
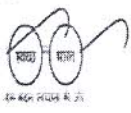


| | | |
|---|---|---|
|  | DELHI JAL BOARD: GOVT. OF NCT OF DELHI OFFICE OF ASSISTANT COMMISSIONER (W) VARUNALAYA PHASE-II, KAROL BAGH, NEW DELHI-110005. PHONE No: -011-23544796 Email: - ac.water22@yahoo.co.in |  |
|---|---|---|

F. No.24 (13)/ DJB/AC (W)/2020/E Receipt No. 465038

Dated: 29 .04.2020

Subject: - Report regarding availability/supply of necessary items/kits, to the staff working in DJB for their safety, prescribed to contain the spread of COVID-19.

The undersigned is directed to seek a report regarding availability/issue of necessary items/kits/gadgets like Mask, Gloves, Sanitizer, Soap, PPE kit, Thermal scanner etc. to the staff, of DJB, for their safety, as per circulars issued from time to time, which have been prescribed to contain the spread of corona virus, in the following format:-

I. Procurement through Central Purchase (HQ), Jhandewalan

| S. No. | Name of items | No. of items procured | No. of items issued | Staff to whom issued | Remark |
|--------|---------------|-----------------------|---------------------|----------------------|--------|
| | | | | | |

II. Procurement through Local Purchase by DDOs,

| S. No. | Name of Items | No. of items procured | No. of items issued | Staff to whom issued | Remark |
|--------|---------------|-----------------------|---------------------|----------------------|--------|
| | | | | | |

The said report to may be forwarded to undersigned at the mail-id ac.water22@yahoo.co.in, **latest by 30.04.2020.**

The undersigned is also directed to reiterate that the items mentioned above may be issued to staff of DJB by all D.D.Os, as and when required, as per their specific job profile, as prescribed from time to time. Other instructions regarding observance of social distancing norms and do's & don'ts, issued by government to contain the spread of COVID-19 should also followed scrupulously, especially Instructional orders dated 12.04.2020 & 28.04.2020 issued by Member (Water)DJB & Member(DR) DJB, respectively (copies enclosed)

This issues with approval of the Competent Authority.

Encl: As above


(ALKA SHARMA)
ASSTT.COMMISSIONER (W)

All DDOs/Controlling Officers

Conted.....P/2,


-: 2 :-

Copy for kind information to:-

1. PS to Chairman/Vice Chairman
2. CEO/Member(Admin.)/(Fin.)/(WS)/(DR)/CVO
3. All Directors/All CEs
4. All ACs/Secretary to CEO
5. EE (EDP) Cell with request to upload this Circular on the DJB's website.


ASSTT.COMMISSIONER (W)


Prof-I


04-05-2020

e-Receipt No. 965038
29/04/2020

OFFICE OF THE MEMBER (DRAINAGE)
DELHI JAL BOARD: GOVT. OF NCT OF DELHI
VARUNALAYA PHASE-II : KAROL BAGH
NEW DELHI-110005

o. F-1(3)/M (Dr)/2020/426-446

Dated: 28.04.2020

Instructional orders on Preparedness to fight against Corona Virus COVID-19

Delhi Jal Board is already taking numerous precautions to fight against the Covid -19. Simple precautions and planning make a big difference. As per WHO there is no evidence that COVID-19 virus has been transmitted via sewerage system with or without waste water treatment. However, it is important to keep reiterating and implementing following practices while working sewerage sector to ward off any disease.

- Direct contact with the sewage at any stage is already prohibited as per PEMS ACT 2015. In this regard, the instructional orders No. F1(3)/DJB/Member(Dr)/2017/488 to 504 dated 30.08.2017 which is reiterated from time to time needs to be followed in letter and spirit in all sewer cleaning and treatment operations, be it in sewers, SPS or STPs.
- It is right time for the CEs and SEs of maintenance and sewage disposal works that the stock of safety equipment and protective gears is checked in the stores as well as in the installations. If there is shortfall, protective gears should be purchased and kept in stock.
- All controlling officers/DDO's should make it a point to ensure that workplaces are clean and hygienic (e.g. desks and tables) and objects (e.g. telephones, keyboards) are being wiped with disinfectant regularly.
- Regular and thorough hand-washing is being encouraged amongst employees, contractors and customers. Sanitizing hand rub dispensers should be available at prominent places around the workplace.
- Promote good respiratory hygiene in the workplace by ensuring that we all wear Mask. Promote the idea down the line that by wearing Mask, I protect you and you Protect Me. Ensure that face masks and / or paper tissues are available at your workplaces, for those who develop a runny nose or cough at work, along with closed bins for hygienically disposing of them.
- The employee should also stay home (or work from home) even if they have just mild symptoms of COVID-19.
- Develop and agree a preparedness plan to prevent infection at your meeting or event. Consider whether a face-to-face meeting or event is needed. Could it be replaced by a teleconference or online event? Could the meeting or event be scaled down so that fewer people attend? Pre-order sufficient supplies and materials, including tissues and hand sanitizer for all participants. Have surgical masks available to offer anyone. If there is space, arrange seats so that participants are at least one meter apart. Open windows and

