

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION
MUNI MAYA RAM MARG: PITAMPURA: DELHI
(ESTABLISHMENT-IV)**

No.F.3 (19)/2017/TTE/Gr.III/E-IV/5628-41

Dated: 17/02/2020

To,

1. The Principal,
ITI Narela, DAA, ITI Dheerpur, ITI Arab-Ki-Sarai, ITI Jaffarpur, ITI Shahdara, ITI Khichripur, Ambedkar IT, ITI Malviya Nagar, Delhi.
2. Deputy Secretary, (Services-1 and Services IV), A Wing, 5 Level, Delhi Secretariat.
3. Administrative Officer, O/o the CEO, Kashmere Gate, Delhi.
4. Section Officer, Academic Branch, E-I Branch, E-IV Branch DTTE (HQ).

Sub:- Preparation of panel of eligible Sr. Assistant/Grade III(DASS)/ for considering grant of Non functional Selection Grade (NFSG)—seeking requisite documents in respect of eligible officials for consideration by Internal Screening Committee—reg.

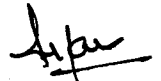
Sir/Madam,

With reference to the abovementioned subject, I am directed to inform that the Services Department is in the process of preparing panel of eligible Grade III (DASS)/Sr. Assistant for considering grant of Non Functional Selection Grade (NFSG) in PB-2 Rs. 9300-34800 with Grade Pay of Rs. 4200 (Level -6 of pay matrix table under 7th CPC i.e. Rs. 35,400 – 1,12,400 revised) vide Order No. F. 13(3)/2015/NFSG/Gr.III(DASS)/Services/ACP Cell/95-97 dated 14.02.2020 (copy enclosed). You are therefore requested to kindly furnish the requisite information in the enclosed format/proforma (copy enclosed) in respect of all the eligible officials as per Annexure attached with the above mentioned order.

Annexure may kindly be downloaded from the website of Services Department for names of Gr.III (DASS)/Sr. Assistants who are eligible for consideration of NFSG. The requisite documents/information, complete in all respects may kindly be forwarded to this office within three days after issue of this letter, for onwards transmission to the Services Department **by 21.02.2020.**

Yours faithfully,

Encl: As above.



**(A. N GAUR)
DEPUTY DIRECTOR (ADMN)**

No.F.3 (19)/2017/TTE/Gr.III/E-IV/

Dated:

- ✓ 1. Copy to Assistant Programmer, DTTE (HQ) with the request to upload the letter on the Departmental website.



**(A. N GAUR)
DEPUTY DIRECTOR (ADMN)**

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Most Immediate

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT- (ACP CELL)
A WING, 5TH LEVEL, DELHI SECRETARIAT,
NEW DELHI 110002
(<http://services.delhi.nct.govt.nic.in>)

No. F.13(3)/2015/NFSG/Gr.III(DASS)/Services/ACP Cell/ 95-99

Dated: 14/02/2020

To,

All concerned Head of Departments,
Govt. of NCT of Delhi,
Delhi/New Delhi.

Sub: Preparation of panel of eligible Sr. Assistant/Grade III (DASS) for considering grant of Non-Functional Selection Grade (NFSG) - seeking requisite documents in respect of eligible officials for consideration by Internal Screening Committee reg.

Madam/Sir,

In continuation of this office letter No.F.13(3)/2015/NFSG/Services/Gr.III(DASS)/391-92 dated 12.05.2015 and subsequent letters including latest letter dated 17.09.2019, I am directed to inform that this department is in receipt of Tentative Eligibility List in respect of Sr. Assistant/Grade III(DASS) with eligibility w.e.f 01.01.2020 (141 Officials) from Cadre Controlling Authority i.e. Services-II Department for considering grant of Non-Functional Selection Grade(NFSG) in Level 6 of Pay Matrix Table under 7th CPC i.e Rs.35,400-1,12,400 (Pre-Revised PB -2 Rs.9300-34800 with Grade Pay of Rs.4200/-) with reference to this department Order No. 58 (F.2/37/2008/S.I/Lit./Vol.II) dated 03.02.2015 and OM no.F.3(3)/(1)/NFSG/S.II/2015/987-992 dated 29.04.2015.

