

**MOST URGENT**  
**REMINDER**

DEPARTMENT OF SOCIAL WELFARE  
GOVT. OF NATIONAL CAPITAL TERRITORY  
G.L.N.S. COMPLEX, DELHI GATE, NEW DELHI-110002  
[ADMINISTRATION BRANCH-II]

No.F.45(31)/2018/DSW/Estt/ 4982-4994

Dated:

11 JUN 2019

**Sub: Issue of Work & Conduct Report and Integrity Certificate in r/o officials for grant of Financial up-gradation under MACP Scheme.**

On the subject cited above, it is to inform you that the matter for grant of Financial Up-gradation under MACP scheme in r/o the following officials is under process:-

S. No.	Name	Designation	Concerned DDO/HOO
1	Ms. Shakuntla	Sweeper	MCU, Asha Kiran Complex, Avantika, Rohini, Delhi
2	Sh. Hem Bahadur Thapa	Chowkidar	ISPMR(A&Ch.), Asha Kiran Complex, Avanitka, Delhi
3	Sh. Balbir Singh	Washerman	BH-I, Lampur, Delhi
4	Sh. Rajesh Kumar	Caretaker	HMB(A&D), Sewa Sadan Complex, Lampur, Delhi
5	Sh. Bijender Kumar	Caretaker	HOIB, Sewa Sadan Complex, lampur, Delhi
6	Sh. Rameshwar Dayal Meena	Caretaker Now Jr. Asstt.	HADB, Sewa Sadan Complex, Lampur, Delhi

Kindly refer to this office letter No.F.45(31)/2018/DSW/Estt/38144-38164 dated 12.02.2019 (copy enclosed) on the subject cited above. I am again directed to request you to provide latest Work & Conduct Report and Integrity Certificate in r/o the aforesaid officials within a week positively.

*SB*  
*11/06/2019*  
Section Officer(Admn.-II)

To

1. All concerned DDO/HOO mentioned above.
2. Sr. System Analyst, DSW with the request to upload on the website of the department.

*139/CC*  
*12/6/19*