

DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, NEW DELHI-2

NO.F.7(1)/DSW/ACCT-I/2020-21/ 6815-6855

Dated: 22 SEP 2020

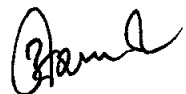
CIRCULAR

Sub: Furnishing of Monthly Expenditure Statement.

This is in continuation of earlier requests made from time-to-time with respect to timely submission of Monthly Expenditure Statement to Accounts Branch by the concerned DDOs/HOOs. In this regard, it is stated that despite several requests made both in writing and verbally in meetings, monthly expenditure statements from most of the DDOs/HOOs are not received and in absence of monthly expenditure statements, it is difficult for the Accounts Branch to prepare reports for the meeting and making provisions of funds by Re-appropriation of funds within the head by matching-saving.

In view of the above, all the DDOs/HOOs are once again directed to furnish the Monthly Reconciled Expenditure Statement of the attached Homes/Institutions/Offices to the Senior Accounts Officer by 10th of every month positively at niranjan.kmr@gov.in.

Encl: As above.

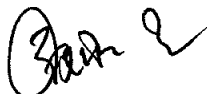

(Ashok Kumar Aggarwal)
Dy. Controller of Accounts

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Copy to:

- (i) All HOOs/DDOs, Department of Social Welfare.
- (ii) All the District Officers, Department of Social Welfare.
- (iii) PAO through DDO Concerned.
- (iv) PA to Director, Social Welfare, GLNS complex, New Delhi.
- (v) Sr. System Analyst to upload on Department website.


(Ashok Kumar Aggarwal)
Dy. Controller of Accounts

138/CC
22/9/20