

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE LABOUR COMMISSIONER  
5 SHAM NATH MARG, DELHI-110054

File No. F.5(1232)/LC/Acctts/Misc./2020-21 | 295-301

Dated: 07/8/2020

**CIRCULAR**

All the Officers/Officials who are drawing salary from Labour Department are requested to furnish their saving details along with proof/undertaking for the computation of Income Tax for the Financial Year 2020-21 latest by **4<sup>th</sup> of September 2020**. While furnishing the details please quote your PAN Number.

Further the incumbent is advised to give his option for calculation of income tax either under New Tax Rates OR Old Income Tax slab rates in the Financial Year 2020-21. In case the option is not received up to **04/09/2020** in r/o any employee, it shall be presumed that the employee is not willing to opt for new tax regime and income tax will be deducted as per old income tax slab rates.

In absence of the receipt of information by the stipulated time, TDS for the F.Y. 2020-21 will be worked out and deducted, by taking into account the pay and allowance etc. drawn or accrued during the year by the officers/officials concerned after allowing permissible deductions as per rules.

  
D.D.O

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Copy to:-

1. PA to Secretary-cum-Commissioner, Labour Deptt.
2. PPS to Special Labour Commissioner, Labour Deptt.
3. PA to Addl. Labour Commissioner, Labour Deptt.
4. DLC(Admn)/HOO, Labour Department
5. All District Incharge, Labour Deptt.
6. DCA Accounts Branch, Labour Deptt.
7. System Analyst, EDP Cell for uploading the above said circular on website.
8. Guard file.