

**DEPARTMENT OF SOCIAL WELFARE
GOVT. OF N.C.T. OF DELHI
GLNS COMPLEX DELHI GATE, NEW DELHI
[VIGILANCE BRANCH]**

F.3(314)/DSW/Vig./2017 620

Dated 21/10/19

Sub:-Vigilance Awareness Week from 28th October to 02nd November, 2019.

Sir/Madam,

Please find enclosed herewith copy of letter No 01/23/Admn./DOV/2018/14482-85 dated 04/10/2019 along with circular No. 05/08/2019 dated 02/08/2019 of CVC on the above cited subject. It has been decided that the observance of Vigilance Awareness Week will be celebrated w.e.f. 28/10/2019 to 02/11/2019. In this regard, the theme for this year is "Integrity-A way of the life (ईमानदारी एक जीवन शैली)". It has been decided that pledged will be taken by all the officers/ officials on 28/10/2019 at 11:00 a.m.

Hence, all the DSWO/HOOs/DDOs of Homes and institutions are requested to follow the same as decided in the HQ of DSW and display the Banners at prime locations in the office, different activities such as seminar, Debate, and Competitions etc. may be organized on this occasion.

The Branch in-charge /Dy. Director/Supdt. will ensure that all the officers/officials remain present on 28/10/2019 at 11:00 to take pledge and also submit report on the various activities undertaken during observation of Vigilance Awareness Week to the undersigned latest by 10/11/2019 so that the same could be supplied to DOV for onward submission to CVC.

This issues with the approval of director, Social Welfare

Encl:- As above


(Pradeep Kumar)
Dy. Director (Vig.)

- 1. All DSWOs under Department of Social Welfare, Govt. Of NCT of Delhi of Delhi-with the direction to circulate the subject matter to all HOOs of institutions/Home under command.**

Sydney (M) 21/10/2019
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2. ✓ All Branch In-Charge, HQ, Deptt. of Social Welfare, GNCT of Delhi.
3. Dy. Director (Admn-1 & II) ,DSW for necessary action.

F.3(314)/DSW/Vig./2017

Dated

Copy to

1. P.S to Secretary, DSW GLNS Complex, Delhi Gate New Delhi.
2. P.A to Director, DSW GLNS Complex, Delhi Gate New Delhi.
3. All Dy. Director /Supdt. (HQ), DSW GLNS Complex, Delhi Gate New Delhi.
4. Dy. Director (CTB), DSW GLNS Complex, Delhi Gate New Delhi.
5. Dy. Director (Disabilities), DSW GLNS Complex, Delhi Gate New Delhi.
6. Dy. Director (FAS), DSW GLNS Complex, Delhi Gate New Delhi.
7. Dy. Director (Social Defence), DSW GLNS Complex, Delhi Gate New Delhi.
8. Dy. Director (Litigation), DSW GLNS Complex, Delhi Gate New Delhi.
9. Dy. Director (Estate), DSW GLNS Complex, Delhi Gate New Delhi.
10. ✓ System Analyst, DSW GLNS Complex, Delhi Gate New Delhi.
11. Dy. Director (VAC), DSW GLNS Complex, Delhi Gate New Delhi.
12. Account officer, Account branch, DSW GLNS Complex, Delhi Gate New Delhi.
13. HOO Rehabilitation Services, GLNS Complex, Delhi Gate New Delhi.
14. Dy. Director (planning), DSW GLNS Complex, Delhi Gate New Delhi.
15. Dy. Director (RTI), DSW GLNS Complex, Delhi Gate New Delhi.
16. Dy. Director (School), DSW GLNS Complex, Delhi Gate New Delhi.


(Pradeep Kumar)
Dy. Director)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
(DIRECTORATE) OF VIGILANCE

4th LEVEL, G-WING, DELHI SECRETARIAT, I.P. BOSTATE, NEW DELHI-110006

(Tel. No. 2639221/2639230 & Fax. No. 2639234/2639233)

No.F.01/23/Admn/DOV/2018/ 1448285

Dated 07/10/2019

To

All the Principal Secretaries/Secretaries/Head of Departments,
All the Department of GNCTD/Autonomous Bodies,
Government of N.C.T. of Delhi, Delhi/New Delhi.

