

No.F.2(16)/2011/T-1/Pr.AO/ 1068-1192
PRINCIPAL ACCOUNTS OFFICE
GOVERNMENT OF NCT OF DELHI
A-BLOCK, VIKAS BHAWAN, I.P.ESTATE, NEW DELHI-110002

Dated: 21/10/2020

CIRCULAR

Sub:- Regarding providing complete and accurate personal details of Employee in Integrated Financial Management System (IFMS)

This office is in the process of release of salary through Government e-Payment Gateway (GePG) in place of Electronic Clearance System (ECS) in respect of all regular / contractual employees of GNCT of Delhi. During the review/test-run of the Integrated Financial Management System (IFMS), it was observed that the various fields of the Employee details was incomplete / inaccurate.

2. It is stressed that all the personal details of employees (**employee's date of birth/father's name/spouse name/category/Address/Aadhaar number/IFSC code/Mobile no./e-mail ID etc**) in IFMS needs to be filled completely and accurately and **in similarity with the particulars available in Service Book/Records**. It would not be out of place to mention that presently the monthly salary slip / GPF statement is being routed to the e-mail ID of the employee and in case the e-mail ID is not available/inaccurate in IFMS, the salary slip/GPF statement will not be received by the employee.

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29/10/20

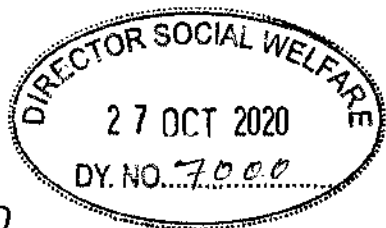
3. In view of above, all the Head of Departments are requested to direct their Head of Offices to provide complete and accurate personal details of all the employees to the Drawing & Disbursing Officer for updation in the IFMS. **A certificate** to this effect may be submitted by the HOO/DDD concerned to the Pay & Accounts Office concerned **alongwith the pay-bill of November 2020**.

Advancg copy to Sp. Dir. (SW)

(L.D. Joshi)
Controller of Accounts

- 1. All Head of the Departments of Government of NCT of Delhi.
- 2. All Pay & Accounts Officers of Government of NCT of Delhi- to pursue the matter on priority with the DDO's attached.
- 3. PPS to the Secretary, (Finance), GNCTD - for the kind information of Secretary(Finance)

Send copy to SSA
335/CC
18/11/2020



9-11-2020

09/11/20

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A Copy is Sr. System Analyst
download on the website of Deptt.
@ 16/11/20

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