

**DEPARTMENT OF SOCIAL WELFARE  
GOVERNMENT OF NCT OF DELHI  
GLNS COMPLEX, DELHI GATE  
NEW DELHI - 110 002**

No. PS/Secy.(SW/WCD)/2019/24573-24633

Dated 27.12.19

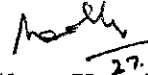
**Sub: Payment to Contractual/outsourced employees.**

This is in reference to communication dated 03.1.2019 and 23.12.2019 received from the Chief Secretary, Govt. of NCT of Delhi on the subject cited above.

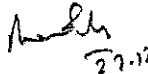
All DO's/HOO's/DDO's/Head of Institutions/Home's (SW and WCD) are hereby directed to ensure meticulous compliance of the instructions contained in the aforesaid communication and ensure that the wages for the previous month are paid latest by seventh day of next month to all the outsourced & contractual employees, if the establishment has engaged less than 1000 persons/workers; and by tenth day of next month, if the establishment has engaged more than 1000 workers.

Requisite certificate to this office must be submitted by the DDO's/HOO's by the 15<sup>th</sup> of each month for onward submission to the office of Chief Secretary and Labour Department, Govt. of NCT of Delhi.

Any lapse in this regard will be viewed seriously and appropriate action will be taken against the defaulting officer, without further notice.

  
27.12.19  
(Madhup Vyas)  
Secretary (SW/WCD)

1. Director (SW), GLNS Complex, Delhi Gate, Delhi
2. Director (WCD), Sewa Kutir, Kingsway Camp, Delhi
3. All District Officers/HOOs/Head of Institutions/DDOs of SW/WCD
4. Sr. System Analyst (SW), GLNS Complex, Delhi Gate, Delhi to upload these instructions on website of the department.
5. System Analyst (WCD), Sewa Kutir, Kingsway Camp, Delhi to upload these instructions on website of the department.

  
27.12.19  
(Madhup Vyas)  
Secretary (SW/WCD)