

No.F.20/08/2019/AC-PF-I / jsfina/854-948

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE (ACCOUNTS) DEPARTMENT
'A' Wing, 4th Level, Delhi Secretariat, I.P. Estate, New Delhi.

Dated: 21/05/2020

OFFICE MEMORANDUM

The financial powers of Administrative Secretaries and Heads of Departments have been enhanced with the prior approval of Hon'ble Lt. Governor, Delhi, vide Finance Department's O.M. No.F.20/08/2019AC/jsfina/2575-2674, dated 07.08.2019, with the objective to avoid delays in decision making and disposal of the cases at the department's level. However, it has been observed that the proposals, which are within the delegated powers of Administrative Secretary / HODs, are being referred by various departments to Finance Department for seeking financial concurrence even without exercising their financial powers. This defeats the purpose of enhanced financial delegation.

2. It has also been observed that some departments are submitting the proposals relating to procurement of goods / procurement of services, etc., which are beyond their delegated powers, to Finance Department for obtaining the financial concurrence **without examination of the same by the IFA** posted in the respective department with reference to the estimate / requirement / relevant rules. Hence, FD finds it difficult to accord concurrence due to the absence of necessary certification in this regard by the competent authority of the department concerned.

3. All the departments are, therefore, requested that while referring the proposals to Finance Department, the IFA of the department shall ensure that the proposal contain the following:-

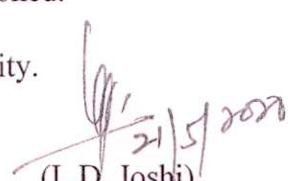
(i) Brief detail of the proposal under consideration.

(ii) Competent Authority to whom the financial powers are delegated in terms of FD's O.M. dated 07.08.2019. The specific Sl. No. of the O.M. under which the proposal is covered shall be mandatorily mentioned.

(iii) Fulfillment of procedures / guidelines as prescribed in GFR / DFPRs / CVC guidelines.

(iv) Details of availability of funds to meet the proposed expenditure under the relevant budget head. Complete 15 digit budget head, with allocation and expenditure incurred till date, shall be mentioned.

4. This issues with the prior approval of the competent authority.


(L.D. Joshi),

Joint Secretary (Finance – A/Cs).

To

1. All Pr. Secretaries/Secretaries/ HODs of Departments of Government of NCT of Delhi.
2. Website of Finance Department.