge and belief.

Signature of Candidate

It is, certify that, wherever applicable, details has been verified from the Service Record of individual.

(Office Seal/Stamp of ACE/EE/AEE with Name & Mob. No.)

Dated :