It is, therefore, requested to furnish the requisite information in the enclosed format in respect of all the eligible officials as per Annexure to facilitate assessment of their suitability for grant of Non Functional Selection Grade (NFSG) in Level 6 of Pay Matrix Table under 7th CPC.

If the officials, as per the Annexure, has expired/resigned/removed from service or promoted/appointed to higher grade/post or transferred/sent on deputation to other department, then the necessary information may be provided to this department. If whereabouts of any of these officials are not known, then the action being taken/already taken in such cases and orders, if any, passed in this regard by the Competent Authority may also be provided to this department. Service particulars of such officials may also be sent to this department so that further correspondence can be made as and when required.

Further, it is requested that APARs of these Officials, pertaining to the preceding 05 years with reference to the eligibility date i.e from 2014-15 to 2018-19, along with duly filled enclosed Proforma, signed and stamped by concerned Head of Office, may be forwarded to ACP Cell, Services Department, Govt. of NCT of Delhi immediately. In case APARs of the above-mentioned 5 years period are not available, APARs for the immediately preceding years may be sent along with reasons as to the non-availability of APARs during the period under consideration.

The eligibility date mentioned in the Annexures for considering cases for grant of NFSG is tentative as Seniority of some of the official is yet to be finalized. The list of the eligible Sr. Assistant/Gr.III (DASS) officials is also available on the website of Services Department, GNCTD.

It may also please be noted that only those Sr. Assistant/Grade III(DASS), will be considered by the Internal Screening Committee, whose requisite information/documents are made available and in case any official is not considered due to non-furnishing of information by the concerned department, the onus shall rest with the department only.

This may be given PRIORITY and necessary documents may be furnished to this department within 10 days of receipt of this letter.

Yours faithfully,

[Signature]
(Ajay Kumar Chawla)
Dy. Secretary (Services)

No. F.13(3)/2015/NFSG/Gr.III(DASS)/Services/ACP Cell / 95-99

Dated: 14/02/2020

Copy to :

1. Section Officer (Coordination), Services Department, Govt. of NCT of Delhi with request to upload the Letter/Annexure on the website of Services Department, Govt. of NCT of Delhi
2. Section Officer(S-IV), Services Department, Govt. of NCT of Delhi with the request to forward the complete ACR folders in r/o the officials named in the list enclosed to SO(ACP Cell)

[Signature]
14/02/2020

[Handwritten marks]
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DA

372/E-IV
14/02/2020

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MEMORANDUM FOR THE AGENT-IN-CHARGE, FBI
FOR REVIEW OF THE SUBJECT'S RECORDS ON (DATE)

- 1. Name of the official (caption format) :
- 2. Date of Birth :
- 3. Date of initial appointment on regular basis with Post and pay scale :
- 4. Date of promotion as Sr. Asst./Gr. III (DASS) :
- 5. Category (SR/SC/SP/SAC/SA) :
- 6. Whether integrity certified (YES/NO) :
- 7. Dates of completion of 15 years approved service as Sr. Asst./Gr. III (DASS) :
- 8. Period of non-paying service, if any. (i.e. EOP, emp. leave, etc./Dias Non etc.) :
- 9. Whether PMS/AC/ business granted, also details thereof along with copy of relevant orders.

10. HIGH-LINE SERVICE ON DATE OF PROMOTION

- (i) Whether any arrears are in pending completion against the official (YES/NO). If yes, details thereof along with copy of relevant orders.
- (ii) Whether any change sheet is issued under CEST/CA rules 1957/1958/NO. If yes, details thereof along with copy of relevant orders.
- (iii) Whether any penalty is operation/ imposed? (YES/NO). If yes, details thereof along with copy of relevant orders.
- (iv) Whether any criminal case is pending against the official? (YES/NO). If yes, details thereof along with copy of relevant orders.

11. Any other information :

Signature of Head of Office

Name of HOB with seal

Handwritten marks at the top right of the page, possibly initials or a signature.

NO.	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	TELETYPE	TELEFAX	TELEVISION	RADIO	MAILING	OTHER
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