

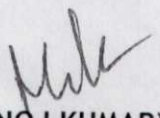
F.(31)/FIN.(ESTT.-III)/2017/0514/203  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
FINANCE (Estb.-III) DEPARTMENT  
4<sup>TH</sup> LEVEL, 'A WING' DELHI SECRETARIAT  
I.P. ESTATE, NEW DELHI-110002.  
(CD:-012433322)

Dated: 08/12/2020

ENDORSEMENT

The copy of under mentioned paper is forwarded herewith for information and necessary action to the following:-

1. All Heads of Department, Govt. of NCT of Delhi.
2. All Pay & Accounts Officers, Pay and Accounts Office, Vikas Bhawan. Govt. of NCT of Delhi.
3. All Heads of Autonomous Bodies, Govt. of NCT of Delhi.
4. Commissioner M.C.D.(North, East & South), Town Hall, Chandni Chowk, Delhi.
5. Chairperson, NDMC, Palika Kendra, New Delhi.
6. Chief Executive Officer, Delhi Cantonment Board, Delhi.
7. CEO, Delhi Urban Shelter Improvement Board, I.P. Estate, New Delhi.
8. Guard File.
9. Sr. Analyst with the request to upload the same on Website of Finance Department and all the Departments are requested to download the same from Website of Finance Department (No hardcopy of enclosures will be dispatched to any organisation/deptt.)

  
(MANOJ KUMAR)

Deputy Secretary-IV

List of paper forwarded

S. No.	Name of the Ministry/Deptt.	O.M./Order No. and Date	Subject
1.	Department of Expenditure, Ministry of Finance, Government of India.	OM No. 12(2)/2020-E.II(A) dated 10/11/2020	Clarification regarding queries being received in respect of Special cash package equivalent of Leave Travel Concession Fare for Central Government Employees during the Block 2018-21 (FAQ No. 2)
2.	Department of Pension & Pensioners' Welfare, Ministry of Personnel, Public Grievances & Pensions, GOI	No.18/1/2020-P&PW(H)-Vol-III-6786 dated 23 <sup>rd</sup> November, 2020	Extension of period for submission of Life Certificate from October 2020 till February 2021.

274

No. 12(2)/2020-E.II(A)  
Government of India  
Ministry of Finance  
Department of Expenditure

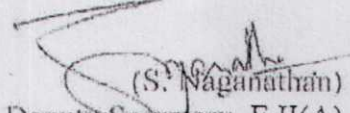
North Block, New Delhi  
Dated 10<sup>th</sup> November, 2020

**OFFICE MEMORANDUM**

Subject: Clarification regarding queries being received in respect of Special cash package equivalent of Leave Travel Concession Fare for Central Government Employees during the Block 2018-21 (FAQ No. 2).

The undersigned is directed to say that this Department has been receiving a number of queries relating to Special Package equivalent in lieu of Leave Travel Concession Fare for Central Government Employees during the Block 2018-21 announced by the Government on 12<sup>th</sup> October, 2020. A set of frequently asked questions have already been clarified vide this Department's O.M. of even No. dated 20<sup>th</sup> October, 2020 and is available on this Department's website viz. [doe.gov.in](http://doe.gov.in).

2. A further set of frequently asked questions have been clarified and are attached herewith at Annexure-'A'.
3. This issues with the approval of Competent Authority.

  
(S. Naganathan)  
Deputy Secretary, E.II(A)

All Ministries/Departments of the Government of India

FAQ on LTC Cash Voucher Scheme

<u>S.No.</u>	<u>Queries</u>	<u>Reply</u>
1	An employee whose workplace and hometown are same and is eligible for only one all India LTC in one Block Year. If that LTC is exhausted, will he be eligible for this scheme?	No. The scheme is in lieu of one LTC available during the block year.
2	If an employee does not have enough leave or less than the minimum balance of 40 days which is required in his leave account and avail leave encashment for LTC, whether he will be eligible for leave encashment in this scheme?	Leave encashment is to be in accordance with LTC Rules. The employee can however avail the benefit of scheme without the leave encashment if such encashment is not available.
3	If an employee has already availed hometown LTC (only for self) for 2018-19 along with leave encashment, can he now claim LTC cash voucher scheme with LTC for self from block year 2020-21 and for remaining family members from block 2018-19?	Yes. He can claim leave encashment as per the scheme provided it does not exceed the maximum limit of 60 days eligible for encashment.
4	If both husband and wife are working in the central government, if one is availing LTC cash voucher scheme for self and spouse and also taking LTC leave encashment, then can the spouse avail LTC leave encashment separately?	Yes
5	If an employee avails only deemed LTC fare without leave encashment, and spends less than or equal to three times of the deemed fare entitlement, how much reimbursement will he get?	Reimbursement will be on pro-rata basis.
6	Whether purchase of goods/services on loan/EMI, will be covered under this scheme?	Purchase of any goods or services which attract GST of 12% and above qualify for reimbursement under this scheme. Purchases on EMI basis are also permissible. The purchase should have been effected after the issue of the order i.e. 12.10.2020 and should have an invoice.

