

GOVT. OF NCT OF DELHI
DIRECTORATE OF TRAINING AND TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAM PURA, DELHI-34
E-mail: dttehq@gmail.com Ph. 27321076

F.NO.F.DTTE/AC/MISC/2021-22/ 2384-2401

Dated:- 25/08/21

Meeting Notice

I am directed to convene a meeting in the conference room at DTTE (HQ) under the chairmanship of Director TTE as per the schedule given below to review the status of outstanding Internal Audit Paras/ELFA Audit of the respective Institutes/University/Colleges under the administrative control of this Directorate.

S.No.	Agenda	ITI / Institutes/ Colleges	Date & Time
1	To review the status of outstanding Audit Paras of Internal Audit/ELFA Audit	DTU(erstwhileDCE)/IGDTUW/DPSRU/DSEU(In case of all Institutes of Technology /Colleges/DITE merged in University)/ NSUT	01.09.21 at 4.00 PM
3.	To review the status of Outstanding Audit Paras of Internal Audit/ELFA Audit	All ITIs	01.09.21 at 5:00 PM

In this connection it is also need to inform that the recoveries included in pending audit paras pertaining to employees may be effected through their current departments (where the concerned employees presently posted) under intimation to Directorate of Audit. As regards procedural lapses pointed out in audit paras, the correct procedure may be adhered to with compliance shown to Directorate of Audit.

All the H.O.O, are hereby requested to attend the meeting alongwith Senior most account functionary of the University/Institutes as per the scheduled date & time with detailed information in the prescribed Performa enclosed at the time attending of meeting.

Further, send a soft copy status of outstanding Pending paras on prescribed format to dttehq@gmail.com before attending the meeting.

Encls: Overleaf

(P V S S SUBA RAO)

Dy. Controller of Accounts

1. **Registrar, DTU(Erstwhile, DCE)/IGTUW/DPSRU/NSUT/DSEU (in case of all Institutes of Technologies/Colleges/DIET merged in University)**
2. **PPLs. /ITIs.**
3. **Controller, BTE /AO(E-IV)/AO(E-I)/AO(Trg)/DDO, DTTE (HQ)**

F.NO. F.DTTE/AC/MISC/2021-22/ 2384-2401

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Copy forwarded for information to:-

1. P.S. to Secretary, TTE.
2. P.S. to Director, TTE.
3. P.A. to Jt. Director, TTE.
4. System Analyst, DTTE, GNCTD to upload at the web site.
5. S.O (CT), TTE (H.Q.) with the request to make sitting arrangement alongwith tea & snacks for the meeting

(P V S S SUBA RAO)

Dy. Controller of Accounts

Government Of N.C.T Of Delhi
Directorate Of Training And Technical Education
Muni Maya Ram Marg: Pitam Pura: Delhi-110034
E-mail tdttechq@gmail.com Phone no: 011-27321076

Name of the Institute :

Status of Pending Internal Audit Paras Up to JULY 2021

S.No.	Outstanding Para No. & Year of Inspection Report	Brief description of Para	Recover if any involved	Reply furnished with letter No. & Date	Reason for not submitting the reply of pending Para	Estimated Time for reply to be sent for pending para	Remarks If any

Signature of the HOO

Name of the Institute