

GOVERNMENT OF NCT OF DELHI  
**DIRECTORATE OF TRAINING (UNION TERRITORY CIVIL SERVICES)**  
Institutional Area, Vishwas Nagar, Behind Karkardooma Courts  
Shahdara, Delhi - 110032

Filling up of vacancies of SLIA on deputation basis

The Directorate of Training (UTCS), Government of National Capital Territories of Delhi invites applications for filling up following post on deputation basis from amongst officers / officials of the Central / State Government / Union Territory Administrations:

1. Senior Library & Information Assistant, General Central Services Group `B' Non-Gazetted (Non-Ministerial) in the pay band of Rs. 9300-34800 (PB-2) with Grade Pay of Rs. 4200/- VACANCY ONE

Last date of receipt of application in the Directorate of Training, Union Territories Civil Services, Government of National Capital Territory of Delhi is 45 days from the date of publication of advertisement in the `Employment News`

For details : Please visit <http://www.utcs.delhigovt.nic.in>

Govt. of the National Capital Territory of Delhi  
**DIRECTORATE OF TRAINING : UNION TERRITORIES CIVIL SERVICES**  
Institutional Area, Vishwas Nagar, Behind Karkardooma Courts,  
Shahadara, Delhi-110032

**Filling up of the post of Senior Library & Information Assistant in the Directorate of Training, UTCS, Govt. of NCT of Delhi.**

It is proposed to fill up the post of Senior Library & Information Assistant, General Central Service Group "B" Non-Gazetted(Non-Ministerial) in the pay band of Rs.9300-34800(PB-2) with Grade Pay of Rs.4200/- in the Directorate of Training, (Union Territories Civil Services), Government of National Capital Territory of Delhi. The post is to be filled by deputation from amongst the Officers under the Central or State Government or Union Territory Administration. The Recruitment Rules, terms and conditions are as under:-

**Senior Library & Information Assistant – One vacancy**

**(Scale of pay – Rs. 9300-34800 with Grade Pay of Rs. 4200/- in PB-2)**

**Deputation:** -Officers of the Central/State Government/Union Territories.

- (A) (i) Holding analogous posts on regular basis in the parent cadre/department;  
**or**  
(ii) With 06 years service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs.5200-20200 with Grade Pay of Rs.2800 in PB-1 or equivalent in the parent cadre/department; **or**  
(iii) With 10 years service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs.5200-20200 with Grade Pay of Rs.2400 in PB-1 or equivalent in the parent cadre/department; **and**
- (B) Possessing following educational qualification and experience:  
(i) Bachelor's degree of a recognized University.  
(ii) Bachelor's degree in Library Science from a recognized university.  
(iii) 01 year professional experience in a Library of Standing or Certificate in computer applications from a recognized Institute.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Govt. shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years, as on the closing date of receipt of applications.)

**NOTE:** For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1.1.2006(the date from which the revised pay structure based on the 6<sup>th</sup> CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which that grade pay/pay scale is the normal replacement grade without any upgradation.

**Terms & Conditions:-**

1. The posts exist in the Directorate of Training (UTCS), Government of NCT of Delhi. The officer is liable to serve in Delhi.
2. The pay and allowances of the official selected will be regulated in accordance with the Department of Personnel and Training's O.M. No.2/29/91-Estt(Pay-II) dated the 5<sup>th</sup> January, 1994 as mentioned from time to time.
3. Application are to be submitted in duplicate with the following requisite documents:
  - a. Filled in Annexure-`A`
  - b. Up-to-date Confidential Reports / APARs of last five years
  - c. Integrity Certificate in respect of the officers.
  - d. Vigilance Clearance and also a certificate to the effect that no major/minor penalty was imposed on the Officer during last 10 years.
4. It is requested that the applications of the Officers who are eligible and can be spared immediately in the event of their selection may be sent to this Directorate (in duplicate) in the proforma at Annexure-A, addressed to the Director, Directorate of Training (Union Territories Civil Services), Institutional Area, Vishwas Nagar, behind Karkardooma Court, Shahdara, Delhi-110032 alongwith their bio-data and up-to-date Confidential Reports/APARs of last five years. Further, a Vigilance clearance and also a certificate to the effect that no major / minor penalty was imposed on the officer during last 10 years, within 45 days from the date of publication of this advertisement in the Employment News.
5. No application will be entertained which is found incomplete or received after the last date of submission and/or which has been forwarded without complete and up-to-date character rolls, vigilance clearance and other documents duly verified by an officer not below the rank of Under Secretary to the Government of India. Advance copy may however be sent.





11	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is sufficient					
	Post held	Department	From	To	Pay band, basic pay with grade pay	Nature of duties
13	Additional information, if any, which you would like to mention in support of your suitability for the post					
14	Contact Details :				Telephone No. :	
					Mobile No :	
					Email :	
15	Remarks : The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards / Scholarship / Official Appreciation (iii) Affiliation with the professional bodies / institutions / societies and (iv) any other information (Note : Enclose a separate sheet if the space is insufficient)					

I have carefully gone through the vacancy circular / advertisement and I meet the requirement of the post. I undertake that information furnished by me is correct to the best of my knowledge and belief and duly supported by documents.

Signature of the Candidate :  
Address :

Date:

Countersigned .....  
(Forwarding Officer / HOO)