

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF TRAINING & TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI-110034.
(CO-ORDINATION BRANCH)**

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Dated:- August 13, 2021

Sub:- Regarding Vaccination of Teaching & Non-Teaching Staff.

All the Teaching and Non Teaching staff working in various Institutions under DTTE, GNCTD have been at the forefront as COVID Warriors against the GNCTD's fight against COVID-19 Pandemic.

To maximize the safety and health of the education community DTTE requires all the Teaching & Non-teaching staff of its Institutions to be vaccinated. Therefore all Heads of Institutions under DTTE are directed to take all necessary steps for vaccination of all the Teaching & Non-Teaching staff on urgent basis.

Accordingly, the Heads of institutions under DTTE are directed to:-

1. Ensure that all Teaching & Non-teaching staff who have not taken the 1st Dose should be vaccinated, within 15 days positively at the dedicated sites. The list of dedicated sites for vaccination of staff of educational institutions issued by Directorate of Family Welfare, GNCTD is enclosed herewith.
2. Ensure that Teaching & Non-teaching staff who have taken their 1st Dose should get 2nd dose of vaccine as per the vaccination protocol of Ministry of Health & Family welfare, GOI, at the earliest
3. Ensure that Teaching & Non-teaching staff complies with the COVID protocol issued by GNCTD & GOI in this regard.

Above instructions will also be applicable to all the Officers / Officials posted at DTTE(HQs)/ BTE.

All Heads of Institutions shall upload the status of vaccinated staff on the Google tracker (link given below) daily by 04.00 PM without fail.

<https://forms.gle/nC6bzEVKWQgoNjg39>


**(RANJANA DESWAL)
DIRECTOR (DTTE)**

To

1. All Vice Chancellors of Universities (DTU, NSUT, DPSRU, DESU & IGDTUW).
2. The Director, IIITD, Delhi.
3. All Dy. Directors and all Branch In-charges of DTTE. (HQs)
4. Principals of all Industrial Training Institutes.
5. System Analyst to upload the circular on the website of this department.