

DELHI JAL BOARD: GOVT. OF NCT OF DELHI
OFFICE OF THE PUBLIC RELATION OFFICE
VARUNALAYA PHASE-II JHANDEWALAN,
NEW DELHI-110055

"STOP CORONA; Wear Mask, Follow Physical Distancing, Maintain Hand Hygiene"

No. DJB/PRO(W)/2020/49458

Dated: 05/10/2020

CIRCULAR

Sub: Insertion of the COVID-19 tagline in all tenders, public notices and advertisements.

1. Vide letter no. Pr.Secy(PR)/235 dated 01.01.2020, the Pr. Secretary (DIP), GNCTD has conveyed the directions that all the Departments/Corporations/Autonomous Bodies of GNCTD shall make an "Action Plan" for two months i.e. October and November 2020 regarding Intensive Campaign on Covid-19 of their respective departments.
2. In compliance of the above, Delhi Jal Board has decided to launch an Intensive Campaign to sensitise its employee and the general public on Covid-19 and to spread awareness on preventive measures to combat the risk of CORONA.
3. In view of the above, I am directed to convey that the following Covid-19 tagline may be incorporated in all tenders, public notices and advertisements published in the newspapers and/or uploaded on DJB website with immediate effect, as per the sample enclosed:

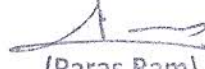
"STOP CORONA; Wear Mask, Follow Physical Distancing, Maintain Hand Hygiene"

4. All the concerned divisions/offices of DJB are hereby directed to comply with the above instructions.

Encl: Sample of tagline

All Concerned

EE EDP

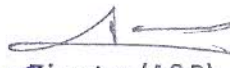

(Paras Ram)
Director (A&P)

Copy to :

1. Chairperson, DJB
2. VC, DJB
3. Secy to CEO, DJB
4. Member(A), Member(F), Member(Dr.), Member (WS)
5. CVO / Secretary, DJB / All Chief Engineers
6. All Directors/ All SEs./All Asstt. Commissioners/All Dy. Directors(F&A)/ All Jt. Directors (Revenue)/All Dy. Directors (Horticulture).
7. SE(EDP) - with the request to please upload this on the DJB website.
8. Consultant (PR) - for according it wide publicity.



NE(EDP) AS
Prog-I 08-10-2020


Director (A&P)

SAMPLE

DELHI JAL BOARD: GOVT. OF NCT OF DELHI
 PUBLIC RELATIONS OFFICE (W)
 VARUNALAYA PH-II, JHANDEWALAN:
 KAROL BAGH, NEW DELHI

STOP CORONA: *Wear Mask, Follow Physical Distancing, Maintain Hand Hygiene*

SHORT N.I.T NO- 01 (2020-XX)

S.NO	PARTICULARS	Estimated cost/ Earnest money	Date of Release of Tender in e- procurement solution	Tender Fees	Last date/time of receipt of tender through e- procurement solution
1	Printing of Leaflets	ITEM RATE/ XXXXXX	25.10.XXXX (Tender id: XXXXXXXX)	Rs.XXXX	26.10.20XX at XX.XX AM

Further details in this regards can be seen at <https://delhi.govtprocurement.com>


 ADMIN OFFICER (PR)