Sub: Observance of Vigilance Awareness Week-2019. 4485

Sir/Madam,

Kindly find enclosed a copy of Circular No.05/08/19 dated 02/08/2019 (alongwith enclosure), received from Central Vigilance Commission/GOI, on the subject cited above vide which it has been decided that this year the Vigilance Awareness Week would be observed from **28th October, 2019 to 02nd November, 2019**. This year the theme of observing Vigilance Awareness Week is "**Integrity - A way of life (ईमानदारी- एक जीवन शैली)**".

In order to accomplish the directions contained in the above referred circular, all the Head of Departments/Autonomous Bodies of GNCTD are requested to observe the Vigilance Awareness Week-2019 as per instructions contained in the enclosed circular. Proposed plan/programme is also being attached to chalk out the activities to be carried out by all the departments during the Vigilance Awareness Week in addition and compliance to the directions contained in above referred circular. All the Head of Departments are required to send a report on observance of the Week as per the format enclosed at Annexure-'F' of the CVC circular, to this Directorate not later than by **15/11/2019**, which is required to be sent to CVC/GOI by **30th November, 2019** in complied manner.

This issues with the approval of Chief Secretary/CVO, GNCTD.

Encl : As above.

(C. Udaya Kumar, IAS)
Special Secretary (Vigilance)

Dated: 07/10/2019

No.F.1/28/2006/DOV/ 14482-85

Copy forwarded for information and necessary action to:-

1. The Secretary, Central Vigilance Commission, Satarkta Bhawan, GPO Complex, Block-A, INA, New Delhi-110023.
2. The Special CP/ ACB, Anti-Corruption Branch, Vikas Bhawan-II, Upper Bela Road, Delhi-54.
3. PS/PA to Pr. Secy/Secy/Spl Secy/Dy. Secy, Dte of Vigilance, GNCTD.
4. Caretaker/Guard File, Dte of Vigilance, GNCTD.

(C. Udaya Kumar, IAS)
Special Secretary (Vigilance)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
(DIRECTORATE OF VIGILANCE)
4th LEVEL, C-WING, DELHI SECRETARIAT, L.F. ESTATE, NEW DELHI-110002
(Phone No.22352257/22352203 & Fax No.22322284/22352283)

Action Plan/Programme to be carried out during Vigilance Awareness Week-2019.

<p>➤ Vigilance Awareness Week will commence by taking Integrity Pledge on 28th October, 2019 at 11:00 a.m. by public servants in a manner as described in the CVC Circular No.05/08/19 dated 2/08/2019, under the guidance of HODs outside Delhi Secretariat. At Delhi Secretariat, the stated pledge may be taken by the staff members under the guidance of Chief Secretary in Plaza area. <i>Action : All HODs and Secretary (GAD)</i></p>
<p>➤ Display of hoardings, banners/Posters and distribution of pamphlets/handouts on preventive vigilance activities, whistle blower mechanism and other anti-corruption measures at prime locations in office and placed with public interface. <i>Action : All HODs and Secretary (GAD)</i></p>
<p>➤ Carrying out media campaign on anti-corruption. Directorate of Vigilance may publish advertisements in the leading local news paper mentioning the address & telephone numbers at which the public may provide information/inputs regarding corrupt practices in Government offices. <i>Action : All HODs and Secretary (Vig)/DOV</i></p>
<p>➤ Organizing workshops on moral values, ethics good governance practices, simplification of procedures, transparency etc in big public dealing departments / organizations, such as Municipal Corporations, Education Department, Trade & Taxes Department, Transport Department, Health & Family Welfare Department, Food & supplies Department, Revenue Department etc. In some department / organizations, the Chief Secretary / CVO, Pr. Secretary (Vigilance) may also participate in the workshop. <i>Action : All HODs and Secretary/Director (Education/Higher Education/TTE)</i></p>
<p>➤ Conduct various competitions such as debates, quiz, Workshop, Seminar etc for the staff members on the theme "Integrity - A way of life (ईमानदारी- एक जीवन शैली)". <i>Action : All HODs and Secretary (A.R. Department), Spl. CP (ACE)</i></p>
<p>➤ To organize mandatory training programme for the staff & officer working in Vigilance wings of various departments / organizations, in a frequent sessions, during Vigilance Awareness Week-2019 by the Department of Training / UTCS to enhance their knowledge on vigilance matters. <i>Action : Director (Training)/UTCS</i></p>
<p>➤ To organize grievance redressal camps for citizens/customers during the Vigilance Awareness Week-2019. <i>Action : All Public Dealing Departments of GNCTD and EDMC/NDMC/SDMC</i></p>
<p>➤ To organize activities such as lectures/panel discussions/debates/ elocution/essay writing/cartoon/poster competitions on the matters relating to anti-corruption amongst the students of schools/colleges including professional colleges/institutions. These activities are to be arranged in at least 2 schools and 3 colleges in each district. However, the departments may cover and conduct these activities in as many school/colleges and institutions. <i>Action : Head of Departments (Directorate of Education, T.T.E. and Higher Education), GNCT of Delhi</i></p>
<p>➤ To arrange "Awareness Districts Gram Sabha" and Seminars/Workshops for dissemination of awareness in Gram Panchayats (in rural and semi-urban areas) to sensitize citizens on the ill-effects of corruption. <i>Action : Divisional Commissioner/Secy. (Revenue and Development Department), GNCT of Delhi</i></p>
<p>➤ To spread out the messages to the citizens of GNCT of Delhi for awareness on the present theme of this year, in consultation with Department of Information and Publicity, GNCTD and other concerned through social media/bulk sms/E-mail, Whatsapp, electronic and printed media etc. <i>Action : All Public Dealing Departments and HoD's (I.T. and D.I.P.), GNCT of Delhi/ EDMC/NDMC/SDMC.</i></p>

