

**TIME BOUND**  
**MOST URGENT**

**PLANNING BRANCH : DEPARTMENT OF SOCIAL WELFARE**  
**GOVERNMENT OF NATIONAL CAPITAL TERROTORIES OF DELHI**  
**GLNS COMPLEX, DELHI GATE, NEW DELHI-110002.**  
**(Email: [soplanningsw@gmail.com](mailto:soplanningsw@gmail.com), Phone:011-23392451)**

F.No.54(191)/DSW/PLG/2019-20/

Dated:24.09.2019

To

All District Social Welfare Officers (DSW),  
All Plan Implementing Officers of the Institutions/ Homes (DSW).

**Sub: Revise Estimates 2019-20 & Budget Estimates 2020-21 - reg.**

Sir/ Madam

Please find enclosed herewith the copy of letter No.F.2(1)/2019-20/Fin.(B)/JSBbudget/1317-1320, dated 20.09.2019, received from Sh. Neeraj Bharti, Special Secretary (Finance), Finance (Budget) Deptt., GNCTD, requesting to submit the "**Revised Estimates 2019-20 & Budget Estimates 2020-21**" in the prescribed proforma "**Annexures-I to VII**" & "**Statements-I to XIII**" (copy enclosed) on the subject cited above.

You are, therefore, requested to send the requisite information in the prescribed (strictly in '**Excel**') format in respect to your Branch, to [soplanningsw@gmail.com](mailto:soplanningsw@gmail.com), followed by hard copy (print-out) **latest by 30.09.2019**, for onward transmission in due course of time.

**This may be treated as Most Urgent & Time Bound.**

Yours faithfully

Encl: as above.

(S.K. AGGARWAL)  
STATISTICAL OFFICER (PLG.)

F.No.54(191)/DSW/PLG/2019-20/ *598-611*

Dated:24.09.2019

Copy to:

1. P S to Secretary (SW), Department of Social Welfare, GNCTD.
2. P A to Director (SW), Department of Social Welfare, GNCTD.
- 3....Dy. Director (FAS), Dy. Director (SS), Dy. Director (Estate), Dy. Director (Disability), Dy. Director (SD), Dy. Director (CTB), Dy. Director (Rehab.), Dy. Director (School), Dy. Director (VAC), Dy. Director (Admn), D.C.A. (DSW) &
4. The System Analyst (IT), Computer Cell (DSW), Department of Social Welfare, GNCTD with the request to upload this letter on the website of this Department.

*(Signature)*  
(S.K. AGGARWAL)  
STATISTICAL OFFICER (PLG.)

*(Signature)*

*2019*

*Neeraj*  
*24.09.19*