

STOP CORONA
WASH YOUR HANDS, WEAR MASK & MAINTAIN SOCIAL DISTANCING



DELHI JAL BOARD
GOVERNMENT OF NCT OF DELHI
OFFICE OF THE ASSISTANT COMMISSIONER (CR) Cell
VARUNALAYA, PHASE-II, KAROL BAGH, NEW DELHI-110005.
PHONE No. 011- 23510241

F.No. DJB/AC (CR)/APAR /2021-

3044

DATED:- 29/07/2021

Subject:- Extension of timelines for submission of Annual Performance Assessment Report (APAR) for the year 2020-21.

Reference DoP&T, GOI vide its letter bearing No. F11059/01/2014-AIS-III (Part) dated 16.06.2021 and GNCTD Services Department-Branch-IV/Confidential Cell letter No. F.1/7/2020/S.IV/CC/942 dated 25.06.2021, it is, hereby, informed that in view of the pandemic caused by spread of COVID-19, the timelines for submission of APAR has revised for the year 2020-21. The revised cut off dates for completion of APAR is given below:

Activity	Cut of dates		
	Existing	Already Revised	Revised
Self-Appraisal for current year	31 st May	30 th June, 2021	31 st August, 2021
Appraisal by Reporting Authority	31 st July	31 st August, 2021	30 th September, 2021
Appraisal by Reviewing Authority	30 th September	15 th October, 2021	15 th November, 2021
Appraisal by Accepting Authority	31 st December	31 st December, 2021	31 st December, 2021

It is also informed that irrespective of their date of retirement/demitting office, the reporting/reviewing/accepting authorities, retiring/demitting office from 28.02.2021 to 31.10.2021 shall be allowed to record APAR for the year 2020-21 beyond the extended timeline mentioned above.

It is requested that the time schedule for recording and completion of APARs as provided herein above may be widely circulated for information and strict adherence by all concerned.

The blank APAR forms for this purpose may download from the Delhi Jal Board website.

The aforesaid relaxation is one-time measure only.



Pl upload
Prog I

EE/EDP

S.P.N.
02-08-2021
EE(EDP)

(Signature)


(NEELAM KAPOOR)
ASSTT. COMMISSIONER (CR)

03-08-21
NEE(EDP)

All reporting, reviewing and accepting officers.

Copy for information to:-

1. CEO for kind information.
2. Member (Admn.) for kind information.
3. Dir. (A&P) for kind information.
4. SE(EDP) with the request to upload the same on DJB's website.


26/7/21

ASSISTANT COMMISSIONER (CR)