(C. Udaya Kumar, IAS)
Special Secretary (Vigilance)

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सत्यमेव जयते



केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION

सतर्कता भवन, जी.पी.ओ. कॉम्प्लैक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi-110023

सं./No..... 019/VGL/029/4281

दिनांक / Dated..... 02.08.2019

Circular No. 05/08/19

Subject : Observance of Vigilance Awareness Week, 2019.

AO (AH)
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1. The Central Vigilance Commission has the mandate under the Central Vigilance Commission Act, 2003 to fight corruption and to ensure integrity in public administration. It is charged with monitoring all vigilance activities under the Central Government and advising various authorities in Central Government and organizations under it, in planning, executing and reviewing their vigilance work in order to bring out systemic improvement in governance. In addition, the Commission with its outreach activities also endeavours to create awareness amongst the common man, especially the youth, towards the policy of achieving transparency, accountability and corruption free governance.

2. Observance of Vigilance Awareness Week every year is part of the multi-pronged approach of the Commission where a key strategy is to encourage all stakeholders to collectively participate in the prevention of, and the fight against corruption and to raise public awareness regarding the existence, causes and gravity of and the threat posed by corruption. The Commission has decided that this year the Vigilance Awareness Week would be observed from 28th October to 2nd November, 2019 with the theme "Integrity- A way of life (ईमानदारी-एक जीवन शैली)".

3. Corruption can be defined as a dishonest or unethical conduct by a person entrusted with a position of authority, either to obtain benefits to oneself or to some other person. It is a global phenomenon, affecting all strata of society in some way or the other. Corruption undermines political development, democracy, economic development, the environment, people's health and much more. It is, therefore, imperative that the public must be sensitised and motivated towards efforts at weeding out corruption.

4. Though punishment and penal actions delivered quickly are effective deterrents to corruption, a lot more may be achieved by inspiring the young generation to lead a life that combines righteousness and honesty. The Commission has accordingly chosen "Integrity- A way of life (ईमानदारी-एक जीवन शैली)" as the main theme for Vigilance Awareness Week, 2019.

5. The observance of the Vigilance Awareness Week would commence with the Integrity Pledge (copy enclosed at Annexure 'A') by public servants in the Ministries/Departments/Central

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Public Sector Enterprises (CPSEs)/Public Sector Banks (PSBs) and all other Organisations on 28th October, 2019 at 11.00 a.m.

