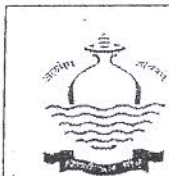


WASH YOUR HAND, WEAR MASK & MAINTAIN SOCIAL DISTANCE



DELHI JAL BOARD
GOVERNMENT OF NCT OF DELHI
OFFICE OF THE ASSISTANT COMMISSIONER (BULK)
VARUNALAYA, PHASE-II, KAROL BAGH,
NEW DELHI-110005.

No.022/DJB/AC(B)/F-mate/Prom./2021/24599

Dated: 11.06.2021

CIRCULAR

Subject: Inviting application from the eligible employee of bulk side for filling the vacant posts of "Fitter Mate" under promotion quota on regular basis.

Applications are hereby invited for filling up the vacant posts of "Fitter Mate" from all the erstwhile Group-D employees (now under Category-C) working in BULK side of Delhi Jal Board, who fulfils the eligibility conditions as under:-

- (1) Employee must be pertaining to Bulk side of DJB. Employee of Distribution side of DJB/ transferred from DDA should not to apply.
- (2) He must be regularly working for last 03 years in PB-I, Rs.5200-20200+GP 1800/- (pre-revised) now Pay Matrix Level – 1 (18000-56100) under 7th CPC.

All the eligible employee desiring promotion as mentioned above may be submit their application as per **Proforma given overleaf** and ensure its submission in time after the due **verification/ certification/attestation of required Documents by the DDO** concerned i.e. (i) Attested copy of initial letter of appointment (ii) attested copy of SC/ST Certificate (iii) Attested copy of Technical & Academic Education certificate **along with verification report from the concerned Department /Institute**, in the office of the undersigned **on or before by 15th July, 2021. Application received directly or incomplete or without necessary enclosures received after the due date will not be entertained in any circumstances.**

All the DDOs concerned are required to send the application Proforma of the eligible employee after the due verification/certificate of their testimonials from their service Book only along with attestation of required technical & Educational Documents and Caste Certificate, at the level of DDOs concerned All the Controlling officers are also requested to bring this circular to the notice of all concerned & also paste on all the notice boards so that no employee may complaint that he could not get the information.

Encl.: Application Proforma (Overleaf).


(R.K. BILYAN)
ASSISTANT COMMISSIONER (BULK)

All DDO/Controlling Officers


Copy for kind information to:-

1. PS to Chairman /Vice Chairman.
2. PS to CEO/Member (Admin.)/(Fin.)/CVO,DJB.
3. All Directors/All CEs/All SEs/ Addi. CEO/Secy. to CEO.
4. All ACs/AO(F&G)
5. Notice Board of Varunalaya Ph.-I & II.
6. EDP(Cell) to upload on website DJB


ASSISTANT COMMISSIONER(BULK)

For n.a at s.no. 6 please




A.E.(EDD) 16/6/21

Latest Passport Size
photograph
attested by DDO

Delhi Jal Board

Application for the post of "Fitter Mate" in Bulk Side

1. Full Name as per Service record (in Capital Letter) : _____
2. Employee Code : _____
3. Father's / Husband's Name (in Capital Letter) : _____
4. Present Designation : _____
5. D.O.B of employee : _____
6. Place of posting : _____
7. Residential Address : _____
8. Date of Initial appointment on regular basis & Post : _____
9. Educational Qualification : _____
10. Technical Qualification, if any : _____
11. Whether Belongs to SC/ST : _____
12. Application's present Pay/Pay band/Pay Matrix Level: _____

Signature of Applicant /Date

This is certify that the above particular are verified from the PF &S. Book & found correct. Sh. _____ S/o Sh. _____ is working as _____ for the last _____ years. His Work & Conduct report for the last 05 years is _____ (Good/Very Good/Satisfactory). Copy of following documents duly attested by DDO with name & Stamp are attached herewith:

1. Initial appointment order.
2. Caste Certificate
3. Educational Certificates, along with verification report from the concerned Department/Institute.

SIGNATURE OF THE D.D.O
(WITH STAMP)

AC(Bulk)