

GOOD GOVERNANCE

(All Levels of Employees)

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Sl. No.	Training Section	Course	Course Code	Duration	Dates & Days
1	AD-VI	E-Governance	GG	One day	05.04.2019 (Friday) 24.04.2019 (Wednesday) 02.05.2019 (Thursday) 22.05.2019 (Wednesday) 06.08.2019 (Tuesday) 05.11.2019 (Tuesday) ① 05.02.2020 (Wednesday)
2	AD-VI	E-Office	GG	One day	04.04.2019 (Thursday) 22.04.2019 (Monday) 03.05.2019 (Friday) 20.05.2019 (Monday) 04.06.2019 (Tuesday) 05.08.2019 (Monday) 04.10.2019 (Friday) 04.12.2019 (Wednesday) ① 04.02.2020 (Tuesday)
3	AD-VI	Basic Computer Operations	GG	Two days	04.04.2019 (Thursday) - 05.04.2019 (Friday) 02.05.2019 (Thursday) - 03.05.2019 (Friday) 03.06.2019 (Monday) - 04.06.2019 (Tuesday) 02.07.2019 (Tuesday) - 03.07.2019 (Wednesday) 05.08.2019 (Monday) - 06.08.2019 (Tuesday) 04.09.2019 (Wednesday) - 05.09.2019 (Thursday) 03.10.2019 (Thursday) - 04.10.2019 (Friday) 05.11.2019 (Tuesday) - 06.11.2019 (Wednesday) 04.12.2019 (Wednesday) - 05.12.2019 (Thursday) ③ 02.01.2020 (Thursday) - 03.01.2020 (Friday) 04.02.2020 (Tuesday) - 05.02.2020 (Wednesday) 03.03.2020 (Tuesday) - 04.03.2020 (Wednesday)
4	AD-VI	RTI Act-Capacity Building	GG	Two days	11.04.2019 (Thursday) - 12.04.2019 (Friday) 15.05.2019 (Wednesday) - 16.05.2019 (Thursday) 12.06.2019 (Wednesday) - 13.06.2019 (Thursday) 08.07.2019 (Monday) - 09.07.2019 (Tuesday) 05.08.2019 (Monday) - 06.08.2019 (Tuesday) 16.09.2019 (Monday) - 17.09.2019 (Tuesday) 10.10.2019 (Thursday) - 11.10.2019 (Friday) 18.11.2019 (Monday) - 19.11.2019 (Tuesday) ② 08.01.2020 (Wednesday) - 09.01.2020 (Thursday) 12.03.2020 (Thursday) - 13.03.2020 (Friday)

129

420

5	AD-VI	Computer Operations (Advanced Course)	GG	Three days	22.04.2019 (Monday) - 24.04.2019 (Wednesday) 20.05.2019 (Monday) - 22.05.2019 (Wednesday) 19.06.2019 (Wednesday) - 21.06.2019 (Friday) 23.07.2019 (Tuesday) - 25.07.2019 (Thursday) 19.08.2019 (Monday) - 21.08.2019 (Wednesday) 23.09.2019 (Monday) - 25.09.2019 (Wednesday) 21.10.2019 (Monday) - 23.10.2019 (Wednesday) 20.11.2019 (Wednesday) - 22.11.2019 (Friday) 18.12.2019 (Wednesday) - 20.12.2019 (Friday) ③ 20.01.2020 (Monday) - 22.01.2020 (Wednesday) 24.02.2020 (Monday) - 26.02.2020 (Wednesday) 17.03.2020 (Tuesday) - 19.03.2020 (Thursday)
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20x3x3

180

Target for 2019-20

Total Number of Trainings	Total Training Days	Training Man-days (Average 20 persons per Training)
50	96	1920