

**OFFICE OF THE COMMISSIONER, EXCISE, ENTT. & LUXURY TAX  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
L&N BLOCK, VIKAS BHAWAN, IP RSTATE NEW DELHI**

No. F. 2(98)/Ex/HCR/Renewal/2020-21/ **1992**  
**CIRCULAR**

Dated: **31-01-2020**

**Subject: Renewal of License in form of L-17/L-17F, L-18/L-18F and L-19/L-19F for the year 2020-21.**

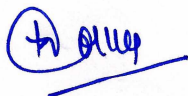
All the licensees holding licenses in form of L-17/L-17F, L-18/L-18F and L-19/L-19F are hereby directed to submit their license renewal application as per the provisions of Rule 41 of the Delhi Excise Rules 2010 according to which the application for the renewal of licence required to be submitted by February end alongwith license fee, the same is enumerated hereunder:

*"Application for the renewal of licence and permit to be received by February end along with licence fee. All applications for the renewal of licences and permits shall be received in the office of the Deputy Commissioner before the end of February each year along with licence or permit fee, payable for the renewal of licence or permit. In case of delay, the Deputy Commissioner may admit such application before the expiry of the licence or permit, provided that there are good and sufficient reasons for the delay on payment of additional fee of twenty five percent of the prescribed licence or permit fee:*

*Provided that the application for renewal of licence or permit including those granted in the month of March may be admitted after the expiry of the licence or permit, if there are good and sufficient reasons for the delay on payment of double the amount of licence or permit fee payable, and the licence or permit may be renewed with the approval of the Excise Commissioner:*

*Provided further that in case of license in Form L-15/L-15F, L-16/L-16F, L-17/L-17F/L-18/L-18F and L-18A/L-18AF, the license fee is payable in two equal installments after completion of all documentary requirements. First installment of 50% of the license fee should be paid before end of February each year, failing which additional fee of 25% of 1st Installment shall be payable till 31st March and beyond that double the amount of 1st installment shall be payable. Second Installment of remaining balance amount of license fees should be paid before 30th September each year alongwith interest @12% per annum, failing which double the amount of 2nd installment shall be payable".*

Keeping in view the above, all the licensees of L-17/L-17F, L-18/L-18F, L-19/ L-19F, are hereby directed to submit their application for renewal of license online by accessing their account in ESCIMS portal through their I.D. and password along with the applicable



37/C

license renewal fee for the year 2020-21 by providing the requisite information and payment of renewal license fee before the **end of February 2020** without fail.

1. Application for license renewal.
2. The Licensee should ensure that the licenced premises remains in his legal possession during the currency of licence as required under section 13 (1) (f) of the Delhi Excise Act, 2009.
3. The license fee has been increased by 10% from the last year license fee in compliance to the Notification No. F.12(4)/Fin(Rev-I)/15-16/dsvi/587 dated 22.07.2015 issued by Finance Department, GNCT of Delhi and accordingly the revised license fee for the year 2020-21 will be as under:

**FEE STRUCTURE FOR L-17/L-17F LICENSES (Rounded off to nearest Rupee)**

Seating Capacity	Annual L-17 Fee	Annual L-17F Fee (10% of L-17 Fee)	Annual L-17/L-17F Fee
Up to 50 covers	8,41,492/-	84,149/-	9,25,641/-
Up to 100 covers	11,95,805/-	1,19,581/-	13,15,386/-
Up to 200 covers	15,94,405/-	1,59,441/-	17,53,846/-
Above 200 covers	20,37,296/-	2,03,730/-	22,41,026/-

**FEE STRUCTURE FOR L-18/L-18F LICENSES (Rounded off to nearest Rupee)**

Seating Capacity	Annual L-18 Fee	Annual L-18F Fee (10% of L-18 Fee)	Annual L-18/L-18F Fee
Up to 50 covers	4,42,891/-	44,289/-	4,87,180/-
Up to 100 covers	6,20,047/-	62,005/-	6,82,052/-
Up to 200 covers	7,97,203/-	79,720/-	8,76,923/-
Above 200 covers	9,74,359/-	97,436/-	10,71,795/-

**FEE STRUCTURE FOR L-19/L-19F LICENSES (Rounded off to nearest Rupee)**

Seating Capacity	Annual L-19 Fee	Annual L-19F Fee (10% of L-19 Fee)	Annual L-19/L-19F Fee
Up to 50 covers	16,82,984/-	1,68,298/-	18,51,282/-
Up to 100 covers	23,91,608/-	2,39,161/-	26,30,769/-
Up to 200 covers	31,88,810/-	3,18,881/-	35,07,691/-
Above 200 covers	40,74,590/-	4,07,459/-	44,82,049/-

The above mentioned License fee for L-17/17F, L-18/L-18F and L-19/19F licenses are the same as applicable as on date, the Department reserved the right to review the license fee and in case the same is increased, the licensee shall be liable to pay the increased amount within the stipulated time period failing which the Department shall have the right to stop the transport permit of the unit or take other suitable action.

