

TIME BOUND
MOST URGENT
FINAL REMINDER

PLANNING BRANCH : DEPARTMENT OF SOCIAL WELFARE
GOVERNMENT OF NATIONAL CAPITAL TERROTORIES OF DELHI
GLNS COMPLEX, DELHI GATE, NEW DELHI-110002.
(Email: soplanningsw@gmail.com, Phone:011-23392451)

F.No.54(191)/DSW/PLG/2019-20/

Dated:09.10.2019

To

All District Social Welfare Officers (DSW),
All Plan Implementing Officers of the Institutions/ Homes (DSW).

Sub: Revise Estimates 2019-20 & Budget Estimates 2020-21 - reg.

Sir/ Madam

Kindly refer to this office letter of even no.598-611, dated 24.09.2019, forwarding the copy of letter No.F.2(1)/2019-20/Fin.(B)/JSBbudget/1317-1320, dated 20.09.2019, received from Sh. Neeraj Bharti, Special Secretary (Finance), Finance (Budget) Deptt., GNCTD, requesting to submit the "**Revised Estimates 2019-20 & Budget Estimates 2020-21**" in the prescribed proforma "**Annexures-I to VII**" & "**Statements-I to XIII**" on the subject cited above. In this context, it is submitted that the requisite information is not received till date.

You are, therefore, requested to send the requisite information in the prescribed (strictly in 'Excel') format in respect to your Branch, to soplanningsw@gmail.com, followed by hard copy (print-out) **strictly by 03:00 P.M. of Friday, the 11.10.2019**, for onward transmission after compilation & preparation of Budget Estimation in due course of time. Afterthat, this office is not in condition to accept any request regarding Revised Estimated Budget of 2019-20 & Budget Estimate for the next Financial Year, i.e. 2020-21.

This may be treated as Most Urgent & Time Bound.

Yours faithfully

~~Encl: as above.~~

(S.K. AGGARWAL)
STATISTICAL OFFICER (PLG.)

Dated:09.10.2019

F.No.54(191)/DSW/PLG/2019-20/ 651

Copy to:

1. P S to Secretary (SW), Department of Social Welfare, GNCTD.
2. P A to Director (SW), Department of Social Welfare, GNCTD.
- 3....D.C.A. (DSW), Dy. Director (FAS), Dy. Director (SS), Dy. Director (SD), Dy. Director (Rehab.), Dy. Director (School), Dy. Director (Admn), & the System Analyst (IT), Computer Cell (DSW), Department of Social Welfare, GNCTD with the request to upload this letter on the DSW website.

Neeraj
11.10.19

Ma. Abhishek

433/cc
15/10/19

(S.K. AGGARWAL)
STATISTICAL OFFICER (PLG.)