

IMMEDIATE

TRANSPORT DEPARTMENT, GOVT. OF NCT OF DELHI
5/9 UNDER HILL ROAD, DELHI-110 054.

DC/OPS/TPT/1321/2018/80157

Dated: November 06, 2019

CIRCULAR

1. In accordance with the notification of MoRTH, GOI vide GSR 1162 dated 04.12.2018 and order dated 06.12.2018, it has been decided vide this office circular of even number dated 16.10.2019 that *"for affixation of HSRP on existing vehicles, the high security registration plate including the third registration mark may be supplied and affixed by the dealers of the vehicle manufacturers after placing the mark of registration thereon"*. The Dealer shall obtain the HSRP and hologram based colour sticker only through authorised source of concerned OEMs in NCT of Delhi and the affixation of HSRP shall be made by using the data through the VAHAN software.

2. The Dealers of OEMs are required to strictly comply with the notification dated 04.12.2018 and specifications prescribed in S.O. 6052 dated 06.12.2018, regarding HSRP and third registration mark/ hologram based color sticker.

3. It has already been decided that in case of old vehicles already affixed with HSRP, only the hologram based color stickers will be affixed by the vehicle dealers as per arrangements already made by OEMs.

4. **Guidelines for the vehicle owners:**

- a) It is the responsibility of the vehicle owner to get vehicle fitted with High Security Registration Plates (HSRP) and hologram based colour sticker. The Transport Department may fix a schedule also for timely implementation of affixation of hologram based colour stickers on existing vehicles.
- b) If the vehicle owner doesn't comply with the schedules issued by the Transport Department, penalties may be imposed on the vehicles as per Motor Vehicles Act.
- c) Vehicles plying on the road fitted with imitation HSRP's/look alike plates/smart number plates such as with hologram/IND mark/"INDIA" inscription etc. shall replace their registration plates with High Security Registration Plates conforming to the Rule 50 of CMVR, 1989 to avoid penalty under provisions of the Motor Vehicles Act.
- d) The vehicle owner before visiting for HSRP request has to ensure that its vehicle is not restricted by the Transport Department for pending challans, de-registered or blocked etc.

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5. **Process for affixation through Authorised OEM Dealers.**

- Vehicle owner will visit the nearest dealer of its vehicle make / model and submit the HSRP request for its vehicle.
- Vehicle dealer will verify the Vehicle Registration No., Engine No and Chassis No. of the vehicle. The vehicle dealer will not ask for any other document from the vehicle owner i.e. PUC/Fitness/Permit / Insurance Certificate of the vehicle etc.
- Vehicle dealer will feed the Vehicle number, chassis number, engine number, fuel-Type, name of the model, registered Owner and Mobile no. in the application, This application will be linked with the VAHAN software.
- The details as provided by the vehicle owner will be verified from VAHAN and
 - a. **(if verified)** an OTP along with the Application Number will be generated and confirmation will be sent to the registered owner mobile number through SMS.
 - b. **(if not verified)** the vehicle owner will be asked to visit the concerned RTO office for data correction/update.
- The vehicle dealer will update the OTP and will process the order from the authorised source of concerned OEMs in NCT of Delhi.
- On receipt of the HSRP from authorised supplier of HSRP, the Vehicle dealer will affix the HSRP plate to the vehicle and update the affixation details along with the LID details and affixation date will be updated on the VAHAN server.

6. **Online Application Process-** In order to provide good services by OEMs/ authorised suppliers of OEMs in NCT of Delhi to the vehicle owners, the online portal is provided, wherein the vehicle owner can request for affixation of HSRP. The vehicle owner can request for affixation appointment location as per his choice and convenience. The dealer will have access of the appointment schedule and details of the vehicle. Application is restricted on the number of appointment as per the dealer's accessibility for attending the vehicles per day.

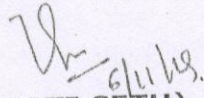

(JYOTI SETHI)
DY. COMMISSIONER (OPERATIONS)

All Registering Authorities / MLOs

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Copy forwarded for information to:-

1. The Chairman, Environment Pollution (Prevention & Control) Authority (EPCA), Core VIA, 3rd Floor, India Habitat Centre, Lodhi Road, New Delhi-110 003.
2. Director (MVL), Ministry of Road Transport & Highways, GOI, Transport Bhawan, 1 Parliament Street, New Delhi-01.
3. Secretary to Hon'ble Minister (Transport), Delhi Secretariat, I.P. Estate, New Delhi.
4. OSD to Commissioner (Transport).
5. PA to Special Commissioner (Operations).
6. All Dy. Commissioners /MLOs / PCO (HQs).
7. All Motor Vehicle Manufacturers, through Society of Indian Automobile Manufacturers (SIAM), Core 4-B, 5th Floor, India Habitat Centre, Lodhi Road, New Delhi - 110003. siam@siam.in
8. ☒ Sr. SA for co-ordination with NIC to ensure effective implementation immediately.
9. System Analyst for uploading on the website of this department.
10. All Motor vehicle Dealers through Registering Authorities / MLOs.
11. Guard file.


(JYOTI SETH)
DY. COMMISSIONER (OPERATIONS)