

GOVT. OF NCT OF DELHI  
DIRECTORATE OF EDUCATION  
ESTABLISHMENT -IV BRANCH, OLD SECRETARIAT, DELHI

No.: DE.4 (8)/(23)/E-IV/Lab. Asstt.(Promotion) /2019/254-65 Dated : 31/07/2020

CIRCULAR

**Subject:** Verification of documents of Group-D (Now group 'C') employees of the Departments of GNCT of Delhi who were promoted to the post of Laboratory Assistant in Directorate of education.

Please refer to this office circular of even number dated 11/03/2020 on the above noted subject vide which all the concerned HODs were requested to issue necessary direction to all concerned promoted employees to report at E-IV Branch, Directorate of Education for verification of their documents along with following originals on the scheduled date from 16<sup>th</sup> to 19<sup>th</sup> March 2020.

- i. Matriculation (10<sup>th</sup>) /intermediate (12<sup>th</sup>) certificate & mark sheets (Science with Practical).
- ii. Caste Certificate / PH Certificate (Wherever applicable).
- iii. Copy of the Departmental Identity Card (original as well as copy)
- iv. Employee's information for posting (Annexure-A).
- v. Undertaking in the prescribed format (Annexure-B).

In this regard, it is inform you that some officials of your department, as per list attached, have not turned up for the verification of documents.

It is therefore once again requested to kindly direct the concerned officials to attend this office on or before **07.08.2020 up to 01:00 PM** on every working day along with the above mentioned documents, falling which it will be presumed that the concerned employee is not interested for promotion to the post of Laboratory Assistant and promotion order in r/o the employee will be cancelled without any further notice.

This issues with the prior approval of competent authority.

(Rajesh K Bhardwaj)  
ADE (E-IV)

**Encl: List of 48 officials.**

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Copy to the following for information & necessary action to :-

1. The Head of Departments, GNCT of Delhi. (List enclosed)
2. P.S. to Director Education, Old Sectt., Delhi.
3. PA to Deputy Director of Education (Admn.), Old Sectt., Delhi.
4. All DDEs of Directorate of Education
5. OS (IT) to upload this order on the website of the Department in Public Circular.

(Rajesh K Bhardwaj)  
ADE (E-IV)

Sr No. in Promotion order	Name & Designation	Deptt- where working	Date of Birth	Date of Appointment-	SCST- PH- GEN
1	185 Satish Kumar N.O.	Lok Nayak Hospital	10-Oct-1970	23-Oct-2000	SC
2	186 Manish Kumar N.O.	Lok Nayak Hospital	8-May-1975	20-Dec-2000	SC
3	187 Satbir Singh Caretaker	DSW	30-Aug-1972	26-Dec-2000	SC
4	188 Devender Kumar Nursing Orderly	Sanjay Gandhi Memorial Hospital	5-Jun-1974	3-Jan-2001	SC
5	190 Satish Kumar Caretaker	DSW	9-Feb-1965	10-Jan-2001	SC
6	192 PREM CHAND DRESSER	DR. N.C.JOSHI MEMORIAL HOSPITAL	20-Jun-1969	13-Feb-2001	SC
7	197 Rajesh Kumar Nursing Orderly	Health & Family Welfare Department	15-Feb-1974	14-Feb-2001	SC
8	198 Mahesh Chand Strecher Bearer	BJRM Hospital, Jahangir Puri Delhi	11-Jul-1971	14-Feb-2001	SC
9	201 Rajesh Kumar Nursing Orderly	ABG Hospital, Moti Nagar	22-Oct-1977	15-Feb-2001	SC
10	202 Ram Kumar Nursing Orderly	Health & Family Welfare Department	3-Feb-1978	16-Feb-2001	SC
11	4 Naveen Kumar Sharma W/C Beldar	Irrigation & Food Control Dept., GNCTD	4-Feb-1967	1-Jun-1989	Gen
12	9 MADAN LAL, COOK	WCD	8-May-1967	13-Jan-1997	SC
13	11 Dinesh Kumar W/C Belder	Irrigation & Food Control Dept., GNCTD	13-Jun-1974	16-Jul-1997	Gen
14	13 MANJIT KUMAR, NURSING ORDERLY	DR BABA SAHEB AMBEDKAR HOSPITAL, SECTOR-6, ROHINI, DELHI-110085	20-Jul-1970	27-Dec-1997	Gen
15	14 Vinod kumar N.O	LNH	5-Jan-1970	1-Jan-1998	SC
16	18 Sunil Kumar, Waterman	Directorate of Education	1-Jan-1975	3-Sep-1998	Gen
17	19 Beni, Aaya	Directorate of Education	1-Mar-1973	30-Sep-1998	Gen
18	20 Neelam Gaur, Aaya	Directorate of Education, NCT of Delhi.	19-Feb-1969	9-Oct-1998	Gen
19	22 Vijay Pal	Directorate of Education, NCT of Delhi.	15-Aug-1969	15-Nov-1998	SC
20	23 KUSUM SEMALTI (Aaya)	Directorate of Education	30-Oct-1970	11-Dec-1998	GEN
21	24 Raksha Sharma, Aya	Directorate of Education	20-Aug-1968	15-Dec-1998	Gen
22	27 Vinod Verma PCC (Lal Chand Verma)	Food & Supply deptt.	15-Aug-1968	5-Apr-1999	SC
23	28 Ram Ashish, Chowkidar	Directorate of Education	17-Nov-1972	6-May-1999	Gen
24	32 Smt. Poonam Rani, Caretaker	DWCD	30-Jun-1972	12-Oct-1999	SC
25	33 Vinod Kumar Kukreti, Nursing Orderly	GIPMER,	13-Feb-1978	6-Dec-1999	Gen
26	37 RAJENDER KUMAR, PMA	ARUNA ASAF ALI GOVT.HOSPITAL 5, RAJPUR ROAD DELHI-54	29-Dec-1973	3-May-2000	ST

