

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF TRAINING AND TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI-110088
SECRETARIAT BRANCH

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F.1 (309)/DSEU/SB/DTTE/2021/1068-1070

Dated: 19.08.2021

To

Principals/ Campus Directors of all Institutes of Technology
Under DTTE

Sub: Option regarding Service conditions in respect of DTTE Employees.

Sir,

I am directed to forward herewith Proforma for adopting service conditions to be given by all regular staff members of Institutes of Technology including Principal/ Faculty/ Officer/ Support Staff.

It is therefore requested to circulate this Proforma immediately among all employees of Institutes of Technology under DTTE with request to submit online Google form on or before 27/08/2021. Further, signed hard copy of option exercised by all such employees should reach the undersigned within 15 days.

Encl: As above

Yours faithfully


(Dr. S.L. Bhandarkar)
Dy. Director (SB)

Copy to:-

1. Registrar, DSEU, Integrated Institute of Technology Complex, Sector 9, Dwarka, New Delhi- 110077
2. System Analyst, DTTE with request to prepare a Google form for option to be exercised and upload the same on website.

Proforma

1. Name of the employee
2. Date of Birth
3. Date of Joining in DTTE
4. Designation of the employee
5. Place of posting
6. Present Basic pay
7. Post held till 16/04/2021

S. No.	Name of Post	From	To

Yes/No

8. Option opted by the employee

i. **FIRST OPTION:** - Willing to continue as employee of DTTE as per Notification No. 584 dated 16/04/2021.

ii. **SECOND OPTION:** - Willing to join DSEU after resigning from DTTE services.

I undertake that the above said option opted by me is final and I accept all the conditions mentioned in the Notification No. 584 dated 16/04/2021. I will not change my decision at any stage in future.

Signature of the employee
(Name & Designation)