

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF TRAINING & TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI – 110088.
(E-II Branch)

No.F.25/Trg.Admn./E-II/220/MACP-Gzt./ 70

Dated: 28/01/2021

CIRCULAR


Sub: Implementation of ACP/MACP Scheme in r/o al Principals/Vice Principals of ITIs – reg.

With reference to the above cited subject, please provide the following information in respect of all Principals/Vice Principals who have completed 12/24 years for ACP and 10/20/30 years of regular service in their respective grade up to 31.12.2020 in the prescribed proforma duly verified from the Service Book of the Officer(s) in regard of granting ACP/MACP. The particulars of retired officials, if any, may also be forwarded for consideration for grant of financial up gradation under ACP/MACP Scheme. It may also be noted that if any Officer was left out previously for consideration, his/ her name may also be sent. Following documents of all such officers may be sent for consideration:

1. Duly filled prescribed Performa verified from the service book/record of the official concerned (Blank Performa enclosed).
2. Work & conduct report (Blank Performa enclosed).
3. Integrity Certificate (Blank Performa enclosed).
4. Vigilance clearance report at the Institute level (Blank Performa enclosed).
5. ACR/APARs (in original) for last five years.

Further you are requested to ensure the correctness of the particulars of the officers/officials from their service records i.e. service book etc.

The requisite information(s) duly signed by HOO should reach the undersigned latest by 05-02-2021 positively.



(Dr. (Mrs.) BABITA)
Admn. Officer(E-II)

Dated: 28/01/2021

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Copy for information & necessary action to:-

- 1) P.S. to Director (TTE), Delhi.
- 2) P.S. to Joint Director (TTE), Delhi.
- 3) All Principals/Vice Principals of all ITIs/Dy.A.A.O.
- 4) All Branches of TTE (HQ), Delhi.
- ✓ 5) System Analyst with the request to upload the same on Departmental Web-site


(Dr. (Mrs.) BABITA)
Admn. Officer(E-II)