6. All Organisations are also advised to conduct activities relevant to the theme both within and outside their respective organizations, and to conduct outreach activities for public/citizens as indicated below :

A. Activities to be conducted within the organization:

- A1. Taking of Integrity Pledge by all employees. Employees may be encouraged to take e-pledge by visiting the website. Those who take the pledge verbally may be advised to record it through the website.
- A2. Conduct workshops/sensitization programmes for employees and other stake holders on policies/procedures of the organization and on preventive vigilance measures.
- A3. Conduct various competition such as debates, quiz etc. for the employees and their families on issues relating to anti-corruption.
- A4. Use organizational website for dissemination of employees/customer oriented information and to make available avenues for redressal of grievances.
- A5. Bring out special issue of journals/newsletters on vigilance issues, systemic improvements and good practices adopted for wider dissemination and awareness.
- A6. Distribute pamphlets/handouts on preventive activities, whistle blower mechanism and other anti-corruption measures.
- A7. Promote the concept of e-Integrity Pledge by persons with whom the organization deals with.

B. Outreach activities for public/citizens:

- B1. The organisations may organise human chains in central locations in the concerned cities/ towns/villages which have been assigned to them as per Annexure 'C' & 'D', wherever feasible.
- B2. They may undertake activities such as walkathons/ marathons / cyclathons etc., and organise street plays, public functions etc. which have visibility and mass appeal across all strata of society.
- B3. Display of hoardings, banners, posters and distribution of handouts etc. at prominent locations/places in offices/ field units and also at places with public interface (eg. branches of Banks, Petrol Pumps, Railway Stations, Airports etc.).
- B4. Organize grievance redressal camps for citizens/customers by organisations having customer oriented services/ activities. Similarly, vendor meets may be organised wherever necessary. It is expected that such camps/meets are held by the organisation not only at headquarters but also at all appropriate field units.

B5. Extensive use may be made of social media platforms, bulk SMS/E-mail, Whatsapp, electronic and print media etc. for spreading awareness.

B6. The Commission has actively promoted the concept of "Integrity Pledge". Two Integrity Pledges are available, one for enlisting support and commitment of the citizens and the other for corporate/entities/firms etc. (Annexure 'A' & 'B'). All Ministries/Departments/Organisations need to make renewed and concerted efforts towards disseminating and publicising the 'Integrity Pledge' amongst all employees, their families, vendors/ suppliers/ contractors/ stakeholders, students, citizens etc. so as to elicit wider participation for the initiative of the Commission.

The online "Integrity Pledge" is available on the CVC's website <http://www.cvc.nic.in> and can also be accessed through the hyperlink provided by the Ministries/Departments/Organisations.

B7. Stressing creation of awareness of the ill-effects of corruption amongst school and college students, the Commission desires that special efforts may be made by each field unit/branch of every Organisation/CPSE to reach out to students in at least 3 schools and 3 colleges.

In this regard, various activities such as lectures, panel discussions, debates, quiz, essay writing, slogans/elocution/cartoon/poster competitions on moral values, ethics, good governance practices etc. may be organized so as to generate healthy debate on the ill effects and prevention of corruption and for ensuring active participation of students of schools/colleges/professional colleges. In order to ensure wide coverage of cities/towns across the country, it is proposed that the various organizations along with field units/branches may conduct outreach activities in schools and colleges in the cities/towns as indicated at Annexure 'C' and 'D'.

B8. Activities conducted in schools and colleges need to be sustained over a period of time to ensure that ethical values are ingrained permanently in the minds of the younger generation. All organizations may therefore, encourage establishment of 'Integrity Clubs' in schools and colleges as children are the future assets of the country and it is important to cultivate moral values in them.

B9. Organise "Awareness Gram Sabhas" for dissemination of awareness in Gram Panchayats (in rural and semi-urban areas) to sensitise citizens on the ill-effects of corruption. As past practice, Public Sector Banks need to conduct "Awareness Gram Sabhas" at branch level in at least two Gram Panchayats. Other organizations may also organise "Awareness Gram Sabhas" wherever possible. While organising Gram Sabhas and seminars, the participation of non-government organisations, corporates in the private sector, other institutions, service organisations and participation of public in the area may be ensured.