7	For those officials having three Hometown LTCs and one all India LTC, can they avail special cash package for year 2020 in 2021(upto 31.03.2021) and avail LTC for 2021 also in 2021?	The scheme is valid up to 31.3.2021 and is in lieu of the available LTC. An official may avail LTC for 2021 in 2021 provided the same has not been foregone in lieu of the benefits of the said scheme.
8	If a fresh recruit who is governed by LTC Rules for New Recruits is in his 8 <sup>th</sup> year after recruitment opts for this scheme, can he submit bills having date of January-March 2021?	Yes, but one block year of LTC/ or one LTC to be foregone to avail the benefits of the Special Scheme.
9	Since the fresh recruits are not allocated block year, can they avail this scheme?	Yes
10	Can the payment be made by cheque /DD / Banker's Cheque/ NEFT/ RTGS?	Yes
11	If a defence employee wants to buy a car from defence canteen, attracting only 14% GST as against 28% GST in the market, can he avail this scheme?	As per scheme Goods & Services attracting GST of 12% or more can be purchased.
12	If an employee has already exhausted 60 days of Leave Encashment, can he further avail 10 days Leave Encashment?	No. He can avail only deemed fare value.
13	If an employee is availing Cash scheme against year 2018-19(extended till 31.12.2020), can he submit bills from January, 2021 to March, 2021?	Yes, provided the transactions occurred on or after 12.10.2020 and bills are submitted before 31.03.2021.
14	If a child is less than 5 year old then he is not eligible for rail fare, will he be counted as a dependent for this scheme?	Yes. Provided the child is eligible as a dependent in accordance with LTC Rules.
15	Is this scheme applicable to the Autonomous Bodies?	Autonomous Bodies can adopt the scheme provided they are already implementing LTC scheme similar to the Central Government's Scheme, before 12.10.2020.
16	Whether any advance will be given like LTC advance?	Please refer to para 4 of Ministry of Finance, Department of Expenditure OM No. 12(2)/20/E-IIA dated 12.10.2020. It has been stated that an amount up to 100% of leave encashment and 50% of the value of deemed fare may be paid as advance into the bank account of employee.

17	Whether we can purchase different items under this scheme like we purchase washing machine, mobile, AC or not?	Yes. An individual can purchase different items which attract GST of 12% and more. The payment should be made through digital mode.
18	I availed home LTC in 2019. What is my eligibility position for LTC cash voucher scheme?	This scheme is for the LTC block of 2018-21. Normally, a block contains two LTC fare [home town and anywhere in India]. If one has been availed and the other remaining, the same can be utilized for this purpose. Any unutilized LTC of the block of 2018-21 is eligible.
19	How spending of 3 to 4 times on purchasing of products will be tracked? Will purchase made online from e-commerce website be acceptable?	Any purchase with digital mode is to be supported by invoice. Based on production of invoice the spending is calculated. The intention of this scheme is to encourage every mode of purchase. It is for the employee to choose a suitable digital mode.
20	I purchased certain items after 12.10.2020 but before formally exercising my option. Can it be counted for reimbursement?	All eligible purchases on or after 12.10.2020 and before 31.3.2021 can be counted.
21	Whether the advance taken under the scheme is to be settled within 30 days of disbursement of advance as stipulated under LTC rules. Can receipt be in the name of any dependent?	<p>The Special Cash Package Scheme in lieu of one LTC is to compensate and incentivise consumption by Government Employees and the benefits can be availed up to 31.03.2021. Para 4 of O.M. dated 12.10.2020 provides for advance to Government employees in lieu of LTC fare and Leave encashment. As this is a Special Cash Package, the rules relating to advance taken under LTC are not applicable in the present scheme. Accordingly it is clarified that:</p> <p>(i) The advance taken under the scheme shall be settled on or before 31<sup>st</sup> March 2021, and</p> <p>(ii) the invoices of the goods and services purchased as per the scheme may be in the name of spouse or any family member who are eligible for LTC Fare as declared in the Service records.</p>

\*\*\*\*\*

Email

csdelhi@nic.in

## Extension of period for submission of Life Certificate by Central Government Pensioners till February 28, 2021

**From :** Rajesh Kumar <rajesh.kr73@nic.in>

Mon, Nov 23, 2020 05:50 PM

**Subject :** Extension of period for submission of Life Certificate by Central Government Pensioners till February 28, 2021

