

**GOVERNMENT OF NCT OF DELHI
DIRECTORATE OF TRAINING AND TECHNICAL EDUCATION
MUNI MAYARAM MARG, PITAM PURA, DELHI
(COMPUTER BRANCH)**

No.F.76(1)/TTE/Plg./2011/Part-File-II/2016/717

Dated : 26-08-2020

To,

1. Principals of all Institutes of Technology, ITIs/ BTC/ WCSC
2. All Branch In-charges, DTTE (HQ)
3. Controller, BTE


**Subject: Monitoring of attendance and work done by outsource manpower for
NIC projects**


A circular bearing No. 08/2020 dated 05/08/2020 has been received from Information Technology Department, GNCTD on the subject cited above (attached herewith). In this regard, all Institutes of Technology, ITIs/ BTC/ WCSC under Department of Training and Technical Education, all Branch In-charges, DTTE (HQ) and Controller (BTE) are requested to send their respective institute details directly to IT Department in accordance with the circular.

Encl: As above

Copy to :

1. PS to Secretary (TTE)
2. PS to Director (TTE)
3. Dy. Director (Admn)


(Dr. O.P. Shukla)
Jt. Director (Plg./Tech)


(Dr. O.P. Shukla)
Jt. Director (Plg./Tech)

W/TE/810
10/08/2020

F.No. E/13/3/2019/part file/ 3807-3878

Date: -05-08-20

CIRCULAR 08 /2020

1785
10-8-2020

10/08/2020
10/08/2020

Sub: - Monitoring of attendance and work done by outsource manpower for NIC projects.

Many departments have hired contractual manpower from NICSIL/ICSIL/NIELIT for their e-Governance projects being developed/managed by NIC State Unit, Delhi. The Technical Evaluation Committee of the IT Department recommends the number, designation and duration of engagement of contractual manpower based on the proposal of concerned administrative Department. The responsibility for ensuring that the manpower is physically working for the project for which it has been engaged, is entirely of the concerned administrative Department.

10/8/2020
10/8/2020

DIR (ITE)

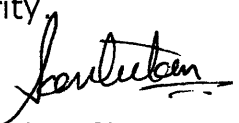
20/8/2020
10.8.2020
PS + DW

2. In view of above, all concerned administrative Departments who have engaged contractual manpower for NIC projects are advised to ensure the following:

- a. Details of all the manpower (Name, Designation, date of Engagement, Monthly Remuneration etc.) engaged by the Department and deployed with NIC should be available with the Department.
- b. Monthly attendance should be verified by the Department along with the work done by each individual person.
- c. The time line of the projects should be adhered by regular monitoring of the project with NIC.

JD (ITE)

3. This issues with the approval of competent authority,


(Santulan Chaubey)
Joint Director (IT)

To
All ACS, Pr. Secretaries/ Secretaries/HoDs of Departments of GNCTD

- Copy to:-
- 1. Secretary to the Hon'ble Minister (IT)
 - 2. SIO, Delhi State Unit, NIC

10/8/2020
SA

Government of NCT of Delhi
Department of Information Technology

9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

<https://it.delhi.gov.in>

F.No. F10(135)/2009/IT Part file /3879-3950

Date: 05-08-2020

Order No. 09/2020

Department of Information Technology has published standard specifications of hardware and software at <https://it.delhi.gov.in> for procuring hardware and software by the Departments. As per order no. 01/2019 dated 30.01.2019, Departments requiring hardware and software as per the specifications mentioned in the above order are not required to send their proposals to IT Department.

2. It is observed that Departments have been sending requests for Laptops, Desktops, Tablets etc. of specific brand with same technical specifications as published by IT Department but having different operating system and / or screen size.

3. It has now been decided to authorise the Administrative Secretaries of concerned Departments to decide the operating system and /or screen size as per the functional need in case of Ministers, Additional Chief Secretaries, Pr. Secretaries, Secretaries, HoDs, provided the other technical specifications are the same as published by IT Department. Procurement will be subject to GFRs/guidelines issued by the Finance Department from time to time. The file /proposal is not required to be sent to the IT Department in this regard.

4. In case officers/staff of categories other than those mentioned in para 3 need specific brand of devices having same specifications as published by the IT Department but with different operating system/screen size, the concerned Department should seek the approval of the Minister in-charge of the concerned Department. IT Department need not be approached for technical clearance.

5. This issues with the approval of Competent Authority.


(Ajay Chagti)
Special Secretary (IT)

To,

1. All Additional Chief Secretaries/ Pr. Secretaries/ Secretaries/HoDs, GNCTD
2. Addl. Secretary to the Hon'ble Chief Minister
3. All Secretaries to the Hon'ble Ministers