

WASH YOUR HAND, WEAR MASK & MAINTAIN SOCIAL DISTANCE



DELHI JAL BOARD  
GOVERNMENT OF NCT OF DELHI  
OFFICE OF THE ASSISTANT COMMISSIONER (BULK)  
VARUNALAYA, PHASE-II, KAROL BAGH,  
NEW DELHI-110005.

F.No.003/DJB/AC(B)/Elect-2<sup>nd</sup> Class/Prom./2020/ 10693

Dated: 25.02.2020

**CIRCULAR**

**Sub.: Inviting applications from the eligible employees of Bulk Side for filing the vacant posts of Electrician-2<sup>nd</sup> Class under promotion quota on regular basis.**

Applications are hereby invited for filing up the vacant posts of Electrician-2<sup>nd</sup> Class under 75% promotion quota in the PB-I (5200-20200) + GP 2000 (Pre-revised) Pay Matrix Level-3 (21700 -69100) under 7<sup>th</sup> CPC from the employees of DJB, **who fulfils the eligibility conditions as under:-**

- (1) **Employee must be pertaining to Bulk Side of DJB.** Employees of Distribution Side of DJB and came from DDA need not to apply.
- (2) He must be regularly working for last 05 years in Pay Band-1 Rs. 5200-20200 + GP Rs. 1800/-(pre-revised) Pay Matrix Level-1(18000 - 56100) under 7<sup>th</sup> CPC.
- (3) He must be possessing 2<sup>nd</sup> Class competency Certificate issued by the Competent Authority under Indian Electricity Rule 1956.

All the eligible employees desiring promotion under 75% departmental quota may submit their application as per **Performa given overleaf** and ensure its submission in time after the due **verification/certification/Attestation of required Documents by the DDO** concerned i.e. (i) Attested copy of initial letter of appointment (ii) Attested copy of SC/ST Certificates (iii) Attested copy of Technical & Academic Education Certificates **along with verification report from the concerned Department/Institute**, in the office of the undersigned **on or before 31<sup>st</sup> March, 2021**. *Application received directly Or incomplete Or without necessary enclosures Or received after the due date will not be entertained in any circumstances.*

All the DDOs concerned are required to send the application Performa's of the eligible employees after the due **verification/certification** of their testimonials from their Service Book only and along with attestation of required technical & Educational Documents and Caste Certificate, at the level of DDOs concerned. **All the Controlling officers are also requested to bring this circular to the notice of all the concerned & also paste on all the notice boards so that no employee may complaint that he could not get the information.**

Encl.: Application Performa (Overleaf).

*Signature*  
(R. K. BILYAN)

ASSISTANT COMMISSIONER (BULK)

All DDO/Controlling Officers Bulk Side

Copy to:-

1. P.S. to Chairman/Vice Chairman DJB – for kind information.
2. CEO/Member (A)/(F)/(W)/(Dr.)/Addl. CEO/Secy., DJB/Secy. to CEO- for kind information.
3. All Directors/All CEs.
4. LO (W)/AC(LW)/EE(EDP) to upload on the Web site of DJB.
5. A.O.(PR) to publish in Varun Patrika/Notice Board of Varunalaya Phase-I & II.



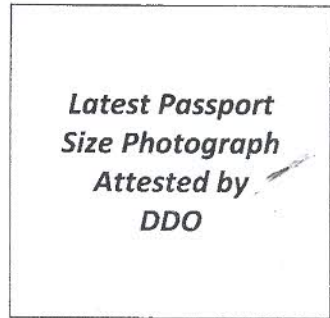
*Signature*  
1/3/21  
Md. Ishaq  
EE

*Signature*  
ASSISTANT COMMISSIONER (BULK)

*Signature*  
1-03-21

P.T.O.

**DELHI JAL BOARD**  
**APPLICATION FOR THE POST OF ELECTRICIAN 2<sup>ND</sup> CLASS**



1. Full Name as per Service record  
(in Capital Letter) : \_\_\_\_\_
2. Emp. Code : \_\_\_\_\_
3. Father's Name : \_\_\_\_\_
4. D.O.B. of employee : \_\_\_\_\_
5. Place of Posting : \_\_\_\_\_
6. Present Designation : \_\_\_\_\_
7. Residential Address : \_\_\_\_\_
8. Date of initial Appointment & Post : \_\_\_\_\_
9. Educational Qualification : \_\_\_\_\_
10. Technical Qualification : \_\_\_\_\_
11. Whether belongs to SC/ST : \_\_\_\_\_
12. Applicant's Present Pay/Pay Band/Pay Matrix Level : \_\_\_\_\_

**Signature of Applicant/Date**

This is certify that the above particulars are verified from the P.F. & S. Book & found correct. Sh. \_\_\_\_\_ S/o Sh. \_\_\_\_\_ is working as \_\_\_\_\_ for the last \_\_\_\_ years. His Work & Conduct report for the last 05 years is \_\_\_\_\_ (Good/Very Good/Satisfactory). Copy of following documents duly attested by DDO with name & stamp are attached herewith :

1. Initial appointment order.
2. Caste/PwD certificate.
3. Technical & Academic Educational Certificates , along with verification report from the concerned Department/Institute.

Name of DDO, Designation, Date & Stamp

Asstt. Com. (Bulk)