1 attachment

**To :** CS AP <cs@ap.gov.in>, Naresh Kumar <cs-arunachal@nic.in>, Jishnu Barua IAS <cs-assam@nic.in>, Chief Secretary Bihar <cs-bihar@nic.in>, Chief Secretary Office <csoffice.cg@gov.in>, Shri Vijay Kumar Dev <csdelhi@nic.in>, Chief Secretary <cs-go@nic.in>, chiefsecretary@gujarat.gov.in, Mr VIJAI VARDHAN <cs@hry.nic.in>, Anil Khachi <cs-hp@nic.in>, cs-jandk <cs-jandk@nic.in>, Shri Sukhdev Singh <cs-jharkhand@nic.in>, cs@karnataka.gov.in, Dr(Mr) Dr. Vishwas Mehta Mehta <chiefsecy@kerala.gov.in>, Iqbal Singh Bains <cs@mp.nic.in>, cs@maharashtra.gov.in, cs-westbengal <cs-westbengal@nic.in>, CHIEF SECRETARY GoUP <csup@nic.in>, Chief Secretary Andamans <cs-andaman@nic.in>, cs-manipur <cs-manipur@nic.in>, cso-meg <cso-meg@nic.in>, cs-mizoram <cs-mizoram@nic.in>, Mr TALI TOY <csngl@nic.in>, Asit Kumar Tripathy <csori@nic.in>, cs-ori@nic.in, Chief Secretary CS, Puducherry <cs.pon@nic.in>, cs pondicherry <cs.pondicherry@nic.in>, Chief Secretary Punjab <cs@punjab.gov.in>, csra@rajasthan.gov.in, Prakash <cs-skm@hub.nic.in>, cs@tn.gov.in, Somesh Kumar IAS <cs@telangana.gov.in>, cs-tripura <cs-tripura@nic.in>, cstripura@gmail.com, cs-uttarakhana@nic.in

**Cc :** SEEMA GUPTA <seema.gupta75@gov.in>

Sir/Ma'am,

Kindly find attached a scanned copy of this Department's OM NO. 18/1/2020 P&PW (H)-Vol-III-6786 dated 23.11.2020 regarding extension of period for submission of Life Certificate by Central Government Pensioners till February 28, 2021 for information.

With Regards,  
Rajesh Kumar

Under Secretary to the Government of India  
Department of Pension & Pensioners' Welfare  
Tel No. 23310108

CS/2020/29206

OS to CS  
23/11/2020  
Secy (Fin)

Joshi  
24/11/2020  
SSF 71

DSF-FV

20/11/2020  
Sh. Sunny

**No.18/1/2020-P&PW(H)-Vol-III-6786**

Government of India  
Ministry of Personnel, Public Grievances & Pension  
Department of Pension & Pensioners' Welfare

\*\*\*\*\*

8<sup>th</sup> Floor, Janpath Bhavan,  
Janpath, New Delhi,  
Dated: 23<sup>rd</sup> November, 2020

**OFFICE MEMORANDUM**

**Subject: - Extension of period for submission of Life Certificate by Central Government pensioners till February 28, 2021.**

\*\*\*\*\*

The undersigned is directed to refer to this Department's O.M. No. 18/1/2020-P&PW(C)-6681 dated 11<sup>th</sup> September, 2020 regarding the extension of timeline for submission of Life Certificate by Central Government pensioners from 1<sup>st</sup> November, 2020 onward, till 31<sup>st</sup> December 2020.

2. This Department has been in receipt of numerous petitions from various Pensioners' Associations as well as individuals requesting a further extension in the date for submitting Life Certificate, in view of the ongoing Covid-19 pandemic and the vulnerability of elderly population to Corona Virus. After consultation with the office of Controller General of Accounts, it has now been decided to further extend the existing timeline for submission of Life Certificate. This year, all Central Government pensioners may submit Life Certificate from 1<sup>st</sup> November, 2020 onward, till February 28, 2021. During this extended period, the pension will be continued to be paid by the Pension Disbursing Authorities (PDAs) uninterrupted.

3. The above measures are expected to avoid rush at branches, stagger the submission of the LCs by the elderly population while maintaining social distancing, and to that extent, prevent the spread of Corona virus. PDAs shall also ensure proper arrangements and social distancing measures at the branches and prevent overcrowding.

4. All Pension Disbursing Authorities are requested to take note of this OM for compliance and give wide publicity to the same amongst pensioners.

This issues with the approval of the competent authority.

*Rajesh Kumar*

(Rajesh Kumar)

Under Secretary to the Government of India

To,

1. Secretary, Dept of Expenditure, Ministry of Finance, North Block, New Delhi.
2. CMDs of all Pension Disbursing Banks

3. Controller General of Accounts, Mahalekha Niyantrak Bhawan, Ministry of Finance, GPO Complex, Block E, INA Colony, New Delhi.
4. Central Pension Accounts Office (CPAO), Ministry of Finance, Department of Expenditure, Trikot-II, Bhikaji Cama Place, New Delhi.
5. CPPCs, All Pension Disbursing Banks.
6. Chairman, Railway Board, Ministry of Railways, Rail Bhawan, New Delhi.
7. Secretary, Ministry of Defence, South Block, New Delhi.
8. Secretary, Department of Ex-Servicemen Welfare, South Block, New Delhi.
9. Secretary, Department of Financial Services, Jeevan Deep Building, Sansad Marg, New Delhi.
10. Secretary, Department of Telecommunications, Sanchar Bhavan, New Delhi.
11. Secretary, Department of Posts, Dak Bhavan, New Delhi
12. All Chief Secretaries of States.
13. Secretary, Ministry of External Affairs, South Block, New Delhi
14. NIC: **-for posting on website of this Department.**