In this regard, the CVOs of PSBs along with the CMD or his nominee may hold a meeting/ video conference with the Heads of their Circle and Regional Offices, Branch Managers, Vigilance Managers and Vigilance Officers to finalise action plans for conducting "Awareness Gram Sabhas" and to monitor the same. The Head of the Regional Office (or of the circle if there are no Regional Offices) may function as the Nodal Officer for successful implementation of this activity by the branches under their jurisdiction. Indicative list of activities which can be conducted as part of "Awareness Gram Sabhas" is at Annexure 'E'.

B10. While in the rural and semi-urban areas "Awareness Gram Sabhas" would suffice, in the urban areas, public can be engaged in discussion about corruption by organising "Seminars/Workshops". Hence, all Organizations are requested to hold at least one such seminar at their headquarters/regional offices.

Similarly, PSBs may also ensure that their branches located at block headquarters and district headquarters organize such seminars at each block and at each district headquarters. For this purpose the various bank branches at block and district level may like to coordinate their activities with each other.

B11. Vigilance Study Circles may also participate actively in the VAW by conducting any or all of the outreach activities.

7. The Commission expects all organizations to conduct various activities with zeal and enthusiasm to achieve the Commission's objective to eliminate corruption in public life. Although all activities need to be conducted during the Vigilance Awareness Week, however, in case of exigencies/ school holidays etc., the same can be conducted before or after the Vigilance Awareness Week.
8. A report on the observance of the Week may be sent by all Ministries/ Departments/ Organisations to Central Vigilance Commission as per the format enclosed at Annexure 'F' by 30th November, 2019.
9. Selected Photographs / Media clips may be sent to the Commission by email at the address smedia-cvc@gov.in . Photographs and Media clips may be uploaded on departmental / organisational websites and social media accounts using the hashtag #vigilanceweek2019. These may also be tagged to the CVC's social media accounts @cvcindia (Twitter) and @cvcfindia (Facebook).
10. This notification is also available on the Commission's website at <http://www/cvc/nic.in>


(Anindo Majumdar)
Secretary

Encl: As stated.

To

- (i) The Secretaries of all Ministries/ Departments of Government of India
- (ii) The Chief Secretaries of all States/ Union Territories
- (iii) The Comptroller & Auditor General of India
- (iv) The Chairman, Union Public Service Commission
- (v) The Chief Election Commissioner, Election Commission
- (vi) Chief Executives of all CPSEs/Public Sector Banks/ Public Sector Insurance Companies/ Financial Institutions/ Autonomous Organisations/ Societies.
- (vii) All Chief Vigilance Officers in Ministries / Departments/ CPSEs/ Public Sector Banks/ Public Sector Insurance Companies/ Financial Institutions/ Autonomous Organisations/ Societies.



Integrity Pledge for Citizens

I believe that corruption has been one of the major obstacles to economic, political and social progress of our country. I believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

I realise that every citizen should be vigilant and commit to highest standards of honesty and integrity at all times and support the fight against corruption.

I, therefore, pledge:

- To follow probity and rule of law in all walks of life;
- To neither take nor offer bribe;
- To perform all tasks in an honest and transparent manner;
- To act in public interest;
- To lead by example exhibiting integrity in personal behaviour;
- To report any incident of corruption to the appropriate agency.



Integrity Pledge for Organisations

We believe that corruption has been one of the major obstacles to economic, political and social progress of our country. We believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

We acknowledge our responsibility to lead by example and the need to put in place safeguards, integrity frameworks and code of ethics to ensure that we are not part of any corrupt practice and we tackle instances of corruption with utmost strictness.

We realize that as an Organisation, we need to lead from the front in eradicating corruption and in maintaining highest standards of integrity, transparency and good governance in all aspects of our operations.

We, therefore, pledge that:

- We shall promote ethical business practices and foster a culture of honesty and integrity;
- We shall not offer or accept bribes;
- We commit to good corporate governance based on transparency, accountability and fairness;
- We shall adhere to relevant laws, rules and compliance mechanisms in the conduct of business;
- We shall adopt a code of ethics for all our employees;
- We shall sensitise our employees of laws, regulations, etc. relevant to their work for honest discharge of their duties;
- We shall provide grievance redressal and Whistle Blower mechanism for reporting grievances and fraudulent activities;
- We shall protect the rights and interests of stakeholders and the society at large.