

URGENT

**DEPARTMENT OF SOCIAL WELFARE
GOVERNMENT OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, DELHI
(ACCOUNTS BRANCH)**

No.F. 1(Misc)/A.O-I/DSW/Ptr.File/2019-20/

Dated:

26271-26210

To,

All DDOs/HOOs,
Homes / Institutions,
Department of Social Welfare,
Govt. of NCT of Delhi.

Sub: Furnishing of details of upto date expenditure upto Jan 2020 and expected expenditure upto 31/03/2020.

Sir/Madam,

It has been noticed that the requested for re-appropriation of funds under different sub heads are being received from different Institutions / Homes for the payment of salary / pending bills.

In view of above, Head of offices of all the institutions / Homes are hereby directed to furnish the details of upto date expenditure as on 31 Jan 2020 and expected expenditure upto 31/03/2020 in the following format.

S.No	Head No	Details of Head	B.E.2019-20	Modified (If any)	Expenditure upto Jan 2020	Expected Expenditure Upto 31/03/2020	Excess/ Saving

Further, it is requested that the details as above be provided to the undersigned by 3rd Feb 2020 positively. Failure to provide information by the institution/home within time will be presumed that no fund is required by the concerned Institution/ Homes


(NAVNEET SINGH)
Sr. Account Officer

No. F.1(Misc)/A.O-1/DSW/Pt.File/2019-20/

26271-26210

Dated:

Copy for information and necessary action to the:-

1. Sr. System Analyst, DSW for uploading on the website of the Department.
2. Guard File.

1471CC
29/01/2020


(NAVNEET SINGH)
Sr. Account Officer

28 JAN 2020