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27	43	JITENDER KUMAR, LAB ATTENDANT	MAULANA AZAD MEDICAL COLLEGE, HEALTH DEPTT.	24-Oct-1978	24-Oct-2000	SC
28	48	Manoj Kumar Mishra, Dresser	Sanjay Gandhi Memorial Hospital, Mangolpuri, Delhi- 83.	10-Aug-1978	8-Jan-2001	Gen
29	51	Ashok Kumar (Peon)	Directorate of Education, NCT of Delhi.	10-Sep-1979	5-Feb-2001	Gen
30	52	Anil Kumar Bhati, Nursing orderly	Lok Nayak Hospital	10-Feb-1977	7-Feb-2001	Gen
31	54	VIPIN KUMAR, NURSING ORDERLY	DR BABA SAHEB AMBEDKAR HOSPITAL, SEC 6, ROHINI, DELHI	30-May-1973	13-Feb-2001	GEN
32	55	Manoj Kumar s/o Karan singh , Nursing orderly	C.T. Branch	8-Jan-1976	13-Feb-2001	Gen
33	57	SHRI DATT PATHAK, NURSING ORDERLY	DR BABA SAHEB AMBEDKAR HOSPITAL, SECTOR-6, ROHINI, DELHI	15-Dec-1978	13-Feb-2001	GEN
34	61	Sh. Kapil Kumar (Attendent)	School Health Scheme, Karkardooma	5-Aug-1976	13-Feb-2001	SC
35	66	BHARAV DUTT, NURSING ORDERLY	DTE GENERAL OF HEALTH SERVICES, GNCT OF DELHI, F-17, KARKARDOOMA, DELHI	4-Sep-1976	14-Feb-2001	GEN
36	69	Vijender Parkash (Nursing Orderly)	Guru Gobind Singh Govt. Hospital	9-Apr-1977	14-Feb-2001	Gen
37	73	Ravi Kumar (Dresser)	Guru Gobind Singh Govt. Hospital	1-Feb-1978	14-Feb-2001	Gen
38	77	Ashwani Kumar, Nursing Orderly	ABJ Hospital, Moti Nagar	1-Apr-1981	14-Feb-2001	Gen (H.P State)
39	78	SHRI SUNIL DUTT, NURSING ORDERLY	DR BABA SAHEB AMBEDKAR HOSPITAL, SECTOR-6, ROHINI, DELHI	9-Feb-1980	14-Feb-2001	GEN
40	80	Sh. Sanjay Giri, Attendant	MHS, DGHS	26-Jul-1977	14-Feb-2001	Gen
41	82	Sh. Lekh Raj ,Strecher Bearer (Group D)	BJRM Hospital Jahangir Puri Delhi	16-Nov-1967	15-Feb-2001	SC
42	101	Sh. Ajay Kumar, Dresser	Dte. of Health Services, Delhi	21-Mar-80	23-Feb-01	SC
43	103	BIJENDER KUMAR, DRESSER	DTE GENERAL OF HEALTH SERVICES, GNCT OF DELHI, F-17, KARKARDOOMA, DELHI	10-Jan-1977	23-Feb-2001	SC
44	104	Sh. Praveen Kumar SCC	Dte. of Health Services, Delhi	19-Nov-78	07-Mar-01	SC
45	107	Satbir Singh, Peon	Drug Control Deptt.	24-Dec-1973	14-May-2001	SC
46	109	Madhu (Water Woman)	SKV New Seema Puri Delhi- 95	1-Jan-1973	10-Aug-2001	SC
47	110	Sanjay Kumar, Peon	Directorate of Higher Education	7-Jan-1975	1-Oct-2001	SC
48	120	Kamal Kishor Nursing Orderly	BJRM Hospital, Jahangir Puri Delhi	9-Jan-1982	24-Jul-2008	PH (Orth) SC

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31/12/2002

**EMPLOYEE INFORMATION SHEET FOR POSTING**

1. Sl. No. of the employee in the promotion order dated 06.01.2020 of Laboratory assistant:

\_\_\_\_\_

2. Name of the employee IN CAPITAL LETTERS (As per service record) :

\_\_\_\_\_

3. Father /Husband Name: \_\_\_\_\_

4. Gender (Male/Female) : \_\_\_\_\_

5. Date of Birth: \_\_\_\_\_

6. Category (Gen./OBC/SC/ST/PH/OH): \_\_\_\_\_

7. Residential Address : \_\_\_\_\_

\_\_\_\_\_

8. Nearest School Name & School ID - \_\_\_\_\_

10. Contact No. \_\_\_\_\_

Date : \_\_\_\_/\_\_\_\_/2020

**Signature of the official**

### UNDERTAKING

I (Name) \_\_\_\_\_ S/O \_\_\_\_\_ DATE OF  
Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ do hereby solemnly affirm and declare as under:-

1. That I am citizen of India.
2. That certificate and documents produced by me and the copies of the same deposited by me during the course of verification of certificates are genuine and have been issued by recognized Institute or Board and if the same are proved to be fake or false, subsequently by the employer at any stage, my service shall be liable to be terminated without notice in addition to initiation of penal action as warranted.
3. That it is my true and correct statement

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Sl No. in promotion order: \_\_\_\_\_