It is further to inform that there will be no workflow for approval of Restaurant Renewal ARN. After the payment is successful, the status of the Renewal ARN will change to "Deemed Renewed".





- The following message will be shown to Restaurant Licensee post successful payment of Renewal fee -  
"Your License has been deemed renewed for the Excise Year <Excise Year Value>, subject to verification of Additional Details as per Department's Requirement. Please fill and complete the 'Provide Additional Details' form by going to the following link: License → Provide Additional Details."
- Also post successful payment of Renewal Fee, Restaurant Licensee will be able to download the deemed Renewed License copy by going to the following link: License → Print Letters.

Besides above, the existing licensees are required to fill and complete the 'Provide Additional Details' form by going to the following link: License → Provide Additional Details."

Only the following documents will be mandatory to upload by Restaurant Licensees in 'Provide Additional Details' in addition to affidavit form which will have to be filled and completed by the Restaurant Licensees as part of the 'Provide Additional Details' functionality by 15th April 2020:

1. Copy of Insurance against Fire & Natural Hazard.
2. Fire NOC (mandatory for the licensees holding L17/17F, L18/18F & L19/19F with gross floor area of more than 90 sqmtrs. as per clarification given by Chief Fire Officer vide letter dated 13.03.2019).
3. In addition to above noted two documents the application under ARN 'provide additional details' can only be submitted on ESCIMS portal once the licensee uploaded copies of licences issued by link department for previous financial year, e.g. if the licensee is applying for renewal of excise licence for the year 2020-2021, he should upload copy of licenses issued by link department (**viz. copy of FSSAI license, copy of Health & Trade Licence, copy of proof of issuance/renewal of approval from Deptt. Of Tourism, copy of licence from Eating House from DCP (L)**) for the year 2019-20 alongwith copy of renewal application submitted in concerned department for the year 2020-2021. Although this ARN of 'provide additional details' shall have no effect on renewal of licence, but transport permit (TP) of the licensees shall be made subject to submission of said ARN of 'provide additional details' the date of which has been fixed for 15.04.2020.

In case Licensee, who has made renewal payment successfully, does not submit 'Provide Additional Details' application by 15th April 2020, a batch process will run on 15th April@11:30pm, which will check and mark the licensee status as STOP TP.

To activate the license:



- 37c
- For Licensee's who have made renewal payment successfully- Such licensees will have to login and apply for provide additional details. When the provide additional details application will get approved by Dept in system, it's License will get enabled.
  - For Licensee's who have not made renewal payment - Such licensees will have to make License Renewal payment first and then apply for provide additional details. When the provide additional application will get approved by Dept in system, it's License will get enabled.

All applications for renewal with license fee must be submitted online **BEFORE THE END OF FEBRUARY 2020**, failing which penal action as provided in Rule 41 of Delhi Excise Rules, 2010 (enumerated above), shall be taken. The licensee should submit renewal application with fee by due date accessing their account in ESCIMS portal through their I.D. and password.

It may be noted that failure to adhere to the above schedule for applying for renewal of licenses would lead to Non-renewal of licenses/suspension of issuance of transport permit.

  
31/01/2020  
(LALIT MITTAL)  
ASSTT. COMMISSIONER (HCR)

Copy for compliance:

**All the licenses in form of L-17/L-17F, L-18/L-18F and L-19/L-19F.**

Copy for information to:

1. PS to the Commissioner (Excise), GNCT of Delhi.
2. PA to Deputy Commissioner (Excise-I)/Deputy Commissioner (Excise-II),, GNCT of Delhi.
3. Project Incharge, TCS to upload the circular on ESCIMS web-site and also to update the license fee accordingly. He is further directed to send the e.mail/SMS/Pop up to the licensee (10 days in advance) who will link documents of fire/insurance (which are going to be expired).
4. The System Analyst, Computer Branch to upload the notice on the official web-site.
5. Notice Board.

  
31/01/2020  
(LALIT MITTAL)  
ASSTT. COMMISSIONER (HCR)